



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/15/2022 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:15 AM **Departure:** 3:30 PM

CCLC-3459

Kids 'R' Kids #15

3180 Medlock Bridge Road Norcross, GA 30071 Gwinnett County
 (770) 446-8700 info@kidskidsmedlockbridge.com

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@decal.ga.gov

Mailing Address

3180 Medlock Bridge Road
 Peachtree Corners, GA 30071

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/15/2022	Complaint Closure	Good Standing	
09/15/2022	Complaint Investigation & Monitoring Visit	Good Standing	
03/18/2022	Incident Investigation Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	2	8	C	27	C	NA	NA	Floor Play, Feeding
Main	1R		0	0	C	23	C	NA	NA	Not In Use
Main	2L	One Year Olds	2	12	C	26	C	NA	NA	Circle Time
Main	2R	Two Year Olds	1	8	C	22	C	NA	NA	Lunch
Main	3R	Three Year Olds	2	16	C	23	C	NA	NA	Lunch
Main	Back Left - Left Side A	Four Year Olds	1	14	C	29	C	NA	NA	Transitioning
Main	Back Left - Left Side B	PreK	1	18	C	23	C	NA	NA	Transitioning
Main	Back Left - Right Side		0	0	C	25	C	NA	NA	Not In Use
Main	Back Right Room	Two Year Olds and Three Year Olds	1	10	C	19	C	NA	NA	Lunch
Main	Cafe		0	0	C	26	C	36	C	Not In Use

Total Capacity @35 sq. ft.: 243

Total Capacity @25 sq. ft.: 253

Total # Children this Date: 86

Total Capacity @35 sq. ft.: 243

Total Capacity @25 sq. ft.: 253

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	33	C
Main	B	141	C
Main	C	76	C

Comments

The purpose of today's visit was to conduct a CI/MV and follow up on previous citations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sue Azhar, Program Official

Date

Leena Mitchell, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/15/2022 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:15 AM **Departure:** 3:30 PM

CCLC-3459**Kids 'R' Kids #15**

3180 Medlock Bridge Road Norcross, GA 30071 Gwinnett County
(770) 446-8700 info@kidskidsmedlockbridge.com

Mailing Address

3180 Medlock Bridge Road
Peachtree Corners, GA 30071

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable. Please ensure computer monitors are secured to the table.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

Center does not provide swimming activities.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Hand washing requirements for diapering were discussed with the director on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - DWF 893 - Expires April 1, 2023.
- Vehicle Tag # - DWF 839 - Expires April 1, 2023.
- Vehicle Tag # - PB6 720 - Expires April 1, 2023.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Correction Deadline: 3/16/2022

Corrected on 9/15/2022

.36(7)(c)3. - The consultant observed the previous citation to be corrected in that the consultant observed transportation documents to be complete on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Staff # 1	Met
Date of Hire: 02/07/2022	
Staff # 2	Met
Date of Hire: 04/11/2022	
Staff # 3	Met
Date of Hire: 08/02/2017	
Staff # 4	Met
Date of Hire: 03/11/2021	
Staff # 5	Met
Date of Hire: 03/04/2022	
Staff # 6	Met
Date of Hire: 01/10/2022	
Staff # 7	Met
Date of Hire: 07/25/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 07/01/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9	Met
Date of Hire: 07/29/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 08/21/2020	
Staff # 11	Met
Date of Hire: 03/07/2022	
Staff # 12	Met
Date of Hire: 08/02/2021	
Staff # 13	Met
Date of Hire: 07/18/2019	
Staff # 14	Met
Date of Hire: 11/03/2021	
Staff # 15	Met

Records Reviewed: 29**Records with Missing/Incomplete Components: 1**

Date of Hire: 11/28/2012

Staff # 16 Met

Date of Hire: 01/31/1992

Staff # 17 Met

Date of Hire: 08/01/2017

Staff # 18 Not Met

Date of Hire: 06/13/2022

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 19 Met

Date of Hire: 08/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 20 Met

Date of Hire: 02/21/2022

Staff # 21 Met

Date of Hire: 07/05/2021

Staff # 22 Met

Date of Hire: 10/04/2021

Staff # 23 Met

Date of Hire: 07/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 24 Met

Date of Hire: 07/13/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 25 Met

Date of Hire: 12/01/2021

Staff # 26 Met

Date of Hire: 04/01/2021

Staff # 27 Met

Date of Hire: 10/08/2020

Staff # 28 Met

Date of Hire: 06/06/2005

Staff # 29 Met

Records Reviewed: 29

Date of Hire: 07/11/2022

Records with Missing/Incomplete Components: 1Reminder - Health & Safety training is required within 90 calendar days of hired**Staff Credentials Reviewed: 5****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of staff records that staff member #18 was hired on June 13, 2022 and did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. Staff member was observed alone in classroom back left - left side A on this date. A one day letter and training affidavit was left with the owner.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained.

Correction Deadline: 9/15/2022**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on review of records that staff member #19, hired on August 1, 2022 and staff member #29, hired on July 11, 2022, had a valid and current satisfactory Comprehensive Records Check Determination on file that was within the 12 month portability period, but had not been electronically ported as required. Consultant assisted provider in porting the staff member before ending the visit.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 9/15/2022**Recited on 9/15/2022****591-1-1-.31 Staff(CR)****Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Discussed combining children of mixed ages.

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32 - Please ensure that staff members are attentive and participating with all children during mealtimes and shall be seated within an arms length away from children 36-months of age and younger.

Comment

Adequate supervision observed on this date.

The following information is associated with a Complaint Investigation Visit:

Health and Hygiene

591-1-1-.07 Children's Health

Met

Correction Deadline: 3/18/2022

Corrected on 9/15/2022

.07(2) - The consultant observed the previous citation to be corrected in that the consultant observed the parent notification policy to be compliant.