



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 7/12/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:00 AM **Departure:** 11:45 AM

CCLC-54837

Baldwin County Youth Services

127 Blandy Road Milledgeville, GA 31061 Baldwin County
 (478) 452-9488 baldwincountys@gmail.com

Mailing Address
 Same

Regional Consultant

Rebekah Mullinax

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rebekah.mullinax@dec.al.ga.gov

Joint with: Carrie Spangler

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/12/2022	Complaint Investigation & Licensing Study	Good Standing	
06/08/2022	Complaint Closure	Good Standing	
06/06/2022	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main Building	A	One Year Olds and Two Year Olds and Three Year Olds and Four Year Olds and Five Year Olds	1	7	NC	21	C	NA	NA	Free Play
Main Building	B	Five Year Olds and Six Year Olds and Over	1	4	C	17	C	NA	NA	Free Play
Main Building	C		0	0	C	19	C	NA	NA	
Main Building	D		0	0	C	18	C	NA	NA	
Main Building	E	Six Year Olds and Over	1	6	C	23	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 98			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 17			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main Building	Four-Year-Old-School Age PG	30	C
Main Building	Three-Year-Old PG	16	C
Main Building	Two-Year-Old PG	26	C

Comments

On July 12, 2022, the consultant followed up to previous visit and conducted an on-site licensing study. Consultant requested the provider submit required documents for the Administrative Review process. An Administrative Review was conducted on July 20, 2022. Staff files and background checks were all reviewed. The Consultant completed the exit conference virtually and a copy of the monitoring visit report was electronically emailed to the Program on July 20, 2022.

Plan of Improvement: Developed This Date 07/12/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Felecia Vereen, Program Official	Date
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Rebekah Mullinax, Consultant	Date
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Carrie Spangler, Consultant	Date
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Findings Report

Date: 7/12/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:00 AM **Departure:** 11:45 AM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Child # 3

Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms	Met
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Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.26 Playgrounds(CR)	Not Met
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Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the red helicopter on far right playground had rust on the back of the play equipment.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 7/22/2022

Food Service

591-1-1-.15 Food Service & Nutrition	Met
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Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations	Met
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Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Not Met
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Comment

Proper diapering procedures observed.

Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diaper changing surface in classroom B was not smooth and nonporous as required.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

Correction Deadline: 7/12/2022

Recited on 7/12/2022

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

Correction Deadline: 6/6/2022

Corrected on 7/12/2022

.17(7) - Previous citation corrected in that the consultant observed a staff member and a child wash their hands with liquid soap and warm running water after diapering as required.

591-1-1-.20 Medications(CR)	Met
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Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Program observed complete emergency drills as of June 16, 2022.

591-1-1-.27 Posted Notices	Met
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Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting	Met
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Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals	N/A
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)	Met
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Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records**Records Reviewed: 7****Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Staff # 2 Met

Staff # 3 Met

Date of Hire: 07/05/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4 Met

Staff # 5 Met

Staff # 6 Met

Staff # 7 Met

Staff Credentials Reviewed: 3**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Correction Deadline: 6/6/2022****Corrected on 7/12/2022**

.09(1)(a) - Previous citation corrected in that all staff members submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required

Correction Deadline: 6/6/2022**Corrected on 7/12/2022**

.09(1)(c) - Previous citation corrected in that all staff members had a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care as required.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Not Met****Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that one one-year-old and two two-year-old children were housed with one three-year-old, two four-year-old and one five-year-old children in Room A on this date.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 7/12/2022**Recited on 7/12/2022**

591-1-1-.32 Supervision(CR)**Met****Correction Deadline: 6/6/2022****Corrected on 7/12/2022**

.32(7) - Previous citation corrected in that the consultant observed that children were supervised at all times as required.

The following information is associated with a Complaint Investigation Visit:

	Facility
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591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Correction Deadline: 6/15/2022****Corrected on 7/12/2022**

.25(3) - Previous citation corrected in that the staff bathroom was in working order as required. Additionally, the male bathroom in classroom B and the center's washing machine are not in use at this time. The children in classroom B are not potty-trained and center staff take blankets home weekly to wash.