



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 8/18/2022

VisitType: EX-Monitoring

Arrival: 2:45PM

Departure: 3:45PM

EX-43908 EXMT-6415 EX-1 - Government DeKalb County Schools ASED - Redan

1914 Stone Mountain Road- Lithonia, Lithonia GA 30058 DeKalb County (678) 676-3502 Billy_Cabbil@dekalbschoolsga.org

Mailing Address

5829 Memorial DR, GA 30083

Regional Consultant

Melissa McFarlin

Phone: (770) 359-5224

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melissa.mcfarlin@dec.al.ga.gov

Joint with:

Table with columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include: 8/18/2022 EX-Monitoring NA, Prevention Level 1 (P1), Intermediate Level 1 (I1), Dismissal (D), Technical Assistance, Corrective Action Plan, Dismissal, Office Conference, Disqualification, Prevention Level 2 (P2), Intermediate Level 2 (I2), Citation, Fine (Level 1 or 2), Plan of Improvement, Prevention Level 3 (P3), Intermediate Level 3 (I3).

Staff: Child Ratios

Table with columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Row: Cafe, PreK, Fives, Sixes, 2, 41, Y.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 41

Comments:

On August 18, 2022, an on site visit was conducted at the facility for the purpose of a CAPS monitoring visit. August 29, 2022- August 30, 2022, an administrative review was completed to review required documents.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1. Facility name, program number and visit date
- 2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
- 4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
- 5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-F Equipment & Toys (CS)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-Q Swimming Pools & Water-related Activities (CS)

Met

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-X Exemption Requirements (NCP)

Met

Comment

During the administrative review, the specialist observed a Fire Inspection conducted on August 2, 2022. The program requested a follow up Fire Inspection on August 26, 2022, regarding the needed corrections to receive passing inspection results.

Facility

EX-HS-L Physical Plant (NCP)

Met

Comment

During the administrative review, the specialist observed a Fire Inspection conducted on August 2, 2022. The program requested a follow up Fire Inspection on August 26, 2022, regarding the needed corrections to receive passing inspection results.

Technical Assistance

EX-HS-.M(1) - The Playground is located at the side of the building, near the side entrance/exit door. The route from the entrance/exit door of the building to the Playground is not fenced. During all transitions to and from the Playground, based on each classroom's individual Playground schedule, staff will line up children; with staff positioned at the front and rear of the line, and will travel down the main hallway of the building, to the front/main entrance/exit door. Prior to children exiting the building, staff will place orange plastic cones or other temporary barrier (i.e., - movable chain/rope fence, etc.), from the entrance/exit door of the building, along the path/route to the playground. Additionally, staff will place a visible barrier around the approved outdoor play space for the children in the program to prevent children from walking off the playground. This barrier will also prevent anyone or anything not associated with the program away from the children during outside play. Staff will ensure that the barrier is placed and that staff are positioned, to completely prevent children's access to the main sidewalk area, outside of the playground. Staff will then closely monitor, supervise and escort children on the route from the building entrance/exit door, to the playground. The same procedure will be used by staff to transition children from the playground, back to the building.

Health and Hygiene**EX-HS-.U Diapering Areas & Practices (CS)****Met****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)**Met****Comment**

Medication is not dispensed.

Policies and Procedures**EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

The specialist reviewed the Program's written emergency plan on August 29, 2022 during the administrative review.

EX-HS-.T Required Reporting (NCP)**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.S****Met****Comment**

No field trips are offered.

EX-HS-.E Discipline (CS)**Met****Comment**

Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.R Transportation (CS)**Met****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

Met

Comment

No infants are enrolled.

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Staff # 2	Met
Staff # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
EX-HS-.D-Criminal Records Check Missing	
Staff # 4	Met

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)

Not Met

Finding

EX-HS-.D(2) requires no staff member with an Unsatisfactory Records Check Determination may be present at a program when any child is present for care. It was determined based on a review of staff records, that one (1) of four (4) staff members did not have a satisfactory criminal records check determination associated with this program prior to being present with children.

POI (Plan of Improvement)

The Program will ensure that prior to employment with children, staff will complete and obtain a satisfactory criminal record check through the Department and ensure that it is associated with this program.

Correction Deadline: 8/18/2022

EX-HS-.W First Aid & CPR (NCP)

Met

Comment

Observed evidence of staff training in CPR and first aid during the administrative review on August 29, 2022.

EX-HS-.P Staff Training (NCP)

Met

Comment

Health and Safety training observed during the administrative review on August 29, 2022.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)

Met

Comment

Adequate supervision observed on this date.