



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/30/2022 **VisitType:** Monitoring Visit

Arrival: 10:30 AM

Departure: 12:30 PM

CCLC-31843

Boswell Edward Academy Campus II

3119 Campus Dr. Bldg. 100 Norcross, GA 30071 Gwinnett County
 (770) 840-8828 bea3119@gmail.com

Regional Consultant

Leena Mitchell

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leena.mitchell@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/30/2022	Monitoring Visit	Support	
05/18/2022	Monitoring Visit	Good Standing	
10/05/2021	Licensing Study	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - Lft Hall - 1st Left	Infants	1	6	C	6	C	NA	NA	Floor Play
Main	B - Rt Hall - 1st Left		0	0	C	8	C	NA	NA	Not In Use
Main	C -Rt Hall - 1st Rt		0	0	C	10	C	NA	NA	Not In Use
Main	D -Rt Hall - 3rd Left		0	0	C	15	C	NA	NA	Not In Use
Main	E - Rt Hall - 2nd Left	One Year Olds and Two Year Olds and Three Year Olds and Four Year Olds	1	25	NC	22	NC	NA	NA	Circle Time
Main	F - Rt Hall - 4th Left		0	0	C	21	C	NA	NA	Not In Use
Main	G -LF Hall - 1st Rt	PreK	2	17	C	22	C	30	C	Centers
Main	H -Lft Hall - 2nd RT - Virtual Learning		0	0	C	22	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 90

Total Capacity @25 sq. ft.: 90

Building @35 capacity limited by Playground Limitations

Total # Children this Date: 48

Total Capacity @35 sq. ft.: 90

Total Capacity @25 sq. ft.: 90

Building @25 capacity limited by Playground Limitations

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infants- School Age	30	C

Comments

The purpose of today's visit was to conduct a monitoring visit.

Plan of Improvement: To Be Submitted 12/14/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Constance Odom, Program Official

Date

Leena Mitchell, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 11/30/2022 **VisitType:** Monitoring Visit

Arrival: 10:30 AM

Departure: 12:30 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that classroom E - Rt Hall - 2nd left had twenty-five (25) children present and the room is licensed for twenty-two (22) children.

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Correction Deadline: 11/30/2022

Recited on 11/30/2022

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - PJN 8692 - Expires August 1, 2023.
- Vehicle Tag # - PKC 8853 - Expires August 1, 2023.

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Comment

The vehicles had an approved fire extinguisher and please add missing items in first aid kit on bus #1.

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Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that staff member #6 did not have evidence of a current transportation training certificate on file prior to participating in transportation on November 28, 2022.

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Correction Deadline: 12/10/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 07/27/2022	
Staff # 2	Met
Date of Hire: 04/05/2021	
Staff # 3	Met
Date of Hire: 12/29/2021	
Staff # 4	Met
Date of Hire: 08/29/2000	
Staff # 5	Met

Records Reviewed: 7

Records with Missing/Incomplete Components: 1

Date of Hire: 08/28/2000

Staff # 6

Not Met

Date of Hire: 08/05/2015

"Missing/Incomplete Components"

.36(3)(a-b)-2 hrs. Transportation Training missing

Staff # 7

Met

Date of Hire: 07/30/2022

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

The director provided two files for staff members hired since the previous visit conducted on May 18, 2022. The consultant observed two of two newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that classroom E-Rt hall-2nd left had one (1) staff member and twenty-five (25) children (1:25), the children in the mixed-age group included one one-year-old, six two-year-olds, eight three-year-olds and ten four-year-olds which is over 20% of the youngest aged child. The required staff:child ratio for this classroom is 1:10.

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Correction Deadline: 11/30/2022

Recited on 11/30/2022

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.