



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 6/9/2022      **VisitType:** Monitoring Visit      **Arrival:** 10:05 AM      **Departure:** 11:30 AM

**CCLC-262**

**West Chatham YMCA Child Learning Center**

167 Isaac G Laroche Drive Pooler, GA 31322 Chatham County  
 (912) 748-1408 Sara.kennedy@ymcaofcoastalga.org

**Regional Consultant**

Chrissy Miller

Phone: (770) 408-5457

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chrissy.miller@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
06/09/2022	Monitoring Visit	Good Standing	
12/06/2021	Incident Investigation Closure	Good Standing	
12/06/2021	Complaint Closure	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
A/S building	adult gym		0	0	C	108	C	NA	NA	
A/S building	conference room		0	0	C	13	C	NA	NA	
A/S building	Gym		0	0	C	163	C	NA	NA	
A/S building	kid fit gym		0	0	C	28	C	NA	NA	
Total Capacity @35 sq. ft.: 175						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Insufficient Toilets/Sinks		
Child Learning Center	1st left	Infants and One Year Olds	2	10	C	13	C	NA	NA	Floor Play
Child Learning Center	1st right		0	0	C	10	C	NA	NA	
Child Learning Center	2nd left(PK)	Two Year Olds	2	12	C	19	C	NA	NA	Outside
Child Learning Center	2nd right	Infants	2	12	C	14	C	NA	NA	Floor Play
Child Learning Center	3rd left	One Year Olds	3	9	C	17	C	NA	NA	Diapering,Story
Child Learning Center	3rd right	One Year Olds	3	7	C	15	C	NA	NA	Floor Play,Story

Child Learning Center	4th left	Four Year Olds and Five Year Olds	3	18	C	30	C	NA	NA	Art
Child Learning Center	4th right(PK)	Three Year Olds	3	13	C	22	C	NA	NA	Transitioning, Out side
Total Capacity @35 sq. ft.: 138			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Insufficient Toilets/Sinks				
Total # Children this Date: 81			Total Capacity @35 sq. ft.: 313			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Child Learning Center	back left, twos	46	C
Child Learning Center	front left, toddlers	35	C
Child Learning Center	preschool/AS PG	74	C

**Comments**

This is the second regulatory visit of the fiscal year.

The center currently has a two-star rating from quality rated.

Per the Director, the center does not currently dispense medication or provide swimming activities.

Plan of Improvement: Developed This Date 06/09/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Sara Kennedy, Program Official

Date

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Chrissy Miller, Consultant

Date



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**Findings Report**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Discussed maintenance of resilient surface, as required. Please fluff and redistribute.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Regulations regarding proper discipline were discussed with the Director and the staff on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation logs observed for the week of May 16, 2022 and for the week of May 23, 2022.

**Comment**

Transportation logs observed for the week of May 16, 2022 and for the week of May 23, 2022 for routine transportation.

**Technical Assistance**

591-1-1-.36(7)(b) - Please ensure that all children participating in transportation have evidence of a vehicle emergency form and includes all information as indicated on the form, while on the vehicle, during transportation.

**Correction Deadline: 7/1/2022**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Cleaning and disinfecting of mats was discussed with the staff on this date.

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**Staff Records****Records Reviewed: 32****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 09/14/2020

Staff # 2

Met

Date of Hire: 09/10/2018

Staff # 3

Met

Date of Hire: 02/04/2022

Staff # 4

Met

Date of Hire: 05/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5

Met

Date of Hire: 01/26/2012

Staff # 6 Met

Date of Hire: 02/27/2014

Staff # 7 Met

Staff # 8 Met

Staff # 9 Met

Date of Hire: 04/30/2019

Staff # 10 Met

Date of Hire: 05/23/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11 Met

Date of Hire: 12/03/2013

Staff # 12 Met

Date of Hire: 10/13/2013

Staff # 13 Met

Date of Hire: 02/01/2013

Staff # 14 Met

Date of Hire: 09/16/2021

Staff # 15 Met

Date of Hire: 01/04/2020

Staff # 16 Met

Date of Hire: 02/09/2017

Staff # 17 Met

Date of Hire: 03/03/2014

Staff # 18 Met

Date of Hire: 07/28/2014

Staff # 19 Met

Date of Hire: 03/30/2021

Staff # 20 Met

Date of Hire: 05/31/2016

Staff # 21 Met

**Records Reviewed: 32**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 07/19/2021

Staff # 22 Met

Date of Hire: 06/01/2020

Staff # 23 Met

Date of Hire: 06/02/2020

Staff # 24 Met

Date of Hire: 01/31/2021

Staff # 25 Met

Date of Hire: 09/14/2015

Staff # 26 Met

Date of Hire: 07/01/2020

Staff # 27 Met

Date of Hire: 02/04/2022

Staff # 28 Met

Date of Hire: 11/19/2021

Staff # 29 Met

Date of Hire: 04/18/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 30 Met

Date of Hire: 10/19/2021

Staff # 31 Met

Date of Hire: 11/12/2021

Staff # 32 Met

Date of Hire: 01/12/2021

**Staff Credentials Reviewed: 12**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.33 Staff Training Met**

**Correction Deadline: 12/31/2021**

**Corrected on 6/9/2022**

**.33(5) - The consultant observed this rule to be corrected. The staff had evidence of at completing at least ten (10) annual training hours for January 2021 to December 2021, as required.**

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591-1-1-.31 Staff(CR)

Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Comment**

Center observed to maintain appropriate staff:child ratios.

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591-1-1-.32 Supervision(CR)

Met

**Correction Deadline: 11/18/2021**

**Corrected on 6/9/2022**

**.32(7) - The consultant observed this rule to be corrected. Adequate supervision was observed during the visit.**