



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 12/3/2021 **VisitType:** Follow-Up

**Arrival:** 1:45 PM

**Departure:** 3:00 PM

**CCLC-262**

**West Chatham YMCA Child Learning Center**

167 Isaac G Laroche Drive Pooler, GA 31322 Chatham County  
 (912) 748-1408 Sara.kennedy@ymcaofcoastalga.org

**Regional Consultant**

Chrissy Miller

Phone: (770) 408-5457

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chrissy.miller@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/03/2021	Complaint Investigation Follow Up	Good Standing	
11/18/2021	Incident Investigation & Follow Up	Good Standing	
10/19/2021	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
A/S building	adult gym	Five Year Olds and Six Year Olds and Over	2	24	C	108	C	NA	NA	Free Play
A/S building	conference room		0	0	C	13	C	NA	NA	
A/S building	Gym	Five Year Olds and Six Year Olds and Over	4	29	C	163	C	NA	NA	Homework, Free Play
A/S building	kid fit gym		0	0	C	28	C	NA	NA	
Total Capacity @35 sq. ft.: 175						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Insufficient Toilets/Sinks		
Child Learning Center	1st left	Infants	2	1	C	13	C	NA	NA	Free Play
Child Learning Center	1st right	One Year Olds	2	2	C	10	C	NA	NA	Free Play
Child Learning Center	2nd left(PK)	Two Year Olds	2	10	C	19	C	NA	NA	Outside
Child Learning Center	2nd right		0	0	C	14	C	NA	NA	
Child Learning Center	3rd left	One Year Olds	1	4	C	17	C	NA	NA	Free Play
Child Learning Center	3rd right	Infants and One Year Olds	1	4	C	15	C	NA	NA	Floor Play

Child Learning Center	4th left	GA PreK	1	10	C	30	C	NA	NA	Centers
Child Learning Center	4th right(PK)	Three Year Olds	2	9	C	22	C	NA	NA	Centers
Total Capacity @35 sq. ft.:			138		Total Capacity @25 sq. ft.:		0		Building @35 capacity limited by Insufficient Toilets/Sinks	
Total # Children this Date: 93			Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.:		0			


Building	Playground	Playground Occupancy	Playground Compliance
Child Learning Center	back left, twos	46	C
Child Learning Center	front left, toddlers	35	C
Child Learning Center	preschool/AS PG	74	C

**Comments**

Interviews for the complaint investigation was completed in-person with the staff on December 3, 2021. The follow-up visit was completed on December 6, 2021, to record the center's ratios and to follow-up on any previous citations since the last visit report.



Plan of Improvement: Developed This Date 12/03/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Sara Kennedy, Program Official

Date

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Chrissy Miller, Consultant

Date



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### Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

**Staff Records**

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**591-1-1-.33 Staff Training**

**Defer**

**Defer**

591-1-1-.33(5)- The staff must complete at least ten (10) annual training hours by December 31, 2021 to be in compliance with this rule. This rule will be evaluated at the first visit in 2022.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2021**