



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/23/2022 **VisitType:** Licensing Study

**Arrival:** 10:00 AM

**Departure:** 11:00 AM

**CCLC-3080**

**First United Methodist Church Early Childhood Academy**

353 Main Street Thomson, GA 30824 McDuffie County  
 (706) 595-0403 Kendyl@thomsonfumc.org

**Regional Consultant**

Rebekah Mullinax

Phone: (770) 357-7056

Fax: (770) 357-7055

rebekah.mullinax@decal.ga.gov

**Mailing Address**

323 Church Street  
 Thomson, GA 30824

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/23/2022	Licensing Study	Good Standing	
11/15/2021	Monitoring Visit	Good Standing	
05/20/2021	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Room A 1st R Hall 1st R Room	Two Year Olds	2	9	C	17	C	NA	NA	Free Play	
Main	Room B 1st R Hall 2nd R Room	Two Year Olds	1	8	C	17	C	NA	NA	Free Play	
Main	Room C 1st R Hall 3rd R Room	Four Year Olds	1	10	C	16	C	NA	NA	Music	
Main	Room D 1st R Hall 4th R Room	Infants	2	10	C	18	C	NA	NA	Floor Play	
Main	Room E Back Hall Right	Five Year Olds and Six Year Olds and Over	1	6	C	15	C	NA	NA	Homework	
Main	Room F Back Hall Left	One Year Olds	2	7	C	15	C	NA	NA	Free Play	
Main	Room G 2nd R Hall 4th L Room	One Year Olds	1	7	C	18	C	NA	NA	Free Play	
Main	Room H 2nd R Hall 3rd L Room	Infants	3	10	C	17	C	NA	NA	Floor Play	
Main	Room I 2nd R Hall 2nd L Room	Three Year Olds	1	10	C	17	C	NA	NA	Art	
Main	Room J 2nd R Hall 1st L Room	Three Year Olds	2	11	C	17	C	NA	NA	Homework	
Total Capacity @35 sq. ft.:			167			Total Capacity @25 sq. ft.:		0			Building @35 capacity limited by Centers Request
Total # Children this Date:			88			Total Capacity @25 sq. ft.:		0			

Building	Playground	Playground Occupancy	Playground Compliance
Main	1 Preschool (left)	52	C
Main	2 Toddler (middle)	15	C
Main	3 Infants/Ones/Twos (Right)	12	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Kendyl May, Program Official

Date

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Rebekah Mullinax, Consultant

Date



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**Findings Report**

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1

Met

Child # 2

Met

Child # 3

Met

Child # 4

Met

Child # 5

Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground not observed on this date due to inclement weather.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing of children and staff was discussed with the director on this date.

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**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Program observed complete emergency drills as of April 29, 2022.

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**591-1-1-.27 Posted Notices** **Met**

**Comment**

Observed all required posted notices.

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**591-1-1-.29 Required Reporting** **Met**

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**Comment**

Thank you for reporting as required.

**Safety**

**591-1-1-.05 Animals**

N/A

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)**

Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)**

Met

**Comment**

Field trip documentation observed to be complete.

**591-1-1-.36 Transportation(CR)**

N/A

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

**Records Reviewed: 27**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 05/16/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 03/16/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3

Met

Date of Hire: 05/09/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4

Met

Date of Hire: 05/16/2011

Staff # 5

Met

Date of Hire: 08/01/2005

Staff # 6

Met

**Records Reviewed: 27****Records with Missing/Incomplete Components: 0**

Date of Hire: 04/11/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7

Met

Date of Hire: 11/15/2014

Staff # 8

Met

Staff # 9

Met

Date of Hire: 11/01/2021

Staff # 10

Met

Date of Hire: 03/31/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11

Met

Date of Hire: 04/13/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12

Met

Staff # 13

Met

Staff # 14

Met

Staff # 15

Met

Staff # 16

Met

Date of Hire: 05/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17

Met

Date of Hire: 09/11/2017

Staff # 18

Met

Date of Hire: 05/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19

Met

Date of Hire: 04/09/2018

Staff # 20

Met

Staff # 21

Met

Date of Hire: 10/04/2021

Staff # 22

Met

Staff # 23

Met

**Records Reviewed: 27**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 11/01/2021

Staff # 24

Met

Date of Hire: 05/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 25

Met

Staff # 26

Met

Date of Hire: 04/05/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 27

Met

**Staff Credentials Reviewed: 12**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided ten files for employees hired since last visit.

**Correction Deadline: 11/15/2021**

**Corrected on 5/23/2022**

**.09(1)(c) - Previous citation corrected in that all staff members have a valid and current satisfactory Comprehensive Records Check Determination on file as required.**

**Correction Deadline: 11/15/2021**

**Corrected on 5/23/2022**

**.09(1)(l)3. - Previous citation corrected in that all staff members have a valid and current satisfactory Comprehensive Records Check Determination on file as required.**

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.



