



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 9/8/2021 **VisitType:** Licensing Study **Arrival:** 10:30 AM **Departure:** 11:30 AM

**CCLC-52745**

**Chunks Learning Center**

6610 Abercorn Street Savannah, GA 31405 Chatham County  
 (912) 777-6909 jennylynn@chunkslearningcenter.com

**Regional Consultant**

Chrissy Miller

Phone: (770) 408-5457

Fax: (770) 408-5461

chrissy.miller@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/08/2021	Licensing Study	Good Standing	
05/26/2021	POI Follow Up	Good Standing	
05/07/2021	Complaint Closure	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.
			<b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.
			<b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	One Year Olds	1	6	C	17	C	NA	NA	Centers, Floor Play
Main	B	One Year Olds	1	5	C	16	C	NA	NA	Outside
Main	C	Three Year Olds and Four Year Olds	2	20	C	23	C	NA	NA	Lunch, Transitioning
Main	D		0	0	C	23	C	NA	NA	
Main	E	Infants	2	9	C	29	C	NA	NA	Floor Play, Feeding
Main	F (playroom)	Two Year Olds and Three Year Olds	2	16	C	45	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 132			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Playground Limitations				
Total # Children this Date: 56			Total Capacity @35 sq. ft.: 132			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A (right)	26	C
Main	B (back)	18	C

**Comments**

An Administrative Review was conducted on September 8, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 8, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 09/08/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

Jenny-Lynn Cool, Program Official

Date

---

Chrissy Miller, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 9/8/2021    **VisitType:** Licensing Study    **Arrival:** 2:30 PM    **Departure:** 3:30 PM

**CCLC-3122**

**Urban Christian Academy & Day Care**

4560 A.C.L. Boulevard Savannah, GA 31405 Chatham County  
 (912) 234-4710 urbanchristian1980@gmail.com

**Mailing Address**

4560 A.C.L. Boulevard  
 Savannah, GA 31405

**Regional Consultant**

Chrissy Miller

Phone: (770) 408-5457

Fax: (770) 408-5461

chrissy.miller@dec.al.ga.gov

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/08/2021	Licensing Study	Good Standing	
02/09/2021	MV POI Follow Up	Good Standing	
12/10/2020	Licensing Study	Support	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1		0	0	C	34	C	NA	NA	
Main	2	Two Year Olds	1	8	C	34	C	NA	NA	Nap
Main	3	Three Year Olds and Four Year Olds	1	10	C	33	C	NA	NA	Snack
Main	4	Infants and One Year Olds	3	11	C	34	C	NA	NA	Floor Play,Snack,Nap
Main	5 (Library)		0	0	C	22	C	NA	NA	
Total Capacity @35 sq. ft.: 157			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 29			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	One	136	C

**Comments**

An Administrative Review was conducted on September 8, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 8, 2021 with the Owner. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 09/08/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sandra Gordon, Program Official

Date

Chrissy Miller, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Children's Worksheet

**Date:** 9/8/2021      **VisitType:** Licensing Study      **Arrival:** 10:30 AM      **Departure:** 11:30 AM

**CCLC-52745**

**Chunks Learning Center**

6610 Abercorn Street Savannah, GA 31405 Chatham County  
(912) 777-6909 jennylynn@chunkslearningcenter.com

**Regional Consultant**

Chrissy Miller

Phone: (770) 408-5457  
Fax: (770) 408-5461  
chrissy.miller@decal.ga.gov

**Mailing Address**  
Same

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 5**

Child's Name [# 1]: Tafur, Camiia

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing,.08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers

Child's Name [# 2]: Graham, Chelsea

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing,.08(1)-Allergies and Disabilities

Child's Name [# 3]: Arbuckle, Kalaheo

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing,.08(1)-Allergies and Disabilities

Child's Name [# 4]: Jackson, Makenzie

Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities,.08(3)-Address of Release Person Missing

Child's Name [# 5]: Shumate, Sophia

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing,.08(1)-Allergies and Disabilities,.08(1)-Doctor, Clinic, Phone Numbers



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**(Adult Worksheet)**

**Date:** 9/8/2021 **VisitType:** Licensing Study

**Arrival:** 10:30 AM

**Departure:** 11:30 AM

**CCLC-52745**

**Chunks Learning Center**

6610 Abercorn Street Savannah, GA 31405 Chatham County  
(912) 777-6909 jennylynn@chunkslearningcenter.com

**Mailing Address**

Same

**Regional Consultant**

Chrissy Miller

Phone: (770) 408-5457

Fax: (770) 408-5461

chrissy.miller@decal.ga.gov

**Records Reviewed: 19**

**Records with Missing/Incomplete Components: 3**

Staff's Name [# 1]: Aljuwani, Joyce

Met

Date of Hire: 08/03/2020

Staff's Name [# 2]: Bonaparte, Sandra

Met

Date of Hire: 06/24/2020

Staff's Name [# 3]: Brunson, Michelle

Met

Date of Hire: 07/06/2020

Staff's Name [# 4]: Cofer, Arianna

Not Met

Date of Hire: 08/03/2020

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff's Name [# 5]: Cool, Jenny-Lynn

Met

Date of Hire: 07/12/2021

Staff's Name [# 6]: furman, megan

Met

Date of Hire: 08/11/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 7]: Helms, Pailee

Met

Date of Hire: 01/27/2021

Staff's Name [# 8]: Hill, Jennifer

Met

Date of Hire: 05/03/2021

Staff's Name [# 9]: HITSON, KIMBERLY

Met

Date of Hire: 06/24/2020

Staff's Name [# 10]: Hunter, Danielle

Met

**Records Reviewed: 19****Records with Missing/Incomplete Components: 3**

Date of Hire: 01/28/2021

Staff's Name [# 11]: Johnson, Heavenleigh

Met

Date of Hire: 04/05/2021

Staff's Name [# 12]: Lovett, Connie

Met

Date of Hire: 10/08/2020

Staff's Name [# 13]: Martin, Talisa

Met

Date of Hire: 01/19/2021

Staff's Name [# 14]: O'neal, Arica

Not Met

Date of Hire: 05/24/2021

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

Staff's Name [# 15]: Phillips, Michelle

Met

Date of Hire: 06/23/2020

Staff's Name [# 16]: Sword, Kimberly

Met

Date of Hire: 07/28/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 17]: Weldon, Nakesha

Not Met

Date of Hire: 08/12/2020

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff's Name [# 18]: WHITELEY, TYESHA

Met

Date of Hire: 06/24/2020

Staff's Name [# 19]: Whitely, Aaron

Met

**Staff Credentials Reviewed: 8**

Staff's Name : Hunter, Danielle (Teacher/LeadCare Giver)

--	--	--	--

Staff's Name : Johnson, Heavenleigh (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Technical College Certificate of Credit (TCC)	5/7/2016		

Staff's Name : Cool, Jenny-Lynn (Director)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
-------------	-------------	---------------	--------------



Associate Degree	8/31/2007		
------------------	-----------	--	--

Staff's Name : Sword, Kimberly (Teacher/LeadCare Giver)

--	--	--	--

Staff's Name : Brunson, Michelle (Teacher/LeadCare Giver)

--	--	--	--

Staff's Name : Weldon, Nakesha (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Bachelors Degree	1/26/2021		

Staff's Name : Helms, Pailee (Teacher/LeadCare Giver)

--	--	--	--



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 9/8/2021 **VisitType:** Licensing Study **Arrival:** 2:30 PM **Departure:** 3:30 PM

#### CCLC-3122

##### Urban Christian Academy & Day Care

4560 A.C.L. Boulevard Savannah, GA 31405 Chatham County  
(912) 234-4710 urbanchristian1980@gmail.com

##### Mailing Address

4560 A.C.L. Boulevard  
Savannah, GA 31405

#### Regional Consultant

Chrissy Miller

Phone: (770) 408-5457

Fax: (770) 408-5461

chrissy.miller@decal.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

A variety of equipment and toys were observed throughout the center during the virtual inspection.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

##### Comment

Center does not provide swimming activities.

### Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Technical Assistance

##### Technical Assistance

591-1-1-.08(1) - Please ensure that the work numbers of the parent's are included on the children's enrollment records. The consultant observed one out of five records missing the parent's work number.

**Correction Deadline: 9/8/2021**

**Technical Assistance**

591-1-1-.08(6) - Please ensure that the parent, guardian, or authorized person records their signature and the time of pick up from the center on the attendance records.

**Correction Deadline: 9/8/2021**

**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

The center appeared clean and well maintained during the virtual inspection. Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

A virtual visit was completed due to COVID-19. The grass and the sand on the playground appeared to be well maintained. Please fluff and redistribute the sand as needed. The consultant discussed daily monitoring of the playground and playground equipment to ensure that hazards are not present while children are present for care.

**Food Service****591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15(7) - Please ensure that foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

**Correction Deadline: 9/8/2021**

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

The staff stated proper knowledge of diapering procedures during the virtual inspection.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

The staff stated proper knowledge of hand washing procedures during the virtual inspection. The consultant also observed hand washing supplies at the sinks.

**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on the consultant's review of records that the center did not have evidence of written emergency plans when requested by the department.

**POI (Plan of Improvement)**

The Center will write or revise an emergency plan that includes all of the required items.

**Correction Deadline: 10/15/2021****591-1-1-.29 Required Reporting****Met****Comment**

Thank you for reporting as required.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

A virtual visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the staff on this date.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/30/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 08/24/1995

Staff # 3

Met

**Records Reviewed: 16****Records with Missing/Incomplete Components: 0**

Date of Hire: 08/02/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4

Met

Date of Hire: 04/12/1993

Staff # 5

Met

Staff # 6

Met

Date of Hire: 04/12/1993

Staff # 7

Met

Date of Hire: 01/03/2017

Staff # 8

Met

Date of Hire: 11/30/2020

Staff # 9

Met

Date of Hire: 07/30/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10

Met

Date of Hire: 01/20/2020

Staff # 11

Met

Date of Hire: 10/01/2018

Staff # 12

Met

Date of Hire: 03/12/1990

Staff # 13

Met

Date of Hire: 02/20/2019

Staff # 14

Met

Staff # 15

Met

Date of Hire: 06/30/2021

Staff # 16

Met

Date of Hire: 05/01/2020

**Staff Credentials Reviewed: 6****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR****Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on the consultant's review of records that a staff member who was hired on February 20, 2019 did not have evidence of health and safety training when requested by the department.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 11/5/2021****Technical Assistance**

591-1-1-.33(4) - Please update the serve safe training or please take another food service and nutrition training that includes four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.

**Correction Deadline: 10/8/2021****Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on the consultant's review of records that a staff member who was hired on January 3, 2017 and a staff member who was hired on January 9, 1989 did not have evidence of at least ten (10) annual training hours for January 2020 to December 2020 as required.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2021****591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios during the virtual inspection.

---

**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date. A virtual visit was conducted due to the COVID-19 pandemic.