



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/18/2022 **VisitType:** Monitoring Visit

**Arrival:** 12:45 PM

**Departure:** 2:00 PM

**CCLC-31843**

**Boswell Edward Academy Campus II**

3119 Campus Dr. Bldg. 100 Norcross, GA 30071 Gwinnett County  
 (770) 840-8828 bea3119@gmail.com

**Regional Consultant**

Leena Mitchell

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**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
05/18/2022	Monitoring Visit	Good Standing
10/05/2021	Licensing Study	Good Standing
04/13/2021	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Lft Hall - 1st Left	Infants and One Year Olds	1	6	C	6	C	NA	NA	Nap
Main	B - Rt Hall - 1st Left		0	0	C	8	C	NA	NA	Not In Use
Main	C -Rt Hall - 1st Rt	One Year Olds and Two Year Olds	1	12	NC	10	NC	NA	NA	Nap
Main	D -Rt Hall - 3rd Left	Three Year Olds	1	12	C	15	C	NA	NA	Not In Use
Main	E - Rt Hall - 2nd Left		0	0	C	22	C	NA	NA	Not In Use
Main	F - Rt Hall - 4th Left		0	0	C	21	C	NA	NA	Not In Use
Main	G -LF Hall - 1st Rt	GA PreK	2	21	C	22	C	30	C	Nap
Main	H -Lft Hall - 2nd RT - Virtual Learning		0	0	C	22	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 90						Total Capacity @25 sq. ft.: 90		Building @35 capacity limited by Playground Limitations		
Total # Children this Date: 51			Total Capacity @35 sq. ft.: 90			Total Capacity @25 sq. ft.: 90		Building @25 capacity limited by Playground Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infants- School Age	30	C

**Comments**

No revisions made

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Constance Odom, Program Official

Date

Leena Mitchell, Consultant

Date



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**Findings Report**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Not Met**

**Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that classroom C - Rt Hall - 1st Rt had twelve (12) children present and the room is licensed for ten (10) children.

**POI (Plan of Improvement)**

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline: 5/24/2022**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

**Comment**

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - PKC 8853 - Expires July 29, 2022.
- Vehicle Tag # - PJN 8692 - Expires August 3, 2022.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records****Records Reviewed: 7****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 05/24/2021

Staff # 2

Met

Date of Hire: 04/05/2021

**Records Reviewed: 7**

**Records with Missing/Incomplete Components: 0**

Staff # 3 Date of Hire: 12/29/2021	Met
Staff # 4 Date of Hire: 08/29/2000	Met
Staff # 5 Date of Hire: 08/28/2000	Met
Staff # 6 Date of Hire: 07/27/2021	Met
Staff # 7 Date of Hire: 08/05/2015	Met

**Staff Credentials Reviewed: 7**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided one staff file for employees hired since last visit on October 5, 2021.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Not Met**

**Comment**

Discussed naptime ratios.

**Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that classroom C-Rt hall-1st Rt had one (1) staff member and twelve (12) children (1:12) ranging in age from one-year-old to two-year-old which is over the required Staff:child ratio.

**POI (Plan of Improvement)**

The Center will provide adequate staff when there is a mixed-age group.

**Correction Deadline: 5/24/2022**

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Adequate supervision observed on this date.