



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/29/2021 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 11:00 AM

CCLC-48768

Kids R Kids #44

480 Pleasant Hill Rd. Lilburn, GA 30047 Gwinnett County
 (770) 935-4000 bestxiongyueyue@gmail.com

Regional Consultant

Leena Mitchell

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/29/2021	Licensing Study	Good Standing	
05/26/2021	Licensing Study	Good Standing	
04/26/2021	Complaint Investigation by Phone	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 100 - 1L - Infant	Infants	1	6	C	16	C	NA	NA	Floor Play
Main	Room B - 150 - 2L - Toddler 1	One Year Olds	1	6	C	16	C	NA	NA	Free Play
Main	Room C - 200 - 3L (Back) - Toddler 2	Two Year Olds	2	11	C	16	C	NA	NA	Transitioning
Main	Room D - 250 - 1R - Two-Year-Olds	Two Year Olds	2	10	C	23	C	NA	NA	Circle Time
Main	Room E - 300 - 2R - Preschool 3	Two Year Olds and Three Year Olds	1	10	C	22	C	NA	NA	Outside
Main	Room F - 350 - 3R - Preschool 3-4	Four Year Olds	10	8	C	22	C	NA	NA	Circle Time
Main	Room G - 400 - 4R (Middle) - GA - Pre - K	GA PreK	2	20	C	22	C	31	C	Centers
Main	Room H - 450 - 4R (Back) - GA - Pre-K	GA PreK	2	21	C	22	C	NA	NA	Centers
Main	Room I - 500 - 4R (Front) - Preschool 4	GA PreK	2	21	C	29	C	40	C	Centers
Main	Room J - 550 - Rear - GA - Pre-K - (Gym) - SA	Four Year Olds	1	8	C	60	C	84	C	Outside

Total Capacity @35 sq. ft.: 248

Total Capacity @25 sq. ft.: 292

Total # Children this Date: 121

Total Capacity @35 sq. ft.: 248

Total Capacity @25 sq. ft.: 292

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 1R - Front	29	C
Main	Playground B - 2R	57	C
Main	Playground C - Rear	137	C
Main	Playground D - 1L - Front	30	C

Comments

An Administrative Review was conducted on October 27, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on October 29, 2021 with the director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Yue Xiong, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

Date: 10/29/2021 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A virtual walk through was conducted on this date due to the COVID-19 pandemic. Upon the virtual walk through, a variety of equipment was observed to be clean, properly secured, and in good repair.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A virtual walk through was conducted on this date due to the COVID-19 pandemic. The center appeared to be clean, well maintained, and safe from hazardous condition upon virtual walk through.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair. Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.)
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fluff and redistribute resilient surface as needed.

Food Service**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Comment**

Center menu meets USDA guidelines.

Comment

Please ensure that sippy cups inside the refrigerator are covered and fully labeled with child's full name.

Technical Assistance

591-1-1-.15(2) - Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of one (1) years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Correction Deadline: 10/29/2021

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff stated proper knowledge of diapering procedures. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Staff stated proper knowledge of hand washing and hygiene procedures for staff and children during virtual visit.

591-1-1-.20 Medications(CR)	Met
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Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures	Met
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Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices	Met
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Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting	Met
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Comment

The consultant discussed the updated required reporting requirements regarding suspected cases of child abuse (at the center and/or home) reported to the Department of Family and Children Services, communicable illness required to be reported to the Department of Public Health, and temporary closure of the center via DECAL KOALA.

Safety

591-1-1-.05 Animals	Met
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Not Met
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Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - PWW 3731 - Expires May 27, 2022.
- Vehicle Tag # - CPN 7766 - Expires October 13, 2022.
- Vehicle Tag # - TBB 6288 - Expires October 14, 2022.

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on review of records that the driver did not document in writing the time of arrival of the vehicle during the following times of routine transportation:

October 1, 2021 depart, unload and return time was not noted for afternoon transportation from Ferguson Elementary School and October 1, 2021 return time to facility was not noted for afternoon transportation from Knight Elementary School.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 10/30/2021

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on review of documents that there was not a first check signature indicating all of the children have exited the vehicle for the following routes:

October 4, 2021 return to the facility in the morning transportation from Ferguson Elementary. September 30, 2021 return to the facility for the afternoon transportation from Bethesda Elementary and on October 1, 2021 return to the facility for the afternoon transportation from Ferguson Elementary.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 10/30/2021

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 27

Records with Missing/Incomplete Components: 5

Staff # 1

Met

Date of Hire: 08/12/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2	Met
Date of Hire: 08/24/2015	
Staff # 3	Met
Date of Hire: 07/30/2018	
Staff # 4	Not Met
Date of Hire: 08/26/2020	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 5	Met
Date of Hire: 09/01/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 6	Not Met
Date of Hire: 04/30/2018	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 7	Met
Date of Hire: 08/09/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 07/26/2021	
Staff # 9	Met
Date of Hire: 08/03/2021	
Staff # 10	Met
Date of Hire: 07/20/2021	
Staff # 11	Met
Date of Hire: 08/07/2000	
Staff # 12	Met
Date of Hire: 07/30/2018	
Staff # 13	Met
Date of Hire: 05/17/2019	
Staff # 14	Met
Date of Hire: 07/30/2020	

Staff # 15	Met
Date of Hire: 09/30/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 16	Not Met
Date of Hire: 08/20/2015	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 17	Not Met
Date of Hire: 08/16/2019	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 18	Not Met
Date of Hire: 10/24/2019	
<u>"Missing/Incomplete Components"</u>	
.31(2)(b)2.-Staff Qualifications-Education Missing	
Staff # 19	Met
Date of Hire: 08/15/2011	
Staff # 20	Met
Date of Hire: 02/11/2020	
Staff # 21	Met
Date of Hire: 10/08/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 22	Met
Date of Hire: 03/05/2021	
Staff # 23	Met
Date of Hire: 07/15/2021	
Staff # 24	Met
Date of Hire: 08/01/2013	
Staff # 25	Met
Date of Hire: 08/13/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 26	Met
Staff # 27	Met
Date of Hire: 11/09/2020	

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

The director provided nine files for staff members hired since the previous visit conducted on May 26, 2021. The consultant observed nine of nine newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Technical Assistance****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Technical Assistance

Consultant discussed the following rule with the Provider on this date: 591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection.

Correction Deadline: 11/28/2021**Technical Assistance**

Consultant discussed the following rule with the Provider on this date: 591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children.

Correction Deadline: 10/29/2021**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training.

Correction Deadline: 6/25/2021**Corrected on 10/29/2021**

.33(3) - The consultant observed the previous citation to be corrected in that the consultant observed newly hired staff to have completed health and safety orientation training within 90 days of employment.

591-1-1-.31 Staff(CR)**Technical Assistance****Comment**

Staff observed to be compliant with applicable laws and regulations.

Technical Assistance

Consultant discussed the following rule with the Provider on this date: 591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request.

Correction Deadline: 10/29/2021**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Proper supervision of children, including being prompt to children's needs, was discussed with the Director on this date.