



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 10/24/2022 **VisitType:** Incident Investigation/Monitoring Visit

**Arrival:** 10:30 AM **Departure:** 2:00 PM

**CCLC-3519**

**First Presbyterian Church Child Development Center**

800 S. Enota Drive Gainesville, GA 30501 Hall County  
 (770) 532-8188 blowe@fpcga.org

**Regional Consultant**

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/24/2022	Incident Investigation/Monitoring Visit	Good Standing	
10/24/2022	Incident Investigation Closure	Good Standing	
08/03/2022	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1 Left	Infants and One Year Olds	2	6	C	18	C	NA	NA	Circle Time
Main	1Right	Three Year Olds and Four Year Olds	2	15	C	19	C	NA	NA	Centers
Main	1RT 2nd hall Rt-side	Infants	1	6	C	12	C	NA	NA	Nap
Main	2 Left	One Year Olds and Two Year Olds	1	5	C	18	C	NA	NA	Lunch
Main	2 Right	Three Year Olds and Four Year Olds	2	13	C	18	C	NA	NA	Circle Time
Main	3 Left	One Year Olds	2	7	C	11	C	NA	NA	Transitioning
Main	3 RT	Two Year Olds and Three Year Olds	2	6	C	18	C	NA	NA	Circle Time
Main	4 Left	PreK	2	21	C	23	C	33	C	Centers
Main	4 RT	Two Year Olds	2	7	C	18	C	NA	NA	Circle Time
Main	5 RT	PreK	2	19	C	27	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 182						Total Capacity @25 sq. ft.: 192				
Total # Children this Date: 105						Total Capacity @25 sq. ft.: 192				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground/Infant	18	C
Main	playground/Preschool	71	C

### Comments

The purpose of today's visit was to conduct an incident investigation and a monitoring visit on this date.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Brooke Lowe, Program Official

Date

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Leena Mitchell, Consultant

Date



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### Findings Report

**Date:** 10/24/2022 **VisitType:** Incident  
Investigation/Monitoring  
Visit

**Arrival:** 10:30 AM

**Departure:** 2:00 PM

**CCLC-3519**

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26 - Playground observed to be clean and in good repair. Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fall zones and resilient surface.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Discussed labeling of "diapering only" areas and staff work stations.

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Please ensure lids remain on trash containing organic waste.

**Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Comment**

Discussed proper medication documentation and procedures.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 30****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Staff # 2	Met
Staff # 3	Met
Date of Hire: 08/10/2011	
Staff # 4	Met
Date of Hire: 08/05/2019	
Staff # 5	Met
Date of Hire: 09/15/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 11/11/2019	
Staff # 7	Met
Date of Hire: 08/12/2021	
Staff # 8	Met
Date of Hire: 02/04/2012	
Staff # 9	Met
Date of Hire: 03/17/2005	
Staff # 10	Met
Date of Hire: 03/21/2016	
Staff # 11	Met
Date of Hire: 07/13/2021	
Staff # 12	Met
Date of Hire: 03/28/2022	
Staff # 13	Met
Date of Hire: 08/07/2017	
Staff # 14	Met
Date of Hire: 10/02/2012	
Staff # 15	Met
Date of Hire: 05/02/2022	
Staff # 16	Met
Staff # 17	Met
Date of Hire: 09/22/2003	

**Records Reviewed: 30****Records with Missing/Incomplete Components: 0**

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Staff # 18	Met
Staff # 19	Met
Date of Hire: 12/26/2017	
Staff # 20	Met
Date of Hire: 04/19/2004	
Staff # 21	Met
Date of Hire: 09/01/1989	
Staff # 22	Met
Date of Hire: 11/30/2015	
Staff # 23	Met
Date of Hire: 06/13/2022	
Staff # 24	Met
Date of Hire: 02/22/2021	
Staff # 25	Met
Date of Hire: 08/02/2021	
Staff # 26	Met
Date of Hire: 02/03/2021	
Staff # 27	Met
Date of Hire: 08/25/2015	
Staff # 28	Met
Staff # 29	Met
Date of Hire: 08/17/2021	
Staff # 30	Met
Date of Hire: 07/23/2004	

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**Staff Credentials Reviewed: 11**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met****Correction Deadline: 8/3/2022****Corrected on 10/24/2022****.09(1)(c) - The previous citation was observed to be corrected. The consultant observed 30 staff members to have evidence of a satisfactory comprehensive determination letter on file.**

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**591-1-1-.14 First Aid & CPR** **Met**

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**Correction Deadline: 9/2/2022**

**Corrected on 10/24/2022**

**.14(2) - The consultant observed the previous citation to be corrected in that the consultant observed newly hired staff to have evidence of current CPR and first aid training on this date.**

**591-1-1-.33 Staff Training**

**Defer**

**Defer**

591-1-1-.33(3)- Provider stated no new hires past their 90 days of training on this date. Consultant will review health and safety training of new hires during the next regulatory visit.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 9/2/2022**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Discussed combining children of mixed ages.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

**The following information is associated with a Incident Investigation Visit:**

**Staff Records**

**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Staff # 2 Met

Staff # 3 Met

Date of Hire: 08/10/2011

Staff # 4 Met

Date of Hire: 08/05/2019

Staff # 5 Met

Date of Hire: 09/15/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6 Met

Date of Hire: 11/11/2019



Staff # 7	Met
Date of Hire: 08/12/2021	
Staff # 8	Met
Date of Hire: 02/04/2012	
Staff # 9	Met
Date of Hire: 03/17/2005	
Staff # 10	Met
Date of Hire: 03/21/2016	
Staff # 11	Met
Date of Hire: 07/13/2021	
Staff # 12	Met
Date of Hire: 03/28/2022	
Staff # 13	Met
Date of Hire: 08/07/2017	
Staff # 14	Met
Date of Hire: 10/02/2012	
Staff # 15	Met
Date of Hire: 05/02/2022	
Staff # 16	Met
Staff # 17	Met
Date of Hire: 09/22/2003	
Staff # 18	Met
Staff # 19	Met
Date of Hire: 12/26/2017	
Staff # 20	Met
Date of Hire: 04/19/2004	
Staff # 21	Met
Date of Hire: 09/01/1989	
Staff # 22	Met
Date of Hire: 11/30/2015	

**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 0**

Staff # 23	Met
Date of Hire: 06/13/2022	
Staff # 24	Met
Date of Hire: 02/22/2021	
Staff # 25	Met
Date of Hire: 08/02/2021	
Staff # 26	Met
Date of Hire: 02/03/2021	
Staff # 27	Met
Date of Hire: 08/25/2015	
Staff # 28	Met
Staff # 29	Met
Date of Hire: 08/17/2021	
Staff # 30	Met
Date of Hire: 07/23/2004	

**Staff Credentials Reviewed: 11**

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<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
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**Correction Deadline: 8/3/2022**

**Corrected on 10/24/2022**

**.09(1)(l)1. - The consultant observed the previous citation to be corrected in that the consultant observed all staff members to have evidence of a satisfactory comprehensive record check determination letter.**