



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 9/28/2021    **VisitType:** Complaint Investigation Follow Up    **Arrival:** 11:15 AM    **Departure:** 5:30 PM

**CCLC-35960**

**Covered Bridge Montessori School**

488 Hurt Road Smyrna, GA 30082 Cobb County  
(770) 801-8292 tcobb@cbmscenter.com

**Regional Consultant**

Chilon Martin

Phone: (404) 591-5648  
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chilon.martin@dec.al.ga.gov

**Mailing Address**

488 Hurt Road SW  
Smyrna, GA 30082

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/28/2021	Complaint Investigation Follow Up	Good Standing	
01/25/2021	Licensing Study	Good Standing	
08/21/2020	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A left front	Three Year Olds and Four Year Olds and Six Year Olds and Over	1	11	C	30	C	NA	NA	Transitioning, Lunch
Main	B left rear		0	0	C	30	C	NA	NA	Not In Use
Main	C right front	One Year Olds and Two Year Olds and Three Year Olds	2	8	C	30	C	NA	NA	Lunch
Main	D right rear	Three Year Olds and Four Year Olds and Five Year Olds	2	9	C	30	C	NA	NA	Lunch
Total Capacity @35 sq. ft.:			120			Total Capacity @25 sq. ft.: 0				
Total # Children this Date:			28			Total Capacity @35 sq. ft.: 120				
						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	172	C

**Comments**

September 28, 2021- The purpose of this visit was to conduct a complaint investigation as well as a follow up from the previous visit on January 25, 2021.

The follow up report was discussed with center staff and a copy of the follow up report was left at the center.

Plan of Improvement: To Be Submitted 12/13/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Natesha Cobb, Program Official

Date

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Chilon Martin, Consultant

Date



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Findings Report

Date: 9/28/2021 VisitType: Complaint Investigation Follow Up Arrival: 11:15 AM Departure: 5:30 PM

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The following information is associated with a Complaint Investigation Follow Up:

	<b>Facility</b>
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591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on an observation that on September 28, 2021, there was less than one inch of resilient surfacing on all three playgrounds at the center.

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Correction Deadline: 10/8/2021

	<b>Staff Records</b>
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Records Reviewed: 18

Records with Missing/Incomplete Components: 6

Staff # 1 Not Met  
"Missing/Incomplete Components"  
.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 2 Met

Staff # 3 Met

Staff # 4	Met
Staff # 5	Not Met
Date of Hire: 05/17/2017	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing,.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Not Met
Date of Hire: 03/01/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 11	Not Met
Date of Hire: 09/21/2021	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Staff # 13	Met
Staff # 14	Not Met
Date of Hire: 02/25/2020	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 15	Not Met
Date of Hire: 07/26/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing,.09-Criminal Records Check Missing	
Staff # 16	Met
Date of Hire: 01/03/2020	
Staff # 17	Met
Staff # 18	Met

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

**Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that on September 28, 2021, there were two employees observed present at the center while children were present, staff #11 and staff #15, at the center who did not submit a records check application. The hire date for staff #11 was 9/21/2021 and the hire date for staff #15 was 7/26/2021.

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**Correction Deadline: 9/28/2021**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that on September 28, 2021, staff #11 and staff #15 were observed present at the center and did not have a satisfactory records determination on file while children were present. The hire date for staff #11 was 9/21/2021 and the hire date for staff #15 was 7/26/2021.

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**Correction Deadline: 9/28/2021**

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that on September 28, 2021, staff #5 was present at the center on the date of the visit and had a current satisfactory comprehensive determination, however, the date of the determination was outside of the portability dates. The date of hire for staff #5 was 5/21/2017.

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**Correction Deadline: 9/28/2021**