





Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Annette Cuyler, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chrissy Miller, Consultant

\_\_\_\_\_  
Date



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 9/28/2022 **VisitType:** Monitoring Visit **Arrival:** 3:55 PM **Departure:** 4:50 PM

**FR-00005844**

**Cuyler, Annette**

706 West 58th Street Savannah, GA 31405 Chatham County  
(912) 306-9451 ANNETTECUYLER@YAHOO.COM

**Mailing Address**  
Same

**Regional Consultant**

Chrissy Miller

Phone: (770) 408-5457

Fax: (770) 408-5461

chrissy.miller@decal.ga.gov

The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**290-2-3-.12 Equipment and Supplies(CR) Met**

**Comment**

Toys and equipment observed to be clean and safe from hazardous conditions.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR) Met**

**Comment**

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

**290-2-3-.07 Swimming Pools & Water-related Activities(CR) N/A**

**Comment**

Home does not provide swimming activities.

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR) Met**

**Correction Deadline: 3/11/2022**

**Corrected on 9/28/2022**

**.11(2)(a) - The consultant observed this rule to be corrected. The Home had evidence of a written emergency plan.**

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met**

**Comment**

The Home appeared clean and free from hazards during the visit.

**290-2-3-.13 Playgrounds(CR) Met**

**Comment**

The outside area appeared clean. Discussed having the two small branches and one vine cut away from the back part of the white fence.

## Health and Hygiene

### 290-2-3-.11 Children's Health and Hygiene(CR)

Met

#### Comment

Proper hand washing observed throughout the Home.

### 290-2-3-.11 Diapering Areas & Practices(CR)

Met

#### Comment

The provider stated appropriate diapering procedures.

### 290-2-3-.11 Medications(CR)

Met

#### Comment

Per the provider no medication is currently dispensed

## Licensure

### 290-2-3-.04 Application Requirements(CR)

Met

#### Comment

Appropriate number of children observed in Family Child Care Learning Home this date. The consultant observed one child for pay present during the visit.

## Safety and Discipline

### 290-2-3-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

### 290-2-3-.11 Transportation(CR)

Met

#### Comment

The Provider had valid evidence of a driver's license. Proper restraints were discussed with the provider during the visit.

## Staff Records

### 290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

#### Comment

Criminal records checks were observed to be complete. Discussed that all residents who are 17 or older, visitors, and volunteers must have a satisfactory criminal background check before being present with children in the Home.

### 290-2-3-.07 Staff Qualifications(CR)

Met

#### Comment

Staff observed to be compliant with applicable laws and regulations.

### 290-2-3-.07 Staff Training

Defer

#### Defer

290-2-3-.07(9)- The Provider must complete at least ten (10) annual training hours by December 31, 2022 to be in compliance with this rule. This rule will be evaluated at the first visit in 2023.

**POI (Plan of Improvement)**

The Home will obtain the required annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

**Correction Deadline: 12/31/2022**

<b>Staff:Child Ratios and Supervision</b>
---

---

<b>290-2-3-.07 Staff:Child Ratios(CR)</b>	<b>Met</b>
---	------------

**Comment**

Appropriate ratios were observed on this date.

---

<b>290-2-3-.07 Supervision(CR)</b>	<b>Met</b>
------------------------------------	------------

**Comment**

Adequate supervision observed on this date.