



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/26/2021 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 11:00 AM

**CCLC-48768**

**Kids R Kids #44**

480 Pleasant Hill Rd. Lilburn, GA 30047 Gwinnett County  
 (770) 935-4000 bestxiongyueyue@gmail.com

**Regional Consultant**

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/26/2021	Licensing Study	Good Standing	
04/26/2021	Complaint Investigation by Phone	Good Standing	
10/19/2020	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 100 - 1L - Infant	Infants	1	2	C	16	C	NA	NA	Free Play
Main	Room B - 150 - 2L - Toddler 1		0	0	C	16	C	NA	NA	Not In Use
Main	Room C - 200 - 3L (Back) - Toddler 2	One Year Olds	2	8	C	16	C	NA	NA	Free Play
Main	Room D - 250 - 1R - Two-Year-Olds		0	0	C	23	C	NA	NA	Not In Use
Main	Room E - 300 - 2R - Preschool 3		0	0	C	22	C	NA	NA	Not In Use
Main	Room F - 350 - 3R - Preschool 3-4	Four Year Olds	2	8	C	22	C	NA	NA	Outside, Not In Use
Main	Room G - 400 - 4R (Middle) - GA - Pre - K	PreK	2	18	C	22	C	31	C	Centers
Main	Room H - 450 - 4R (Back) - GA - Pre-K	PreK	2	19	C	22	C	NA	NA	Centers
Main	Room I - 500 - 4R (Front) - Preschool 4	PreK	2	13	C	29	C	40	C	Centers
Main	Room J - 550 - Rear - GA - Pre-K - (Gym) - SA	Six Year Olds and Over	1	3	C	60	C	84	C	Homework

Total Capacity @35 sq. ft.: 248

Total Capacity @25 sq. ft.: 292

Total # Children this Date: 71

Total Capacity @35 sq. ft.: 248

Total Capacity @25 sq. ft.: 292

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 1R - Front	29	C
Main	Playground B - 2R	57	C
Main	Playground C - Rear	137	C
Main	Playground D - 1L - Front	30	C

#### **Comments**

An Administrative Review was conducted on May 25, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on May 26, 2021 with the director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 1, 2021 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



#### **Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

Yue Xiong, Program Official

Date

---

Leena Mitchell, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 5/26/2021 **VisitType:** Licensing Study

**Arrival:** 10:00 AM

**Departure:** 11:00 AM

**CCLC-48768**

**Kids R Kids #44**

480 Pleasant Hill Rd. Lilburn, GA 30047 Gwinnett County  
(770) 935-4000 bestxiongyueyue@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Leena Mitchell

Phone: (706) 433-7111  
Fax: (706) 310-6944  
leena.mitchell@dec.al.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 1**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 2

Met

Child # 3

Met

Child # 4

Met

Child # 5

Met

**Technical Assistance**

Consultant discussed the following rule with the Provider on this date: 591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program.

**Correction Deadline: 5/26/2021**

	<b>Facility</b>
--	-----------------

**591-1-1-.06 Bathrooms** **Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

	<b>Food Service</b>
--	---------------------

**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

**Comment**

Please ensure that sippy cups are covered and fully labeled with child's full name.

**Comment**

591-1-1-.15(7) - Discussed new revision as of October 1, 2020, which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

**Correction Deadline: 5/26/2021**

**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

## Health and Hygiene

### 591-1-1-.07 Children's Health

Met

Correction Deadline: 4/26/2021

Corrected on 5/26/2021

.07(2) - The consultant observed the previous citation to be corrected in that the consultant observed evidence of a plan of improvement that the notification requirements are met.

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Staff stated proper knowledge of hand washing and hygiene procedures for staff and children during virtual visit.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

The Provider currently does not dispense/administer medication.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

#### Comment

Program observed complete emergency drills

### 591-1-1-.22 Parental Access

Met

#### Comment

591-1-1-.22 - Parental access requirements are met per current COVID-19 guidelines.

Correction Deadline: 5/26/2021

### 591-1-1-.27 Posted Notices

Met

#### Comment

Observed all required posted notices.

### 591-1-1-.29 Required Reporting

Met

#### Comment

The consultant discussed the updated required reporting requirements regarding suspected cases of child abuse (at the center and/or home) reported to the Department of Family and Children Services, communicable illness required to be reported to the Department of Public Health, and temporary closure of the center via DECAL KOALA.

## Safety

### 591-1-1-.05 Animals

Met

#### Comment

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date. Staff stated proper discipline procedures during the virtual visit.

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

**Comment**

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - PWW 3731 - Expires October 7, 2021.
- Vehicle Tag # - GA Temp - Expires October 13, 2021.
- Vehicle Tag # - RUG 2752 - Expires October 14, 2021.

**Correction Deadline: 10/20/2020**

**Corrected on 5/26/2021**

.36(7)(c)2. - The consultant observed the previous citation to be corrected in that the consultant observed evidence of complete transportation documentation.

**Correction Deadline: 10/20/2020**

**Corrected on 5/26/2021**

.36(7)(c)3. - The consultant observed the previous citation to be corrected in that the consultant observed evidence of complete transportation documentation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date. Staff stated proper safe sleep policy and procedure during virtual visit.

**Staff Records****Records Reviewed: 24****Records with Missing/Incomplete Components: 6**

Staff # 1

Met

Date of Hire: 08/24/2015

Staff # 2

Met

Date of Hire: 08/26/2020

Staff # 3

Met

Date of Hire: 04/30/2018

Staff # 4

Met

Date of Hire: 04/20/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5	Met
Date of Hire: 08/19/2011	
Staff # 6	Not Met
Date of Hire: 08/07/2000	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 7	Met
Date of Hire: 07/30/2018	
Staff # 8	Not Met
Date of Hire: 05/17/2019	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 9	Not Met
Date of Hire: 07/30/2020	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 10	Met
Date of Hire: 08/20/2015	
Staff # 11	Not Met
Date of Hire: 08/16/2019	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 12	Met
Date of Hire: 03/01/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 13	Not Met
Date of Hire: 10/24/2019	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 14	Met
Date of Hire: 08/15/2011	
Staff # 15	Met
Date of Hire: 02/11/2020	
Staff # 16	Met



**Records Reviewed: 24****Records with Missing/Incomplete Components: 6**

Date of Hire: 03/05/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17

Met

Date of Hire: 11/05/2018

Staff # 18

Met

Date of Hire: 05/03/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19

Met

Date of Hire: 02/25/2021

Staff # 20

Met

Date of Hire: 03/11/2019

Staff # 21

Met

Date of Hire: 08/01/2013

Staff # 22

Not Met

Date of Hire: 03/04/2018

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 23

Met

Date of Hire: 03/04/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 24

Met

Date of Hire: 11/09/2020

**Staff Credentials Reviewed: 10****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

The director provided seven files for staff members hired since the previous visit conducted on October 19, 2020. The consultant observed seven of seven newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

**591-1-1-.09 Criminal Records Check(CR)****Met**

**Comment**

Criminal records checks were observed to be complete. The consultant discussed the following information regarding criminal record checks with the director:

- Monitor the expiration dates of all staff members' criminal record check letters.
- Submit a portability request via DECAL KOALA for newly hired staff members that have a previous satisfactory comprehensive criminal record check letter issued by the department.
- Ensure that all newly hired staff members have evidence of a satisfactory comprehensive criminal record check letter prior to providing services to children present for care.
- Ensure that all newly hired and/or seasonal staff members with a six month (180 days) break of employment from child care submit an updated criminal record check application and complete the fingerprinting process prior to rendering services for child care services.

---

**591-1-1-.14 First Aid & CPR****Met****Comment**

Complete first aid kit observed in center.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR. The consultant discussed first aid and CPR requirements with the director:

- Ensure that all newly hired staff members complete the required first aid and CPR training within 90-days of their date of hire.
- CPR training must have a hands-on training component. Online only CPR training will not be accepted by the department.

---

**591-1-1-.33 Staff Training****Not Met****Comment**

Documentation observed of required staff training.

**Technical Assistance**

Consultant discussed the following rule with the Provider on this date: 591-1-1-.33(2) requires the initial Center orientation to include the following subjects: the Center's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Staff person's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency weather plans; the program's emergency preparedness plan; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/AIDS and blood borne pathogens.

**Correction Deadline: 5/27/2021**

**Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of records that the following staff members had not completed health and safety orientation training within their first 90 days of employment:

Staff member # 9 with a documented date of hire of July 13, 2020

Staff member #13 with a documented date of hire of October 24, 2019

Staff member #15 with a documented date of hire of February 11, 2020

Staff member #24 with a documented date of hire of November 9, 2020

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 6/25/2021**

---

**591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Comment**

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 1, 2021.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

**Comment**

591-1-1-.32(7) - Discussed new revision as of October 1, 2020, which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

**Correction Deadline: 5/26/2021**