



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 2/2/2022 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 10:30 AM

CCLC-676

Norcross Human Services Cluster

5030 Georgia Belle Court, Suite 1069 Norcross, GA 30093 Gwinnett County
(678) 225-5427 jeanetta.hampton@ndohs.org

Mailing Address
Same

Regional Consultant

Leena Mitchell

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Quality Rated: ★ ★ ★

Compliance Zone Designation		
02/02/2022	Monitoring Visit	Good Standing
12/06/2021	Incident Investigation by Phone	Good Standing
08/17/2021	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-6R		0	0	C	20	C	NA	NA	Not In Use
Main	B- 5R		0	0	C	20	C	NA	NA	Not In Use
Main	C- 4R		0	0	C	20	C	NA	NA	Not In Use
Main	D- 3R	Four Year Olds	2	12	C	20	C	NA	NA	Centers
Main	E- 2R		0	0	C	20	C	NA	NA	Not In Use
Main	F- 1R		0	0	C	20	C	NA	NA	Not In Use
Main	G- 1L	GA PreK	2	16	C	20	C	NA	NA	Centers
Main	H- 2L		0	0	C	20	C	NA	NA	Not In Use
Main	J- 3L		0	0	C	22	C	NA	NA	Not In Use
Main	K- 4L		0	0	C	22	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 204

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 28

Total Capacity @35 sq. ft.: 204

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - Main	170	C

Comments

Background checks were all reviewed on February 2, 2022. A virtual inspection was conducted on February 2, 2022 with the director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jeanetta Hampton, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

Date: 2/2/2022 **VisitType:** Monitoring Visit **Arrival:** 9:30 AM **Departure:** 10:30 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities **Met**

Correction Deadline: 8/17/2021

Corrected on 2/2/2022

.03(2) - The consultant observed the previous citation to be corrected in that the consultant observed two of two classrooms to have current lesson plans posted.

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A virtual walk through was conducted on this date due to the COVID-19 pandemic. Upon the virtual walk through, a variety of equipment was observed to be clean, properly secured, and in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

A virtual walk through was conducted on this date due to the COVID-19 pandemic. The center appeared to be clean, well maintained, and safe from hazardous condition upon virtual walk through.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

591-1-1-.17 Hygiene(CR)

Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

591-1-1-.29 Required Reporting

Met

Correction Deadline: 12/22/2021

Corrected on 2/2/2022

.29(3) - The consultant observed the previous citation to be corrected in that the consultant observed the provider to submit all required reports in a timely manner.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Date of Hire: 05/14/2008

Staff # 2 Met

Date of Hire: 04/01/2021

Staff # 3 Met

Date of Hire: 07/24/2017

Staff # 4 Met

Date of Hire: 08/03/2020

Staff # 5 Met

Date of Hire: 08/01/2006

Staff # 6 Met

Date of Hire: 03/31/2014

Staff # 7 Met

Date of Hire: 11/26/2018

Staff # 8 Met

Date of Hire: 08/23/2019

Staff # 9 Met

Staff # 10 Met

Date of Hire: 07/23/2018

Staff # 11 Met

Date of Hire: 08/15/2018

Staff # 12 Met

Date of Hire: 10/27/2021

Staff # 13 Met

Date of Hire: 09/20/2021

Staff # 14 Met

Date of Hire: 08/13/2013

Staff # 15 Met

Date of Hire: 08/06/2019

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

The director provided three files for staff members hired since the previous visit conducted on August 17, 2021. The consultant observed three of three newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.33 Staff Training

Met

Correction Deadline: 9/16/2021

Corrected on 2/2/2022

.33(3) - The consultant observed the previous citation to be corrected in that the consultant observed that three of three newly hired staff members to have completed health and safety orientation.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper supervision of children, including being prompt to children's needs, was discussed with the Director on this date.