



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/18/2021 **VisitType:** Incident Investigation & Follow Up **Arrival:** 9:00 AM **Departure:** 10:00 AM

CCLC-262

West Chatham YMCA Child Learning Center

167 Isaac G Laroche Drive Pooler, GA 31322 Chatham County
 (912) 748-1408 Sara.kennedy@ymcaofcoastalga.org

Regional Consultant

Chrissy Miller

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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/18/2021	Incident Investigation & Follow Up	Good Standing	
10/19/2021	Complaint Closure	Good Standing	
10/15/2021	Complaint Investigation & Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
A/S building	adult gym		0	0	C	108	C	NA	NA	
A/S building	conference room		0	0	C	13	C	NA	NA	
A/S building	Gym		0	0	C	163	C	NA	NA	
A/S building	kid fit gym		0	0	C	28	C	NA	NA	
Total Capacity @35 sq. ft.: 175						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Insufficient Toilets/Sinks		
Child Learning Center	1st left	Infants	4	8	C	13	C	NA	NA	Floor Play
Child Learning Center	1st right		0	0	C	10	C	NA	NA	
Child Learning Center	2nd left(PK)	Two Year Olds and Three Year Olds	3	16	C	19	C	NA	NA	Nap
Child Learning Center	2nd right		0	0	C	14	C	NA	NA	
Child Learning Center	3rd left	One Year Olds and Two Year Olds	2	10	C	17	C	NA	NA	Transitioning, Nap, Diapering

Child Learning Center	3rd right	Infants and One Year Olds	3	10	C	15	C	NA	NA	Floor Play
Child Learning Center	4th left	GA PreK	3	17	C	30	C	NA	NA	Nap
Child Learning Center	4th right(PK)	Three Year Olds and Four Year Olds	2	17	C	22	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 138

Total Capacity @25 sq. ft.: 0

Building @35 capacity limited by Insufficient Toilets/Sinks

Total # Children this Date: 78

Total Capacity @35 sq. ft.: 313

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Child Learning Center	back left, twos	46	C
Child Learning Center	front left, toddlers	35	C
Child Learning Center	preschool/AS PG	74	C

Comments

Interviews for the complaint investigation was completed by phone with the staff on November 18, 2021. The follow-up visit was completed on December 4, 2021, to record the center's ratios and to evaluate the previous citations in-person.

Plan of Improvement: Developed This Date 11/18/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sara Kennedy, Program Official

Date

Chrissy Miller, Consultant

Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Health and Hygiene

591-1-1-.07 Children's Health

Met

Correction Deadline: 10/15/2021

Corrected on 11/18/2021

.07(5) - The consultant observed this rule to be corrected. The children were observed to be free of any hazardous items around their necks.

Safety

591-1-1-.11 Discipline(CR)

Met

Correction Deadline: 10/15/2021

Corrected on 11/18/2021

.11(2) - The consultant observed this rule to be corrected. The consultant observed age-appropriate discussion and/or redirection at the center.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 10/16/2021

Corrected on 11/18/2021

.36(7)(c)2. - The consultant observed this rule to be corrected. The transportation logs were observed to be complete for the week of November 15, 2021 to November 19, 2021 for AM and PM transport between the center and the three schools (Godley Station elementary, Pooler elementary, and West Chatham elementary).

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 10/15/2021

Corrected on 11/18/2021

.30(1)(a)3 - The consultant observed this rule to be corrected. The consultant observed each crib to have an individual, tight-fitting sheet available for the infants in care.

Correction Deadline: 10/15/2021

Corrected on 11/18/2021

.30(2) - The consultant observed this rule to be corrected. The staff stated proper safe sleep procedures for infants pertaining to SIDS and infant sleeping position.

Correction Deadline: 10/15/2021

Corrected on 11/18/2021

.30(2)(c) - The consultant observed this rule to be corrected. The consultant did not observe infants sleeping in equipment not approved for safe sleep and each infant in care had an available crib to sleep in if needed.

Staff Records

Records Reviewed: 34

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 10/22/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 09/10/2018	
Staff # 3	Met
Date of Hire: 01/26/2012	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 09/10/2018	
Staff # 6	Met
Date of Hire: 02/27/2014	
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Date of Hire: 04/30/2019	
Staff # 11	Met
Date of Hire: 10/04/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Date of Hire: 12/03/2013	

Staff # 13	Met
Date of Hire: 09/13/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 14	Met
Date of Hire: 10/10/2017	
Staff # 15	Met
Date of Hire: 10/13/2013	
Staff # 16	Met
Date of Hire: 02/01/2013	
Staff # 17	Met
Date of Hire: 09/16/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 18	Met
Date of Hire: 01/04/2020	
Staff # 19	Met
Date of Hire: 02/09/2017	
Staff # 20	Met
Staff # 21	Met
Date of Hire: 03/03/2014	
Staff # 22	Met
Date of Hire: 07/28/2014	
Staff # 23	Met
Date of Hire: 03/30/2021	
Staff # 24	Met
Date of Hire: 05/31/2016	
Staff # 25	Met
Date of Hire: 07/19/2021	
Staff # 26	Met
Date of Hire: 06/01/2020	
Staff # 27	Met
Date of Hire: 06/02/2020	

Records Reviewed: 34

Records with Missing/Incomplete Components: 0

Staff # 28 Date of Hire: 01/31/2021	Met
Staff # 29 Date of Hire: 09/14/2015	Met
Staff # 30	Met
Staff # 31 Date of Hire: 11/19/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 32	Met
Staff # 33 Date of Hire: 01/11/2021	Met
Staff # 34 Date of Hire: 09/27/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 10/15/2021

Corrected on 11/18/2021

.09(1)(c) - The consultant observed this rule to be corrected. The current staff had valid and current satisfactory Comprehensive Records Check Determinations on file as required.

Correction Deadline: 10/15/2021

Corrected on 11/18/2021

.09(1)(j) - The consultant observed this rule to be corrected. The current staff had valid and current satisfactory Comprehensive Records Check Determinations on file as required.

Correction Deadline: 10/15/2021

Corrected on 11/18/2021

.09(1)(l)3. - The consultant observed this rule to be corrected. The current staff had valid and current satisfactory Comprehensive Records Check Determinations on file as required.

591-1-1-.14 First Aid & CPR Met

Correction Deadline: 11/19/2021

Corrected on 11/18/2021

.14(2) - The consultant observed this rule to be corrected. All applicable staff had training in CPR and first aid as required. The Director stated that the center will ensure that the staff hired since the last visit will receive first aid and CPR training within 90 days to remain in compliance with this rule.

591-1-1-.33 Staff Training Defer

Defer

591-1-1-.33(5)- The staff must complete at least ten (10) annual training hours by December 2021 to be in compliance with this rule. This rule will be evaluated at the first visit in 2022.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2021