



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/23/2022 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 12:00 PM

CCLC-29144

Spalding County Pre-K

390 A Wilson Rd Griffin, GA 30224 Spalding County
 (770) 228-7196 rmcnair@mtecdc.org

Regional Consultant

Brandi Mangino

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Mailing Address

390 A Wilson Road
 Griffin, GA 30224

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/23/2022	Licensing Study	Good Standing	
02/08/2022	Monitoring Visit	Good Standing	
08/24/2021	Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Bldg 1	A-Right Wing (1st R)	One Year Olds and Two Year Olds	2	8	C	19	C	NA	NA	Free Play	
Bldg 1	B-Right Wing (2nd R)		0	0	C	20	C	NA	NA		
Bldg 1	C-Right Wing (3rd L)	One Year Olds and Two Year Olds	2	7	C	18	C	NA	NA	Centers	
Bldg 1	D-Right Wing (2nd L)	Two Year Olds	2	8	C	18	C	NA	NA	Circle Time	
Bldg 1	F-Left Wing (2nd R)	Three Year Olds	2	13	C	19	C	NA	NA	Circle Time	
Bldg 1	G-Left Wing (3rd R)	Three Year Olds	2	11	C	20	C	NA	NA	Circle Time	
Bldg 1	H-Left Wing (2nd L)		0	0	C	19	C	NA	NA		
Bldg 1	I-Left Wing (1st L)	Four Year Olds	2	19	C	20	C	NA	NA	Transitioning	
Total Capacity @35 sq. ft.:			153			Total Capacity @25 sq. ft.:			0		
Bldg 2	J-Classroom #3	Infants and One Year Olds	2	6	C	12	C	NA	NA	Story, Floor Play	
Bldg 2	K-Classroom #2	Infants	2	4	C	12	C	NA	NA	Floor Play	
Bldg 2	L-Classroom #1	One Year Olds and Two Year Olds	2	7	C	14	C	NA	NA	Transitioning	
Total Capacity @35 sq. ft.:			38			Total Capacity @25 sq. ft.:			0		
Total # Children this Date: 83			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

An in person visit was conducted on August 23, 2022 and an administrative review was conducted on August 30, 2022.

Plan of Improvement: Developed This Date 08/23/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ron McNair, Program Official

Date

Brandi Mangino, Consultant

Date



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Findings Report

Date: 8/23/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

Consultant discussed monitoring the blue paint of the door to Building Two for chipping paint.

Correction Deadline: 9/22/2022

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation the following hazards were observed to be accessible to children in care:

Left Wing:

2nd Left Classroom:

staff purse on chair

Right Wing:

2nd Left Classroom:

broom and dust pan by the entrance door

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 8/23/2022

Recited on 8/23/2022

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition Not Met

Finding

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on a review of records that the infant feeding plans in Classroom 2 were missing the following information:
one of four did not have the times or how often the formula was to be given
one of four children present did not have a infant feeding plan
two of four did not have the amounts of formula, times or how often it was to be given

Classroom 3:

two of two infants present did not have an infant feeding plan within the classroom

POI (Plan of Improvement)

The Center Director will develop and implement a plan to obtain and post the completed feeding plan as part of the enrollment process and to have parents update the plans on a regular basis that will include center staff involved with enrollment and those working in the infant classrooms.

Correction Deadline: 8/23/2022

591-1-1-.18 Kitchen Operations Technical Assistance

Technical Assistance

Please ensure that items not in the original containers are labeled as to their contents.

Correction Deadline: 8/23/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Not Evaluated

Comment

The Provider currently does not dispense/administer medication.

Organization

Technical Assistance

Classroom 3 will need an amendment submitted by September 1, 2022 to change the room from a non-diapering to a diapering room. Please upload all required documents into decal koala. The center has proper ventilation, diapering sink and diapering station for the room.

Correction Deadline: 8/23/2022

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center did not have a lockdown drill for the 2021/2022 year thus far..

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 8/28/2022

Safety

591-1-1-.05 Animals**Not Evaluated****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Evaluated****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that one of four crib sheets in Classroom 3 was not tight-fitting.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 8/23/2022

Staff Records

Records Reviewed: 66

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 08/03/2022	Met
Staff # 2 Date of Hire: 01/14/2019	Met
Staff # 3 Date of Hire: 01/22/2019	Met
Staff # 4 Date of Hire: 09/16/2019	Met
Staff # 5	Met
Staff # 6 Date of Hire: 01/23/2019	Met
Staff # 7 Date of Hire: 02/21/2019	Met
Staff # 8	Met
Staff # 9 Date of Hire: 08/03/2022	Met
Staff # 10 Date of Hire: 11/27/2018	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13 Date of Hire: 01/11/2015	Met
Staff # 14 Date of Hire: 01/18/2019	Met
Staff # 15 Date of Hire: 01/18/2019	Met
Staff # 16 Date of Hire: 10/13/1995	Met

Staff # 17	Met
Staff # 18	Met
Date of Hire: 12/15/1997	
Staff # 19	Met
Date of Hire: 01/04/2016	
Staff # 20	Met
Staff # 21	Met
Date of Hire: 01/30/2019	
Staff # 22	Met
Date of Hire: 01/24/2019	
Staff # 23	Met
Date of Hire: 01/11/2019	
Staff # 24	Met
Date of Hire: 09/12/2019	
Staff # 25	Met
Date of Hire: 01/11/2019	
Staff # 26	Met
Date of Hire: 04/18/1994	
Staff # 27	Met
Staff # 28	Met
Date of Hire: 01/22/2015	
Staff # 29	Met
Date of Hire: 01/23/2015	
Staff # 30	Met
Staff # 31	Met
Date of Hire: 01/24/2019	
Staff # 32	Met
Staff # 33	Met
Date of Hire: 10/16/2019	

Staff # 34 Date of Hire: 08/22/2019	Met
Staff # 35	Met
Staff # 36 Date of Hire: 01/28/2019	Met
Staff # 37 Date of Hire: 07/12/2019	Met
Staff # 38	Met
Staff # 39 Date of Hire: 01/17/2019	Met
Staff # 40 Date of Hire: 08/08/2022	Met
Staff # 41 Date of Hire: 11/05/2021	Met
Staff # 42	Met
Staff # 43 Date of Hire: 03/08/2022	Met
Staff # 44	Met
Staff # 45 Date of Hire: 01/10/2015	Met
Staff # 46 Date of Hire: 01/22/2015	Met
Staff # 47	Met
Staff # 48	Met
Staff # 49 Date of Hire: 01/24/2019	Met
Staff # 50 Date of Hire: 02/03/2027	Met
	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 51	Met

Records Reviewed: 66**Records with Missing/Incomplete Components: 0**

Date of Hire: 11/08/2019

Staff # 52 Met

Date of Hire: 01/17/2019

Staff # 53 Met

Staff # 54 Met

Date of Hire: 06/16/2021

Staff # 55 Met

Date of Hire: 03/01/2022

Staff # 56 Met

Date of Hire: 02/08/2019

Staff # 57 Met

Date of Hire: 03/12/2018

Staff # 58 Met

Date of Hire: 04/12/2017

Staff # 59 Met

Date of Hire: 01/29/2015

Staff # 60 Met

Date of Hire: 11/04/2019

Staff # 61 Met

Staff # 62 Met

Date of Hire: 01/22/2019

Staff # 63 Met

Staff # 64 Met

Staff # 65 Met

Date of Hire: 07/25/2019

Staff # 66 Met

Date of Hire: 11/15/2021

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Technical Assistance

Technical Assistance

Please note that the department required first aid and CPR to be hands on and online will not be accepted.

Correction Deadline: 9/22/2022

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

A supervision plan was discussed for Classroom 1 diapering and needs to be submitted by August 26, 2022.