



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 8/18/2022    **VisitType:** Monitoring Visit    **Arrival:** 9:45 AM    **Departure:** 11:00 AM

**CCLC-24915**

**Morgan County Headstart/Early Headstart**

864 Garnett Street Madison, GA 30650 Morgan County  
 (706) 342-1634 TamekiaS@ymcaatlanta.org

**Regional Consultant**

Rebekah Mullinax  
 Phone: (770) 357-7056  
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**Mailing Address**

569 Martin Luther King Jr., Drive NW  
 Atlanta, GA 30314

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/18/2022	Incident Investigation/Monitoring Visit	Good Standing	
01/27/2022	Licensing Study	Good Standing	
08/24/2021	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L		0	0	C	13	C	NA	NA	
Main	B:Left Wing-2R	Three Year Olds	2	13	C	20	C	NA	NA	Outside
Main	C: Lt Wing-1R		0	0	C	21	C	NA	NA	
Main	D: Rt Wing-1L	Three Year Olds	2	15	C	20	C	NA	NA	Transitioning, Centers
Main	E: Rt.Wing-2L		0	0	C	20	C	NA	NA	
Main	F: Rt.wing-1R	Two Year Olds	2	6	C	17	C	NA	NA	Outside
Main	G: Rt.Wing-2R	One Year Olds	2	6	C	17	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 128					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 40			Total Capacity @35 sq. ft.: 128			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG: Bk Left	105	C
Main	PG: Bk Right	80	C
Main	PG: Far Left-Toddler	16	C

**Comments**

On August 18, 2022, the consultant followed up to previous visit and conducted an on-site monitoring visit. Consultant requested the provider submit required documents for the Administrative Review process. An Administrative Review was conducted on August 23, 2022. Staff files and background checks were all reviewed. The Consultant completed the exit conference virtually and a copy of the monitoring visit report was electronically emailed to the Program on August 25, 2022.

The provider's signature was obtained on the administrative review letter.

Consultant requested to review all Criminal Record checks for all employees hired after last visit. Director provided two files for employees hired since last visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'





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**Findings Report**

**Date:** 8/18/2022 **VisitType:** Monitoring Visit

**Arrival:** 9:45 AM

**Departure:** 11:00 AM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

**Records Reviewed: 16**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 11/30/2020

Staff # 2 Met

Date of Hire: 03/04/2011

Staff # 3 Met

Date of Hire: 06/13/2022

Staff # 4 Met

Date of Hire: 09/01/2020

Staff # 5 Met

Date of Hire: 02/18/2021

Staff # 6 Met

Date of Hire: 05/02/2017

**Records Reviewed: 16**

**Records with Missing/Incomplete Components: 0**

Staff # 7 Date of Hire: 03/04/2011	Met
Staff # 8 Date of Hire: 08/25/2014	Met
Staff # 9 Date of Hire: 01/04/2016	Met
Staff # 10	Met
Staff # 11 Date of Hire: 04/04/2011	Met
Staff # 12 Date of Hire: 06/14/2021	Met
Staff # 13	Met
Staff # 14 Date of Hire: 03/07/2008	Met
Staff # 15 Date of Hire: 11/06/2018	Met
Staff # 16 Date of Hire: 05/21/2018	Met

**Staff Credentials Reviewed: 12**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided two files for employees hired since last visit.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.