



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/14/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:00 AM **Departure:** 5:00 PM

CCLC-50380

Sunshine Childcare Learning Center

2841 West Main Street Snellville, GA 30078 Gwinnett County
 (470) 210-8855 ssc30078@gmail.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/14/2022	Complaint Investigation & Licensing Study	Support	
09/16/2022	Complaint Closure	Good Standing	
08/23/2022	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right	Infants and One Year Olds and GA PreK	2	7	C	12	C	NA	NA	Feeding, Free Play, Snack
Main	B-2nd Right	One Year Olds and Two Year Olds and GA PreK	1	6	C	10	C	NA	NA	Snack, TV
Main	C-Middle	GA PreK	2	1	C	24	C	NA	NA	Circle Time
Main	D-Back Left	Three Year Olds and Four Year Olds and GA PreK	1	11	C	16	C	NA	NA	Centers
Main	E-1st Left	Two Year Olds and GA PreK	1	9	C	10	C	NA	NA	Centers
Total Capacity @35 sq. ft.:			72			Total Capacity @25 sq. ft.: 0				
Total # Children this Date:			34			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Reminders: Refer to the published communicable disease chart for guidance regarding communicable diseases. In most scenarios, only outbreaks/clusters should be reported to the local health districts.

Please be sure to contact the Gwinnett County Department of Health, if there are outbreaks/clusters of positive COVID-19 cases immediately, and get their guidance. Please be sure to also complete a Required Report in DECAL KOALA for all individual cases of communicable diseases within 24 hours. Be sure to select "Notifiable Communicable Diseases" to report closures for COVID cases.

Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.

Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director.

All amendments are required to be electronically entered in DECAL KOALA effective August 2, 2021.

Please be sure to hide staff who are no longer employed in your DECAL KOALA account. Please reach out for help with this, if needed.

For centers conducting transportation, please remember that the transportation training certificates must be renewed every two years for everyone participating in transportation including the director.

Provided updated orientation checklist.

Plan of Improvement: To Be Submitted 12/30/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Vivian Rankins, Program Official

Date

Dianne Clarke, Consultant

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(Findings Report)

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Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Not Met

Technical Assistance

591-1-1-.25(13) - Please ensure that all hazards are inaccessible in unlocked cabinets and drawers including plastic grocery bags.

Correction Deadline: 12/14/2022

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following items were in need of repair:

- D Back Left: The boys bathroom light fixture was observed to be detached and the top hinge of the door was loose which did not allow for the door to be closed appropriately. Also, the paint on the border in the girls bathroom was observed to be chipping and a few spots on the wall straight ahead upon entering the bathroom.
- E 1st Left: There was a hole at the bottom of the door leading to the kitchen and needs to be repaired.

Correction Deadline: 12/21/2022

591-1-1-.26 Playgrounds(CR) Met

Correction Deadline: 8/25/2022

Corrected on 12/14/2022

.26(9) - The previous citation was observed to be corrected in that the correct amount of mulch was observed. Please ensure to rebluff and redistribute the mulch daily to ensure that it meets the required three inches around the fall zone area at all times, especially after it rains.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation that the review of emergency plans and procedures were observed to not be recorded for 2022.

Correction Deadline: 12/19/2022

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Not Met**

Technical Assistance

591-1-1-.36(6) - Please ensure that the time children are picked up and dropped off are recorded on their transportation agreement.

Correction Deadline: 12/15/2022

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the driver did not record when the children entered and exited the vehicle during the week of December 5, 2022, for Britt Elementary.

Correction Deadline: 12/15/2022

Sleeping & Resting Equipment

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 5

Staff # 3 Not Met

Date of Hire: 01/18/2022

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 4 Not Met

Date of Hire: 05/28/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 6 Not Met

Date of Hire: 08/29/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 7 Not Met

Date of Hire: 08/23/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 10 Not Met

Date of Hire: 10/25/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Comment

Criminal record checks were observed to be complete.

-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10-year work history form in order to determine any breaks in service from the childcare industry.

-Please ensure that all staff, volunteers, independent contractors, substitutes etc...has their records check electronically ported to the center's list in KOALA before being present at the facility.

-Please ensure that records checks are redone if there is a six-month break in service.

-Please also ensure that satisfactory records checks are updated before the expiration date.

-Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.

-Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

Comment

Director provided four files for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #3 did not have current evidence of CPR, the course was completed online. Staff #4, #6, #7, and #10 did not have current evidence of CPR and First Aid.

Correction Deadline: 1/13/2023

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date. Discussed revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.



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Children's Worksheet

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Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child's Name [# 1]: Carranza, Danna	Met
Child's Name [# 2]: Downs, Esabella	Met
Child's Name [# 3]: Crowder, Eva	Met
Child's Name [# 4]: Kirkland, Karter	Met
Child's Name [# 5]: Robinson, Reeves	Met



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Staff Worksheet

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Records Reviewed: 14

Records with Missing/Incomplete Components: 5

Staff's Name [# 1]: Blackwood, Monique
Date of Hire: 09/04/2019

Met

Staff's Name [# 2]: Bruce, Lontina
Date of Hire: 07/19/2021

Met

Staff's Name [# 3]: Foye, Letitia
Date of Hire: 01/18/2022

Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff's Name [# 4]: GREEN, MELISSA
Date of Hire: 05/28/2019

Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff's Name [# 5]: Knight, Brittany
Date of Hire: 10/18/2022

Met

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 6]: Lebron, Edith
Date of Hire: 08/29/2022

Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff's Name [# 7]: Osae, Yolanda
Date of Hire: 08/23/2022

Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Records Reviewed: 14**Records with Missing/Incomplete Components: 5**

Staff's Name [# 8]: Perdue, LaKesha

Met

Date of Hire: 07/12/2021

Staff's Name [# 9]: Rankins, Vivian

Met

Date of Hire: 06/01/2019

Staff's Name [# 10]: SOLOMON, KIMBLEY

Not Met

Date of Hire: 10/25/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff's Name [# 11]: Sorto-Ventura, Natalie

Met

Date of Hire: 07/21/2022

Staff's Name [# 12]: WONG, DAVID

Met

Date of Hire: 01/01/2019

Staff's Name [# 13]: WONG, CHRISTINE

Met

Date of Hire: 01/01/2019

Staff's Name [# 14]: Young, Equoia

Met

Date of Hire: 10/07/2022

Staff Credentials Reviewed: 6

Staff's Name : Knight, Brittany (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned		

Staff's Name : Lebron, Edith (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Teaching Certificate	7/1/2021		6/30/2026 12:00:00 AM

Staff's Name : Perdue, LaKesha (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned		

Staff's Name : Foye, Letitia (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Associate Degree	10/18/2013		

Staff's Name : Rankins, Vivian (Director)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Center-Based Infant Toddler CDA	1/11/2019		2/4/2022 12:00:00 AM



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591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation that the review of emergency plans and procedures were observed to not be recorded for 2022.

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Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Not Met**

Technical Assistance

591-1-1-.36(6) - Please ensure that the time children are picked up and dropped off are recorded on their transportation agreement.

Correction Deadline: 12/15/2022

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the driver did not record when the children entered and exited the vehicle during the week of December 5, 2022, for Britt Elementary.

Correction Deadline: 12/15/2022

Sleeping & Resting Equipment

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 5

Staff # 3 Not Met

Date of Hire: 01/18/2022

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 4 Not Met

Date of Hire: 05/28/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 6 Not Met

Date of Hire: 08/29/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 7 Not Met

Date of Hire: 08/23/2022

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 10 Not Met

Date of Hire: 10/25/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Comment

Criminal record checks were observed to be complete.

-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10-year work history form in order to determine any breaks in service from the childcare industry.

-Please ensure that all staff, volunteers, independent contractors, substitutes etc...has their records check electronically ported to the center's list in KOALA before being present at the facility.

-Please ensure that records checks are redone if there is a six-month break in service.

-Please also ensure that satisfactory records checks are updated before the expiration date.

-Ensure that all therapists and other independent contractors have an updated records check on file, before being present at the center.

-Please ensure that staff with a national background check is always present with a staff who has a comprehensive background check. Staff should never be by themselves.

Comment

Director provided four files for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #3 did not have current evidence of CPR, the course was completed online. Staff #4, #6, #7, and #10 did not have current evidence of CPR and First Aid.

Correction Deadline: 1/13/2023

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date. Discussed revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Summary Report

Date: 12/14/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:00 AM **Departure:** 5:00 PM

CCLC-50380

Sunshine Childcare Learning Center

2841 West Main Street Snellville, GA 30078 Gwinnett County
 (470) 210-8855 ssc30078@gmail.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@dec.al.ga.gov

Mailing Address
 Same

The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Not Met**

Technical Assistance

591-1-1-.25(13) - Please ensure that all hazards are inaccessible in unlocked cabinets and drawers including plastic grocery bags.

Correction Deadline: 12/14/2022

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following items were in need of repair:

- D Back Left: The boys bathroom light fixture was observed to be detached and the top hinge of the door was loose which did not allow for the door to be closed appropriately. Also, the paint on the border in the girls bathroom was observed to be chipping and a few spots on the wall straight ahead upon entering the bathroom.
- E 1st Left: There was a hole at the bottom of the door leading to the kitchen and needs to be repaired.

Correction Deadline: 12/21/2022

591-1-1-.26 Playgrounds(CR) Met

Correction Deadline: 8/25/2022

Corrected on 12/14/2022

.26(9) - The previous citation was observed to be corrected in that the correct amount of mulch was observed. Please ensure to rebluff and redistribute the mulch daily to ensure that it meets the required three inches around the fall zone area at all times, especially after it rains.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on observation that the review of emergency plans and procedures were observed to not be recorded for 2022.

Correction Deadline: 12/19/2022

	Safety
--	---------------

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Not Met**

Technical Assistance

591-1-1-.36(6) - Please ensure that the time children are picked up and dropped off are recorded on their transportation agreement.

Correction Deadline: 12/15/2022

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that the driver did not record when the children entered and exited the vehicle during the week of December 5, 2022, for Britt Elementary.

Correction Deadline: 12/15/2022

	Sleeping & Resting Equipment
--	---

Comment

Pleasant naptime environment observed.

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Records Reviewed: 14**Records with Missing/Incomplete Components: 5**

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Date of Hire: 08/29/2022

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Not Met

Date of Hire: 08/23/2022

"Missing/Incomplete Components"

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Staff # 10

Not Met

Date of Hire: 10/25/2021

"Missing/Incomplete Components"

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591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

-Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10-year work history form in order to determine any breaks in service from the childcare industry.

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Comment

Director provided four files for employees hired since last visit.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff #3 did not have current evidence of CPR, the course was completed online. Staff #4, #6, #7, and #10 did not have current evidence of CPR and First Aid.

Correction Deadline: 1/13/2023

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date. Discussed revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Site Room Measurements

Date: 12/14/2022 **VisitType:** Complaint Investigation & Licensing Study

CCLC-50380

Sunshine Childcare Learning Center

2841 West Main Street Snellville, GA 30078 Gwinnett County
 (470) 210-8855 ssc30078@gmail.com

Regional Consultant

Dianne Clarke

Phone: (770) 357-4923

Fax: (770) 357-4922

dianne.clarke@dec.al.ga.gov

Mailing Address
Same

Building: Main

Room: A-1st Right

Room Type:Diaper

HVAC: Yes

Overall Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
14	0	12	5	173.83
11	11	20	6	244.29
Total Sq. Ft.:				418.13

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 418.13 SQUARE FEET.

A total of 12 children may occupy the space at one time.

Room: E-1st Left

Room Type:Diaper

HVAC: Yes

Overall Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
13	0	28	0	364.00
Total Sq. Ft.:				364.00

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 364.00 SQUARE FEET.

A total of 10 children may occupy the space at one time.

Room: B-2nd Right

Room Type:Diaper

HVAC: Yes

Overall Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
12	5	29	0	360.08
Total Sq. Ft.:				360.08

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 360.08 SQUARE FEET.

A total of 10 children may occupy the space at one time.

Room: D-Back Left Room Type:Non-Diaper HVAC: Yes

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
30	0	13	8	410.00
23	0	9	0	207.00
Total Sq. Ft.:				617.00

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
7	3	9	3	67.06	Restroom
Total Sq. Ft.:				67.06	

Total deductions = 67.06 square feet. TOTAL USABLE PLAY SPACE: 549.94 SQUARE FEET.

A total of 16 children may occupy the space at one time.

Room: C-Middle Room Type:Non-Diaper HVAC: Yes

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
18	7	39	4	730.94
17	6	7	0	122.50
Total Sq. Ft.:				853.44

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
4	0	6	0	24.00	Storage closet
Total Sq. Ft.:				24.00	

Total deductions = 24.00 square feet. TOTAL USABLE PLAY SPACE: 829.44 SQUARE FEET.

A total of 24 children may occupy the space at one time.

Building: Playground

Room: C- Back Left Room Type:Playground HVAC: NA

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
33	4	9	5	313.89
32	5	54	7	1,769.41

Total Sq. Ft.:	2,083.30
----------------	----------

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 2,083.30 SQUARE FEET.

A total of 21 children may occupy the space at one time.

Room: B-Middle Room Type:Playground HVAC: NA

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
10	0	47	0	470.00
51	3	35	5	1,815.10
Total Sq. Ft.:				2,285.10

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 2,285.10 SQUARE FEET.

A total of 23 children may occupy the space at one time.

Room: A-1st right

Room Type:Playground HVAC: NA

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
39	2	27	4	1,070.56
Total Sq. Ft.:				1,070.56

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 1,070.56 SQUARE FEET.

A total of 11 children may occupy the space at one time.



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Complaint Report

Date: 12/14/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:00 AM **Departure:** 5:00 PM

CCLC-50380

Sunshine Childcare Learning Center

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Mailing Address
Same

Complaint Investigation

Chapter - 591-1-1-.32 Supervision

Incident Date - 12/2/2022

Rule - .32(7) Supervision-Watchful Oversight

Allegation - Not Substantiated

It was reported that on December 2, 2022, a four-year-old child had a knot on their forehead, but the staff could not report how the injury occurred. No professional medical care was required. It was reported that during the month of October 2022, the staff was not properly supervising the children when a four-year-old child was scratched by another child with a wood chip on the playground. No professional medical care was required.

Director's Response

Please see attached documentation.

The investigation remains opened until further documentation is obtained.

Investigative Findings

Based on staff interviews, statements and children's interviews, the allegation of lack of supervision is not substantiated. Statements revealed that a knot was not observed by the staff on a child's head when they went home for the day. Statement revealed that two children were observed to bump shoulders with each other on the playground but not their heads and no injury was observed by the staff. There is not a preponderance of evidence that there was a lack of supervision on December 2, 2022 where a child had a knot on their head and a child receiving a scratch by another child in the month of October 2022. The investigation is closed, December 29, 2022.



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Compliance and Enforcement Determination Worksheet

Date: 12/14/2022 **VisitType:** Complaint Investigation & Licensing Study

CCLC-50380

Sunshine Childcare Learning Center

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Repeat Rule Violations							
Repeat Rule	Severity on Current Visit	#Times of Rule Cited	Points for # of Times Cited (Points Calculation #1)	Highest Severity Level (12 mos)	Points for Highest Severity Level (Points Calculation #2)	Rule Cited \ Date	
.36(7)(c)2. - Load/Unload Accounted For	Medium	2	1	Medium	2	.36(7)(c)2.	12/14/2022
						.36(7)(c)2.	5/2/2022
.21(3) - Fire/Tornado Drills	Non-Core	2	1	Non-Core	0	.21(3)	12/14/2022
						.21(3)	5/2/2022
		Total Points for Times Cited:	2	Total Points for Severity Level:	2		

Points for Prior Class C/D Rule Violations			
Date	VisitType	CDRepeat Rule	Points For Highest Severity Level (Points Calculation #3)
		Total Points for Severity Level:	0

Points Total	
#1 - Repeat Violation Points:	2
#2 - Repeat Violation - Highest Severity:	2
#3 - Prior Visit - Class C or Class D Violations:	0
Total:	4

REPEAT VIOLATION POINTS CALCULATION

(1) Repeat Violation Points assigned for any core and non-core rule(s) cited on the current visit AND cited on visit(s) during prior 12 months:	(2) For each Repeat Violation, assign points based on the highest severity level assigned for that rule during prior 12 months:
1st Violation of a Rule within 12 Months = 0	Non-Core Rule Violation = 0
2nd Violation of Same Rule within 12 Months = 1	Level A Low Core Rule Violation = 1
3rd Violation of Same Rule within 12 Months = 2	Level B Medium Core Rule Violation = 2
4th Violation of Same Rule within 12 Months = 3	Level C High Core Rule Violation = 3
For each subsequent Violation of Same Rule within 12 Months, one additional point is accrued	Level D Extreme Core Rule Violation = 4

ADDITIONAL POINTS FOR SERIOUS INCIDENT/INJURY VIOLATION

(3) Assign points for each PRIOR visit when there are any Class C (High) or Class D (Extreme) violations on the current visit AND any Class C (High) or Class D (Extreme) violations cited on visit(s) during prior 12 months regardless of whether or not there are any repeat violations during the current visit:
 Each Prior Visit with Class C/Class D Rule Violation = 2

Violation Class Determination

- (1) Are there any violations on the current visit? Yes
- (2) Are there any repeat violations on the current visit? Yes
 - (2)(a) Highest severity within repeated rule violations on the current visit: Medium
- (3) Is there a High or Extreme on the current visit? No
- (4) Is there a High or Extreme citation within repeat rules? No

As of this visit:

Violation Class:	B	Enforcement Box:	BIII	Total Points:	4
Violation Level:	III	Compliance Zone:	S		

How to select violation class:

- Select Class A (Low) if there is at least one rule violation on the current visit, but there are NO Repeat Rule violations, OR there are only NON-CORE Repeat Rule violations, AND there are NO Class C (High) or Class D (Extreme) violations on the current visit
- Select Class A (Low) or Class B (Medium) based on the highest severity on the current visit within any REPEAT rule violation(s) if there are NO Class C (High) or Class D (Extreme) violations on the current visit, OR within the REPEAT rule violation(s) during prior 12 months
- Select Class C (High) or Class D (Extreme) if there is a Class C (High) or Class D (Extreme) violation on the current visit, AND/OR within any REPEAT rule violation(s) during the prior 12 months

		VIOLATION HISTORY LEVEL			
		Incident results in or could result in:	I 0 Points	II 1-3 Points	III 4-9 Points
VIOLATION CLASS	D • Extreme Harm • Imminent Danger	I3 - C (D)			
	C • High Harm	CI I1 - I2 (GS)	CII I1 - I3 (S)	CIII I2 - C (D)	CIV I3 - C (D)
	B • Medium Harm	BI N/A ** (GS)	BII P2 - P3 (GS)	BIII I1 - I2 (S)	BIV I2 - C (D)
	A • Low Harm	AI P1 - P2 (GS)	AII P1 - P3 (GS)	AIII P2-P3 (GS)	AIV I1 - I2 (S)
	**Based on Rules for Assigning Violation Class, it is not possible to have zero points and be at Violation Class B				

Compliance Zones:
Good Standing (GS) - Program is demonstrating an acceptable level of performance in meeting the rules. (AI, AII, AIII, BI, BII, CI)
Support (S) - Program performance is demonstrating a need for improvement in meeting the rules. (AIV, BIII, CII)
Deficient (D) - Program is not demonstrating an acceptable level of performance in meeting the rules. (BIV, CIII, CIV, D)

ENFORCEMENT CATEGORIES, LEVELS, AND ACTIONS		
PREVENTION CATEGORY (P)	INTERMEDIATE CATEGORY (I) (Includes Prevention Actions)	CLOSURE CATEGORY (C)
Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Suspension of License (More than 1 week)
Technical Assistance	Fine	Revocation of License
Prevention Level 2 (P2)	Intermediate Level 2 (I2)	Emergency Closure (Imminent Harm)
Citation	Per Rule Fine	
Prevention Level 3 (P3)	Per Day Fine	
Formal Notice Letter	Intermediate Level 3 (I3)	
Office Conference	Fine and Restriction	
	Restricted License	
	Restricted License & Per Rule/Per Day Fine	
	Emergency Monitor & Per Rule/Per Day Fine	
	Short-term Suspension (Less than 1 week)	

Vivian Rankins, Program Official

Date

Dianne Clarke, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
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History Grid for Time Period Starting 12/14/2021 through 12/14/2022

CCLC-50380

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	Visit Type:	Incident Investigation/Licensing Study	Incident Investigation Closure	Complaint Investigation Follow Up	Complaint Closure	Complaint Investigation Follow Up	Complaint Closure	Complaint Investigation & Licensing Study
	Date:	5/2/2022	5/2/2022	6/21/2022	6/21/2022	8/23/2022	9/16/2022	12/14/2022
	License Number:	CCLC-50380	CCLC-50380	CCLC-50380	CCLC-50380	CCLC-50380	CCLC-50380	CCLC-50380
	Compliance Zone:	GS	GS	GS	GS	GS	GS	S
	Points:	0	0	4	0	3	0	4
	Enforcement Box:	AI		AIII		All		BIII
	PTO Granted							
Compliance Group	Rule							
Non-Core Rule-First Aid & CPR	591-1-1-.14(2) Staffing requirement							X
Non-Core Rule-Operational Policies & Procedures	591-1-1-.21(3) Fire/Tornado Drills	X						X
Non-Core Rule-Physical Plant - Safe Environment	591-1-1-.25(3) Clean, free of debris, good repair							X
Non-Core Rule-Transportation	591-1-1-.36(3)(a-b) Transportation Training	X						

	Visit Type:	Incident Investigation/Licensing Study	Incident Investigation Closure	Complaint Investigation Follow Up	Complaint Closure	Complaint Investigation Follow Up	Complaint Closure	Complaint Investigation & Licensing Study
	Date:	5/2/2022	5/2/2022	6/21/2022	6/21/2022	8/23/2022	9/16/2022	12/14/2022
	License Number:	CCLC-50380	CCLC-50380	CCLC-50380	CCLC-50380	CCLC-50380	CCLC-50380	CCLC-50380
	Compliance Zone:	GS	GS	GS	GS	GS	GS	S
	Points:	0	0	4	0	3	0	4
	Enforcement Box:	AI		AIII		All		BIII
	PTO Granted							
Compliance Group	Rule							
Physical Plant - Hazards	591-1-1-.25(13) Indoor Storage-Hazards	Low cited on 05/02/2022						
Playgrounds	591-1-1-.26(8) Fall Zones and Surfacing	Low cited on 05/02/2022		Low recited on 06/21/2022				
	591-1-1-.26(9) Playground-Safe/Clean	Low cited on 05/02/2022		Low recited on 06/21/2022		Low recited on 08/23/2022		
Transportation	591-1-1-.36(7)(c)2. Load/Unload Accounted For	Medium cited on 05/02/2022						Medium cited on 12/14/2022



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/10/2023 **VisitType:** Incident Investigation/Licensing Study **Arrival:** 12:00 PM **Departure:** 3:30 PM

CCLC-53026

Mrs. D's Little Ones Learning Center

1031-A 5th Ave SW Moultrie, GA 31768 Colquitt County
(229) 785-2781 davidatuff@yahoo.com

Regional Consultant

Jackqueline Frederick

Phone: (229) 386-3247

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jackqueline.frederick@decal.ga.gov

Mailing Address
Same

Quality Rated: ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/10/2023	Incident Investigation Closure	Good Standing	
01/10/2023	Incident Investigation/Licensing Study	Support	
09/22/2022	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 1L	Infants and One Year Olds and Two Year Olds and GA PreK	3	17	C	22	C	NA	NA	Nap
Main	Room B - Back Room	Three Year Olds and Four Year Olds and GA PreK	1	13	C	22	C	30	C	Nap
Main	Room C-Entrance	Two Year Olds and GA PreK	1	8	C	13	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 57						Total Capacity @25 sq. ft.: 65				
Total # Children this Date: 38			Total Capacity @35 sq. ft.: 57			Total Capacity @25 sq. ft.: 65				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	27	C

Comments

The purpose of today's visit is to conduct an incident investigation and licensing study.

Plan of Improvement: To Be Submitted 01/25/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Davida Tuff, Program Official

Date

Jackqueline Frederick, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 1/10/2023 **VisitType:** Incident
Investigation/Licensing
Study

Arrival: 12:00 PM

Departure: 3:30 PM

CCLC-53026

Mrs. D's Little Ones Learning Center

1031-A 5th Ave SW Moultrie, GA 31768 Colquitt County
(229) 785-2781 davidatuff@yahoo.com

Regional Consultant

Jackqueline Frederick

Phone: (229) 386-3247

Fax: (229) 238-2435

jackqueline.frederick@decal.ga.gov

Mailing Address
Same

The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined that classrooms A and C did not have current lesson plans as required.

Correction Deadline: 1/10/2023

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 9/22/2022

Corrected on 1/10/2023

.12(2) - Citation observed corrected on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 9/22/2022

Corrected on 1/10/2023

.25(3) - Citation observed corrected on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Not Met**

Finding

591-1-1-.15(5) requires that the Center provide a menu listing all meals and snacks to be served during the current week except for School-age Centers where the food may be provided by the Parent(s) by agreement between the School-age Center and the Parent(s). Substitutions shall be recorded on the posted menu and menus shall be retained at the Center for six (6) months. It was determined that the center did not have a current menu posted as required.

Correction Deadline: 1/10/2023

Health and Hygiene

591-1-1-.07 Children's Health **Not Met**

Finding

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined that an infant was asleep with a pacifier attached to their clothing and another infant was asleep with a bib around their neck.

Correction Deadline: 1/10/2023

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined that staff did not wash a child's hands after diapering.

Correction Deadline: 1/10/2023

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined that a staff member did not wash their hands before or after diapering.

Correction Deadline: 1/10/2023

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined that the center did not have documented evidence that fire drills are being conducted as required.

Correction Deadline: 1/15/2023

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment
Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment
Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Correction Deadline: 9/22/2022

Corrected on 1/10/2023
.30(1)(b)1 - Citation observed corrected on this date.

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined that one infant was asleep in a crib with a soft toy in the crib and another infant was asleep with plastic toys on a ring.

Correction Deadline: 1/10/2023

Correction Deadline: 9/22/2022

Corrected on 1/10/2023
.30(4) - Citation observed corrected on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment
Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Not Met**

Finding
591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined that only 3 of 8 staff members had current CPR Training as required.

Correction Deadline: 2/9/2023

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined that two staff members did not have the required health and safety training.

Correction Deadline: 2/9/2023

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined that four staff members did not have annual training as required.

Correction Deadline: 2/9/2023

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.