



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/18/2023    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 11:45 AM    **Departure:** 3:30 PM

**CCLC-46298**

**The Children's Courtyard #3215**

4795 Windermere Pkwy Cumming, GA 30041 Forsyth County  
(678) 947-4416 3215@childrenscourtyard.com

**Special Investigations Unit Sr. Specialist**

Chilon Martin

Phone: (404) 591-5648  
Fax: (404) 591-5650  
chilon.martin@decal.ga.gov

**Mailing Address**  
Same

**Quality Rated:** ★ ★

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/18/2023	Complaint Investigation Follow Up	Good Standing	
04/14/2023	Incident Investigation/Monitoring Visit	Good Standing	
04/14/2023	Incident Investigation Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes					
Main	1L	GA PreK	1	18	C	23	C	32	C	Nap					
Main	1R	Infants	1	2	C	25	C	NA	NA	Nap					
Main	2L	Three Year Olds and Four Year Olds and Five Year Olds	10	17	C	22	C	NA	NA	Nap					
Main	2R	One Year Olds	2	10	C	27	C	NA	NA	Nap					
Main	3L		0	0	C	22	C	NA	NA	Not In Use					
Main	3R	Two Year Olds	1	10	C	18	C	NA	NA	Nap					
Main	4L Pre-K	Three Year Olds	1	13	C	19	C	NA	NA	Nap					
Main	4R	Two Year Olds	1	9	C	17	C	NA	NA	Nap					
Main	5L	GA PreK	2	19	C	23	C	NA	NA	Nap					
Main	BK End		0	0	C	24	C	NA	NA	Not In Use					
Total Capacity @35 sq. ft.: 220						Total Capacity @25 sq. ft.: 220									
Total # Children this Date: 98						Total Capacity @35 sq. ft.: 220					Total Capacity @25 sq. ft.: 220				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant PG	27	C
Main	Preschool PG	52	C
Main	School-Age PG	57	C

**Comments**

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

April 14, 2023- The purpose of this visit was to conduct a complaint investigation and to follow up from the previous visit on April 14, 2023.

The follow up visit was discussed with the provider and a copy of the report was left with the provider.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Brandy Escamilla, Program Official

Date

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Chilon Martin, Consultant

Date



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**(Findings Report)**

**Date:** 4/18/2023 **VisitType:** Complaint Investigation **Arrival:** 11:45 AM **Departure:** 3:30 PM  
Follow Up

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The following information is associated with a Complaint Investigation Follow Up:

**Facility**

**591-1-1-.25 Physical Plant - Safe Environment(CR) Met**

**Correction Deadline: 4/14/2023**

**Corrected on 4/18/2023**

Previous citation observed corrected on this date. Consultant did not observe any hazards marked as "keep out of reach of children" accessible to the children in any classroom.

**591-1-1-.26 Playgrounds(CR) Met**

**Correction Deadline: 4/21/2023**

**Corrected on 4/18/2023**

Previous citation observed corrected on this date. Consultant did not observe any hazards present on the playground. Consultant observed repairs completed from the previous citation.

**Safety**

**591-1-1-.36 Transportation(CR) Defer**

**Correction Deadline: 4/24/2023**

**Corrected on 4/18/2023**

Previous citation corrected on this date. The staff member is no longer allowed to conduct a second check on the vehicles used to transport children until transportation training has been completed. Consultant did not observe the staff member conducting a second check during the visit.

**Defer**

This citation will be deferred until the next licensing/monitoring visit.

**POI (Plan of Improvement)**

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

**Correction Deadline: 4/15/2023**

**Correction Deadline: 4/15/2023**

**Corrected on 4/18/2023**

Previous citation observed corrected on this date. Consultant observed check marks/symbols to account for the load/unloading of all children during the week of April 10-14, 2023 that received school transportation services.

<b>Staff Records</b>
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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Correction Deadline: 4/14/2023**

**Corrected on 4/18/2023**

Previous citation observed corrected on this date. Consultant observed a Satisfactory Comprehensive Background Check for everyone that was present at the center.

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**591-1-1-.33 Staff Training**

**Defer**

**Correction Deadline: 4/14/2023**

**Corrected on 4/18/2023**

Previous citation observed corrected on this date. Consultant observed that all staff members that were outside of their 90 days from hire date, had a completed Health & Safety training on file at the center.

**Defer**

This citation will be deferred until the next monitoring/licensing visit.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 4/21/2023**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Correction Deadline: 4/14/2023**

**Corrected on 4/18/2023**

Previous citation observed corrected on this date. Consultant observed all classrooms within the appropriate ratios and mixed age groups.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Correction Deadline: 4/14/2023**

**Corrected on 4/18/2023**

Previous citation observed corrected on this date. Consultant observed appropriate and adequate supervision throughout the center.