

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)**Date:** 3/1/2023**VisitType:** EX-Monitoring**Arrival:** 3:00PM**Departure:** 5:40PM**EX-43888 EXMT-6395 EX-1 - Government
DeKalb County Schools ASED - Evansdale**

2914 Evans Woods Drive, Doraville GA 30340

DeKalb County

(678) 874-2705

virdell_r_pitts@dekalbschools.ga.gov

Mailing Address

5829 Memorial DR, GA 30083

Regional Consultant

Melissa McFarlin

Phone: (770) 359-5224

Fax: (770) 302-9130

melissa.mcfarlin@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
3/1/2023	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
1st Grade		0	0	Y	
2nd Grade	, Six and older	1	18	Y	
3rd Grade		0	0	Y	
4th Grade	, Six and older	1	22	Y	
Cafeteria		0	0	Y	
Gym		0	0	Y	
Kindergarten	, Fives, Six and older	1	18	Y	
Playground 1		0	0	Y	
Playground 2		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 58

Comments:

On March 1, 2023, an in-person visit was conducted for the purpose of a CAPS Monitoring Visit. In addition, an administrative review was conducted on this date to review required documents.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature_____

Printed Name_____ Date_____

Specialist Signature_____ Date_____

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(Summary Report)**Date:** 3/1/2023**VisitType:** EX-Monitoring**Arrival:** 3:00PM**Departure:** 5:40PM**EX-43888 EXMT-6395 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-F Equipment & Toys(CS)****Met****Comment**

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

Program does not provide swimming activities.

Exemptions**EX-HS-X Exemption Requirements****Met****Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility**EX-HS-L Physical Plant(CS)****Met****Comment**

Observed approval from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

EX-HS-M Playgrounds(CS)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene**EX-HS-U Diapering Areas & Practices(CS)****Not Evaluated****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene	Met
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Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications(CS)	N/A
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Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures	Met
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Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting	Met
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Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS)	Met
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Comment

Observed age-appropriate discipline policies on this date.

EX-HS-.S Field Trips	N/A
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Comment

No field trips are offered

EX-HS-.R Transportation(CS)	N/A
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Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)	N/A
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Comment

No infants are enrolled.

Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 3
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Staff's Name [# 1]: Baker, Quakita

Met

Date of Hire: 08/09/2022

Staff's Name [# 2]: Belle Isle, Mary

Met

Staff's Name [# 3]: Bradley, Gloria

Met

Staff's Name [# 4]: Braxton, Nina

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 5]: Brown, Euneka	Met
Staff's Name [# 6]: Brown, Radika Date of Hire: 08/06/2018	Met
Staff's Name [# 7]: Brown, Susie Date of Hire: 08/01/2018	Met
Staff's Name [# 8]: Bruce, Sabrina	Met
Staff's Name [# 9]: Inez-Minnitee, Julia <u>"Missing/Incomplete Components"</u> EX-HS-.D-Criminal Records Check Missing	Not Met
Staff's Name [# 10]: James, Dawn	Met
Staff's Name [# 11]: Keesee, Christopher	Met
Staff's Name [# 12]: LaMothe, Martha	Met
Staff's Name [# 13]: Oseni, Saidi	Met
Staff's Name [# 14]: Perkins, Dashaud <u>"Missing/Incomplete Components"</u> EX-HS-.D-Criminal Records Check Missing	Not Met
Staff's Name [# 15]: Pitts, Raenecia Date of Hire: 08/06/2018	Met
Staff's Name [# 16]: Pitts, Virdell	Met
Staff's Name [# 17]: Rainey, Fawn Date of Hire: 02/07/2022	Met
Staff's Name [# 18]: Riddle, Camone	Met
Staff's Name [# 19]: Stradford, Marilyn	Met
Staff's Name [# 20]: Ware, Bernice	Met

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)**Not Met****Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on administrative review that two (2) employees did not have Criminal Records Checks on file associated with EX-43888 and were not ported to the program within the portability period. One (1) employee did not have a Satisfactory Determination Criminal Records Check completed.

POI (Plan of Improvement)

The Program will ensure all employees complete Criminal Records Checks under EX-43888 prior to providing care for children in the program.

EX-HS-.W First Aid & CPR

Met

Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training

Met

Comment

Observed training for all staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

Met

Comment

Adequate supervision observed on this date.