



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Brenda Harris, Program Official

Date

Brandi Mangino, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 7/20/2022 **VisitType:** Monitoring Visit **Arrival:** 11:15 AM **Departure:** 12:15 PM

FR-00008766

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.09 Activities

Met

Comment

Please ensure that children have age appropriate structured activities throughout day.

Correction Deadline: 7/20/2022

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Please ensure that kids are not left in confining equipment longer than thirty minutes.

Correction Deadline: 7/20/2022

Correction Deadline: 3/9/2022

Corrected on 7/20/2022

.12(4) - Citation corrected.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Cleaning and disinfecting of cleaning equipment was discussed.

Correction Deadline: 3/19/2022

Corrected on 7/20/2022

.19(1)(b) - Citation corrected.

Correction Deadline: 3/9/2022

Corrected on 7/20/2022

.19(2)(c) - Citation corrected.

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 2

Child # 1	Met
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
Immunization Form - (.08)(2)	
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
Immunization Form - (.08)(2)	

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that two of five enrolled children did not have current immunizations.

POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

Correction Deadline: 7/20/2022

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Not Met

Finding

290-2-3-.11(2)(a) requires the Home to have a written plan for handling emergencies, including but not limited to fire, severe weather, loss of electrical power or water, and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Home. The Home will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, continuity of operations, accommodation of infants and toddlers, children with disabilities, and children with chronic medical conditions. No Home personnel shall impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on a review of records that provider emergency preparedness plan that was submitted for the administer review did not include natural disaster which may occur at the Home. The Home will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, continuity of operations, accommodation of infants and toddlers, children with disabilities, and children with chronic medical conditions

POI (Plan of Improvement)

The Home Provider will complete a written plan for emergencies.

Correction Deadline: 7/22/2022

Recited on 7/20/2022

Finding

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based on observation that the following items were within reach of children:

- orange cleaner by the providers chair
- Clorox spray on the kids table
- lysol by the providers chair

POI (Plan of Improvement)

To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

Correction Deadline: 7/20/2022

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Technical Assistance

Technical Assistance

Please ensure the heater on the floors is not used unless it is inaccessible to children in care.

290-2-3-.13 Playgrounds(CR)

Technical Assistance

Technical Assistance

Please monitor the red metal equipment for rust. Treat for the vines growing throw the fencing and limbs.

Food Service

290-2-3-.10 Food Service & Nutrition

Not Met

Finding

290-2-3-.10(5) requires a feeding chair or similar equipment designed for feeding children be provided for the use of each child being fed who is capable of sitting up but who is unable to sit unassisted at a table. The chair or similar equipment must be cleaned with a disinfectant after each use. Such chair or similar equipment shall have a broad base to prevent tipping; a surface that the child cannot raise; a strap or other device which prevents the child from sliding out of the chair; and a feeding surface free of cracks. It was determined based on observation that an enrolled child had a bottle and was in a bouncer and not provided a feeding chair.

POI (Plan of Improvement)

The Home will inspect feeding equipment to ensure it meets each of the listed criteria and to verify a feeding chair or equipment is provided for each child who requires one. The Home will train staff and monitor to ensure that the feeding equipment is cleaned with a disinfectant after each use.

Correction Deadline: 7/20/2022

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Please ensure that hands are washed at all required times.

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

Please ensure that handa are washed before and afar for provider, after for children and diapering stations are sanitized.

290-2-3-.11 Medications(CR)

Met

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals **Met**

Correction Deadline: 3/9/2022

Corrected on 7/20/2022

.11(1)(n) - Citation corrected

290-2-3-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 First Aid Kit **Met**

Correction Deadline: 3/19/2022

Corrected on 7/20/2022

.11(1)(e) - Citation corrected.

290-2-3-.11 Transportation(CR) **Not Evaluated**

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit\.

Please ensure that the providers criminal record check is completed prior to the December expiration date.

290-2-3-.07 First Aid & CPR **Met**

Correction Deadline: 7/28/2022

Corrected on 7/20/2022

.07(8) - Citation corrected.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR) **Technical Assistance**

Technical Assistance

Please ensure that when children under the age of three are no more than arms length away and the provider is sitting with them while eating.

Correction Deadline: 7/20/2022