



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/7/2022 **VisitType:** Licensing Study

**Arrival:** 10:00 AM **Departure:** 2:30 PM

**CCLC-48768**

**Kids R Kids #44**

480 Pleasant Hill Rd. Lilburn, GA 30047 Gwinnett County  
 (770) 935-4000 admin@kidsrkidslilburn.com

**Mailing Address**

480 Pleasant Hill Road  
 Lilburn, GA 30047

**Regional Consultant**

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@dec.al.ga.gov

**Quality Rated:** ★ ★ ★

| <b>Compliance Zone Designation</b> |   |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|---|---------------|--|
| 11/07/2022                         | Complaint Investigation & Licensing Study | Good Standing |  |
| 09/08/2022                         | Complaint Investigation Follow Up         | Good Standing |  |
| 04/21/2022                         | Monitoring Visit                          | Good Standing |  |

**Ratios/License Capacity**

| Building | Room  | Age Group       | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes         |
|----------|---|-----------------|-------|----------|------|------------|--------------|------------|--------------|---------------|
| Main     | Room A - 100 - 1L - Infant                    | Infants         | 3     | 6        | C    | 16         | C            | NA         | NA           | Floor Play    |
| Main     | Room B - 150 - 2L - Toddler 1                 | One Year Olds   | 2     | 8        | C    | 16         | C            | NA         | NA           | Circle Time   |
| Main     | Room C - 200 - 3L (Back) - Toddler 2          | One Year Olds   | 2     | 11       | C    | 16         | C            | NA         | NA           | Outside       |
| Main     | Room D - 250 - 1R - Two-Year-Olds             | Two Year Olds   | 1     | 18       | C    | 23         | C            | NA         | NA           | Circle Time   |
| Main     | Room E - 300 - 2R - Preschool 3               | Three Year Olds | 2     | 9        | C    | 22         | C            | NA         | NA           | Outside       |
| Main     | Room F - 350 - 3R - Preschool 3-4             | Three Year Olds | 1     | 9        | C    | 22         | C            | NA         | NA           | Circle Time   |
| Main     | Room G - 400 - 4R (Middle) - GA - Pre - K     | PreK            | 2     | 21       | C    | 22         | C            | 31         | C            | Outside       |
| Main     | Room H - 450 - 4R (Back) - GA - Pre-K         | PreK            | 2     | 20       | C    | 22         | C            | NA         | NA           | Transitioning |
| Main     | Room I - 500 - 4R (Front) - Preschool 4       | PreK            | 2     | 17       | C    | 29         | C            | 40         | C            | Centers       |
| Main     | Room J - 550 - Rear - GA - Pre-K - (Gym) - SA | Four Year Olds  | 1     | 8        | C    | 60         | C            | 84         | C            | Centers       |

Total Capacity @35 sq. ft.: 248

Total Capacity @25 sq. ft.: 292

Total # Children this Date: 127

Total Capacity @35 sq. ft.: 248

Total Capacity @25 sq. ft.: 292

| Building | Playground                | Playground<br>Occupancy | Playground<br>Compliance |
|----------|---------------------------|-------------------------|--------------------------|
| Main     | Playground A - 1R - Front | 29                      | C                        |
| Main     | Playground B - 2R         | 57                      | C                        |
| Main     | Playground C - Rear       | 137                     | C                        |
| Main     | Playground D - 1L - Front | 30                      | C                        |

#### Comments

The purpose of this visit was to conduct a licensing study on this date.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



#### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### **Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Melina Canada, Program Official

Date

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Leena Mitchell, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

|           |     |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

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**591-1-1-.08 Children's Records****Technical Assistance****Technical Assistance**

591-1-1-.08(1) - Please ensure that parents provide and/or update the following information as needed: release to persons' name, phone number, full address and relationship to the child.

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**Facility**

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**591-1-1-.06 Bathrooms****Technical Assistance****Technical Assistance**

591-1-1-.06 - Bathrooms observed to be clean and well maintained. Please ensure toilet seats are tight and all ventilation fans are in working order.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained.

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15(7)- The consultant discussed the revision as of October 1, 2020, which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

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**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

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**591-1-1-.29 Required Reporting****Met****Comment**

Thank you for reporting as required.

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**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Comment**

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - RUG 2752 - Expires July 21, 2023.
- Vehicle Tag # CPN 7766 - Expires July 28, 2023.
- Vehicle Tag # - PWW 3731 - Expires July 28, 2023.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Please ensure that cribs/cots are labeled for individual use.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 34****Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 08/24/2015

Staff # 2 Met

Date of Hire: 01/14/2022

Staff # 3 Met

Date of Hire: 08/11/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4 Met

Date of Hire: 12/08/2021

Staff # 5 Met

Date of Hire: 08/26/2020

Staff # 6 Met

Date of Hire: 04/30/2018

Staff # 7 Met

Date of Hire: 08/03/2021

Staff # 8 Met

Date of Hire: 08/07/2000

Staff # 9 Met

Date of Hire: 05/17/2019

Staff # 10 Met

Date of Hire: 07/30/2020

Staff # 11 Met

Date of Hire: 03/23/2022

Staff # 12 Met

Date of Hire: 09/30/2021

Staff # 13 Met

Date of Hire: 08/20/2015

Staff # 14 Met

**Records Reviewed: 34****Records with Missing/Incomplete Components: 0**

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Date of Hire: 03/30/2022

Staff # 15 Met

Date of Hire: 08/09/2022

Staff # 16 Met

Date of Hire: 10/05/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17 Met

Date of Hire: 08/15/2011

Staff # 18 Met

Date of Hire: 10/03/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 19 Met

Date of Hire: 03/05/2021

Staff # 20 Met

Date of Hire: 03/07/2022

Staff # 21 Met

Date of Hire: 07/15/2021

Staff # 22 Met

Date of Hire: 07/26/2022

Staff # 23 Met

Staff # 24 Met

Date of Hire: 02/23/2022

Staff # 25 Met

Date of Hire: 09/13/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 26 Met

Date of Hire: 05/12/2022

Staff # 27 Met

Date of Hire: 01/04/2022

Staff # 28 Met

Date of Hire: 08/01/2013

Staff # 29 Met



**Records Reviewed: 34**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 02/28/2022

Staff # 30

Met

Date of Hire: 08/29/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 31

Met

Date of Hire: 04/19/2022

Staff # 32

Met

Staff # 33

Met

Staff # 34

Met

Date of Hire: 11/09/2020

**Staff Credentials Reviewed: 11**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

The director provided ten files for staff members hired since the previous visit conducted on April 21, 2022. The consultant observed ten of ten newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal records checks were observed to be complete.

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Complete first aid kits observed in center and on vehicles.

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

