



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)

Date: 6/21/2023

VisitType: EX-Monitoring

Arrival: 11:35AM

Departure: 2:15PM

EX-41150 EXMT-12627 EX-7 - Day camp
Light of the World Christian Academy of Atlanta, Inc.

542 Moreland Avenue, Atlanta GA 30316 DeKalb County
 (678) 670-4068 lotwcaa@gmail.com

Mailing Address

Same

Regional Consultant

Melissa McFarlin

Phone: (770) 359-5224

Fax: (770) 302-9130

melissa.mcfarlin@dec.state.ga.us

Joint with:

<u>Compliance Zone Designation</u>			<u>Prevention Action Category</u>	<u>IntermediateAction Category</u>	<u>Dismissal Action Category</u>
6/21/2023	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
1	, Six and older	1	3	Y	
2	, Six and older	1	8	Y	
3		0	0	Y	
4		0	0	Y	
5		0	0	Y	
6		0	0	Y	
Gym		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 11

Comments:

On June 21, 2023, an in-person visit was conducted for the purpose of a CAPS Monitoring Visit. In addition, an administrative review was conducted on this date to review required documents.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys(CS) **Met**

Comment

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities(CS) **N/A**

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-.X Exemption Requirements **Not Met**

Finding

The program could not provide evidence of compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

POI (Plan of Improvement)

The program will have evidence of compliance with local authorities on file for the department to review.

Correction Deadline: 6/28/2023

Facility

EX-HS-.L Physical Plant(CS) **Met**

Comment

No hazards observed accessible to children on this date.

EX-HS-.M Playgrounds(CS) **N/A**

Comment

No playground provided

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS) **N/A**

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications(CS)**N/A****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures****Not Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Finding

EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on administrative review that the program did not conduct emergency drills as required.

POI (Plan of Improvement)

The Program will ensure emergency drills are conducted as required.

Correction Deadline: 6/26/2023

EX-HS-.T Required Reporting**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.E Discipline(CS)****Met****Comment**

Observed age-appropriate discipline policies on this date.

EX-HS-.S Field Trips**Met****Comment**

On-site and walking distance field trips only.

EX-HS-.R Transportation(CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment

Comment

No infants are enrolled.

Staff Records**Records Reviewed: 13****Records with Missing/Incomplete Components: 7**

Staff's Name [# 1]: Akintunde, Himanah <u>"Missing/Incomplete Components"</u> EX-HS-.D-Criminal Records Check Missing	Not Met
Staff's Name [# 2]: Bryant, Marilyn	Met
Staff's Name [# 3]: Clemons, Gregory	Met
Staff's Name [# 4]: Fitzgerald, Leroy <u>"Missing/Incomplete Components"</u> EX-HS-.D-Criminal Records Check Missing	Not Met
Staff's Name [# 5]: Harris, Normanda	Met
Staff's Name [# 6]: Horne, Yvonne <u>"Missing/Incomplete Components"</u> EX-HS-.D-Criminal Records Check Missing	Not Met
Staff's Name [# 7]: Jackson, Orlando <u>"Missing/Incomplete Components"</u> EX-HS-.D-Criminal Records Check Missing	Not Met
Staff's Name [# 8]: Maiden, Vivian Date of Hire: 08/18/2021	Met
Staff's Name [# 9]: Odom, Tony <u>"Missing/Incomplete Components"</u> EX-HS-.D-Criminal Records Check Missing	Not Met
Staff's Name [# 10]: Partee, Shirley <u>"Missing/Incomplete Components"</u> EX-HS-.D-Criminal Records Check Missing	Not Met
Staff's Name [# 11]: Smith, Phetric	Met
Staff's Name [# 12]: Talley, Courtney <u>"Missing/Incomplete Components"</u> EX-HS-.D-Criminal Records Check Missing	Not Met
Staff's Name [# 13]: Wilson, Edward	Met

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)**Not Met****Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on administrative review that seven (7) of thirteen (13) staff members did not complete a Criminal Records Check and did not receive a Comprehensive Satisfactory Determination prior to working with children in the program as required.

POI (Plan of Improvement)

The Program will ensure that the all staff members complete a criminal records check and receive a Comprehensive Satisfactory Determination prior to working with children in the program.

Correction Deadline: 6/21/2023

EX-HS-.W First Aid & CPR**Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training**Not Met****Finding**

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on administrative review that the staff did not complete Health and Safety Training within the first 90 days as required.

POI (Plan of Improvement)

The Program will ensure staff has completed Health and Safety training within the first 90 days of the hire date as required.

Correction Deadline: 7/21/2023

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)**Met****Comment**

Program observed to maintain appropriate staff: child ratios.