



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 7/7/2023    **VisitType:** Complaint Investigation    **Arrival:** 10:30 AM    **Departure:** 1:30 PM  
 Follow Up

**CCLC-48230**

**Trainers Childcare Center**

2341 Beaver Ruin Road Norcross, GA 30071 Gwinnett County  
 CCLC-48230 kidsfirstmarie@yahoo.com

**Regional Consultant**

Leena Mitchell

Phone: (706) 433-7111

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leena.mitchell@decal.ga.gov

**Mailing Address**

2341 Beaver Ruin Rd  
 Norcross, GA 30071

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/07/2023	Complaint Investigation Follow Up	Good Standing	
06/02/2023	Incident Investigation & Follow Up	Good Standing	
03/23/2023	Incident Investigation Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A-(1R) - 2's		0	0	C	17	C	NA	NA	Not In Use	
Main	B- (2R) 2's	Two Year Olds	1	8	C	17	C	NA	NA	Lunch	
Main	C- (3R)- 1's	One Year Olds	1	8	C	13	C	NA	NA	Circle Time	
Main	D- (Middle Back) Infants		0	0	C	12	C	NA	NA	Not In Use	
Main	G- (1L) 4's	Four Year Olds and Five Year Olds	1	17	C	15	NC	22	C	Outside	
Main	H - (Far left) - Afterschool	Five Year Olds and Six Year Olds and Over	1	24	C	27	C	38	C	Circle Time	
Main	I - (2L) 3's	Three Year Olds	1	13	C	16	C	22	C	Centers	
					Total Capacity @35 sq. ft.: 117		Total Capacity @25 sq. ft.: 140				
Total # Children this Date: 70			Total Capacity @35 sq. ft.: 117			Total Capacity @25 sq. ft.: 140		Building @25 capacity limited by Fire Marshall Limitations			

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - (1R) 6 wks- 1 years	6	C
Main	B- (2R) 2-3 years	46	C
Main	C - (L) 4 and up	39	C

## Comments

The purpose of this visit was to conduct a follow up visit.

Plan of Improvement: Developed This Date 07/07/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 1 855-800-7747 or [qualityrated@dec.ga.gov](mailto:qualityrated@dec.ga.gov) for more information. Free technical assistance is available!**

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Frances Toney, Program Official

Date

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Leena Mitchell, Regional Consultant

Date



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**(Findings Report)**

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**The following information is associated with a Complaint Investigation Follow Up:**

**Facility**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

**Correction Deadline: 6/2/2023**

**Corrected on 7/7/2023**

.25(13) - The consultant observed the previous citation to be corrected in that the consultant observed no hazards accessible to children on this date.

**Safety**

**591-1-1-.13 Field Trips(CR)**

**Not Met**

**Finding**

591-1-1-.13(2) requires Center Staff to obtain written permission from Parents in advance of the child's participation in any field trip and such permission must be signed and dated by a Parent. It was determined based on review of records that on June 29, 2023, the parents did not give written permission for their children to attend a field trip to Dave and Buster's. The parents provided a text message to the parent portal app.

**POI (Plan of Improvement)**

Center Staff will have and use a system to obtain written field trip permission in advance and ensure the permission is signed and dated by the responsible person.

**Correction Deadline: 7/7/2023**

**Finding**

591-1-1-.13(7) requires Center Staff to ensure each child on a field trip has on their person their name, and the Center's name, address and telephone number. It was determined based on observation that children did not wear proper center identification on their person while on a field trip to Dave and Buster's on June 29, 2023. The children wore white shirts with only the facility name on the back.

**POI (Plan of Improvement)**

Center staff will provide name tags for each child to wear on field trips that include all of the required information and will check that each child has the name tag on their person.

**Correction Deadline: 7/7/2023**

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**591-1-1-.36 Transportation(CR)**

**Not Met**

**Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that staff member #11 did not have evidence of transportation training certificate on file prior to riding on the bus during a field trip on June 29, 2023.

**POI (Plan of Improvement)**

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

**Correction Deadline: 7/17/2023**

**Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on review of records that the center did not document with a check or other mark/symbol to account for the unloading of seven of seven children returning to the facility from a field trip to Dave and Busters on June 29, 2023.

**POI (Plan of Improvement)**

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

**Correction Deadline: 7/8/2023**

**Finding**

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. It was determined based on review of records that the driver did not document in writing the time of arrival and departure of the vehicle during a field trip to Dave and Busters on June 29, 2023.

**POI (Plan of Improvement)**

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

**Correction Deadline: 7/8/2023**

**Finding**

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on review of records that there was no signature on the transportation form indicating that the first check of the vehicle was conducted for school transportation services to and from a field trip destination to Dave and Busters on June 29, 2023.

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

**Correction Deadline: 7/8/2023**

**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of records that there was no signature on the transportation form indicating that the first check of the vehicle was conducted for school transportation services to and from a field trip destination to Dave and Busters on June 29, 2023.

**POI (Plan of Improvement)**

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

**Correction Deadline: 7/7/2023**

**Staff Records**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Correction Deadline: 6/2/2023**

**Corrected on 7/7/2023**

**.09(1)(j) - The consultant observed the previous citation to be corrected in that the consultant observed all staff members to have evidence of a satisfactory comprehensive record check determination letter and newly hired staff were electronically ported on this date.**

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**591-1-1-.14 First Aid & CPR Met**

**Correction Deadline: 4/13/2023**

**Corrected on 7/7/2023**

**.14(2) - The consultant observed the previous citation to be corrected in that the consultant observed evidence of newly hired staff to have current CPR and first aid training on this date.**

**Defer**

591-1-1-.33(5)- The previous citation was deferred due to the provider having until the end of December 31, 2023, to complete the required 10 hours of annual training. The consultant discussed with the provider to maintain a copy of their completed training certificates for the year 2023 in their personal file or via their Georgia Professional Development System account online.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 4/13/2023**