



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.ga.gov

(Cover Sheet)

Date: 1/11/2023

VisitType: EX-Monitoring

Arrival: 3:00PM

Departure: 4:50PM

**EX-43882 EXMT-6389 EX-1 - Government
DeKalb County Schools ASED - Browns Mill**

4863 Browns Mill Road, Lithonia GA 30038 DeKalb

County

(678) 676-8302

Teresa_w_pittman@dekalbschoolsga.org

Mailing Address

1701 Mountain Industrial Boulevard, GA
30083

Regional Consultant

Melissa McFarlin

Phone: (770) 359-5224

Fax: (770) 302-9130

melissa.mcfarlin@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
1/11/2023	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
201	, Fives, Six and older	1	10	Y	
209	, Six and older	1	11	Y	
311		0	0	Y	
Cafe		0	0	Y	
Gym	, Fives, Six and older	1	11	N	
Playground		0	0	Y	
Science Lab		0	0	Y	

Group Sizes Met? N

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 32

Comments:

On January 11, 2023, an in person visit was conducted for the purpose of a CAPS Monitoring Visit. In addition, an administrative review was conducted on this date to review required documents.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys(CS)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)

N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-.X Exemption Requirements

Met

Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Facility

EX-HS-.L Physical Plant(CS)

Met

Comment

No hazards observed accessible to children on this date.

EX-HS-.M Playgrounds(CS)

Not Met

Finding

EX-HS-.M(3) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined that the play structure that included a slide and climbing equipment on playground did not have any resilient surfacing present in the fall zones to prevent injuries.

POI (Plan of Improvement)

The Program will ensure to layer the playground with resilient surfacing and distribute the resilient surfacing adequately, ensuring a minimum of six (6) inches of resilient surfacing is present in fall zones to prevent injuries.

Correction Deadline: 1/11/2023

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)**N/A****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications(CS)**N/A****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures****Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

EX-HS-.T Required Reporting**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.E Discipline(CS)****Met****Comment**

Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.S Field Trips**N/A****Comment**

No field trips are offered

EX-HS-.R Transportation(CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)****N/A****Comment**

No infants are enrolled.

Staff Records**Records Reviewed: 14****Records with Missing/Incomplete Components: 1**

Staff's Name [# 1]: Adams, Makeisha

Met

Staff's Name [# 2]: Allen, Brittany

Met

Staff's Name [# 3]: Boutin, Frenchella	Met
Staff's Name [# 4]: Caldwell, Lenora	Met
Staff's Name [# 5]: Clark, Bradford Date of Hire: 08/08/2016	Met
Staff's Name [# 6]: Fragher, Cynthia	Met
Staff's Name [# 7]: Jackson, Janice	Met
Staff's Name [# 8]: Kelsey, Jack	Met
Staff's Name [# 9]: Kinsler, Lembia	Met
Staff's Name [# 10]: McIntosh, Michael <u>"Missing/Incomplete Components"</u> EX-HS-.D-Criminal Records Check Missing	Not Met
Staff's Name [# 11]: Moore, Roslyn Date of Hire: 08/08/2022	Met
Staff's Name [# 12]: Morgan, Maria	Met
Staff's Name [# 13]: Pittman, Teresa	Met
Staff's Name [# 14]: Tarrant, Christopher Date of Hire: 02/15/2020	Met

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)**Not Met****Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined that one (1) of fourteen (14) staff members did not have a Satisfactory Criminal Records Check Determination while children were present in the program.

POI (Plan of Improvement)

The Program will ensure each staff member has a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care.

Correction Deadline: 1/11/2023

EX-HS-.W First Aid & CPR**Technical Assistance****Technical Assistance**

Observed evidence of staff training in CPR and first aid on this date. Staff will ensure that CPR and First Aid for all employees are valid and current. The program will schedule a CPR and First Aid training for additional staff members.

EX-HS-.P Staff Training**Met**

Comment

Observed training for all staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

Met

Comment

Adequate supervision observed on this date.