



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/9/2022 **VisitType:** Licensing Study **Arrival:** 10:30 AM **Departure:** 1:00 PM

CCLC-3127

Creme de la Creme

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Regional Consultant

Leena Mitchell

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/09/2022	Licensing Study	Good Standing	
03/24/2022	Licensing Study	Good Standing	
08/10/2021	Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A-Infant 1	Infants	2	8	C	14	C	NA	NA	Nap, Floor Play
Main	Room B-Infant 2	Infants	2	7	C	8	C	NA	NA	Floor Play, Lunch
Main	Room C-Infant 3	Infants	2	9	C	13	C	NA	NA	Floor Play, Lunch
Main	Room D-T1	One Year Olds	2	10	C	17	C	NA	NA	Lunch
Main	Room E-T2	One Year Olds	2	12	C	35	C	NA	NA	Lunch
Main	Room F- G1	Two Year Olds	3	23	C	37	C	NA	NA	Lunch, Nap
Main	Room G-G2	Two Year Olds	2	19	C	37	C	NA	NA	Transitioning, Lunch
Main	Room H-G3	Three Year Olds	1	23	C	25	C	NA	NA	Nap
Main	Room I (PreK)	Four Year Olds	2	19	C	26	C	NA	NA	Circle Time
Main	Room J	Four Year Olds	1	12	C	22	C	NA	NA	Transitioning
Main	Room K-Club Wee	Five Year Olds	1	7	C	8	C	NA	NA	
Main	Room L- three-year-olds		0	0	C	13	C	NA	NA	Not In Use
Main	Room M-Computer	Three Year Olds	1	7	C	5	NC	NA	NA	
Main	Room P-Carousel	Three Year Olds	1	10	C	9	NC	NA	NA	

Total Capacity @35 sq. ft.: 269

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 166

Total Capacity @35 sq. ft.: 269

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-Right Front	12	C
Main	Playground B- Right Side	40	C
Main	Playground C - Back Right	18	C
Main	Playground D- Left Side	94	C

Comments

The purpose of today's visit was to conduct a licensing study and follow up on previous citations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Vicki Nolan, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

Date: 8/9/2022 **VisitType:** Licensing Study **Arrival:** 10:30 AM **Departure:** 1:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that there was seven (7) children present in special use room M which is licensed for five (5) children. In addition, there was ten (10) children in classroom P which is licensed for nine (9) children. In addition, classroom K licensed as a special use room was occupied for more than 30 minutes by one age group on this date.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 8/18/2022**Recited on 8/9/2022****591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Center appears clean and well maintained.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - Playground observed to be clean and in good repair. Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fall zones and resilient surface.

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

591-1-1-.15 - Please ensure the new updated infant feeding form is used. The consultant discussed the revised written feeding plans for children under the age of one (1) years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Technical Assistance

591-1-1-.15(7) - The consultant discussed the revision as of October 1, 2020, which states: Foods that are associated with young children’s choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Organization

591-1-1-.16 Governing Body & License **Met**

Correction Deadline: 4/22/2022

Corrected on 8/9/2022

.16(f) - The consultant observed the previous citation to be corrected in that the consultant observed classroom L submitted an amendment to the department and it was approved on this date.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - QAC 4216 - Expires February 21, 2023.

- Vehicle Tag # - RQM 6356 - Expires May 3, 2023.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Correction Deadline: 4/8/2022

Corrected on 8/9/2022

.30(1)(b)1 - The consultant observed the previous citation to be corrected in that the consultant observed rest mats to be in good repair on this date.

Correction Deadline: 4/8/2022

Corrected on 8/9/2022

.30(1)(b)2 - The consultant observed the previous citation to be corrected in that the consultant observed rest mats labeled for individual use.

Staff Records

Records Reviewed: 35

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 11/20/2017	
Staff # 2	Met
Date of Hire: 09/21/2021	
Staff # 3	Met
Date of Hire: 10/13/2021	
Staff # 4	Met
Date of Hire: 11/07/2016	
Staff # 5	Met
Date of Hire: 09/07/2021	

Staff # 6 Date of Hire: 09/22/1997	Met
Staff # 7 Date of Hire: 02/04/2003	Met
Staff # 8 Date of Hire: 01/27/2022	Met
Staff # 9 Date of Hire: 05/24/2021	Met
Staff # 10 Date of Hire: 10/13/2021	Met
Staff # 11 Date of Hire: 07/21/2021	Met
Staff # 12 Date of Hire: 05/31/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13 Date of Hire: 06/06/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 14 Date of Hire: 12/20/2021	Met
Staff # 15 Date of Hire: 10/01/2018	Met
Staff # 16 Date of Hire: 11/15/2019	Met
Staff # 17 Date of Hire: 04/02/2017	Met
Staff # 18 Date of Hire: 03/09/2022	Met
Staff # 19 Date of Hire: 08/23/2021	Met
Staff # 20 Date of Hire: 12/10/1998	Met

Staff # 21 Date of Hire: 03/07/2022	Met
Staff # 22 Date of Hire: 11/12/2018	Met
Staff # 23 Date of Hire: 01/31/2022	Met
Staff # 24 Date of Hire: 10/15/2019	Met
Staff # 25 Date of Hire: 04/23/2012	Met
Staff # 26 Date of Hire: 05/26/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 27 Date of Hire: 08/09/2021	Met
Staff # 28 Date of Hire: 01/04/2022	Met
Staff # 29 Date of Hire: 10/11/2000	Met
Staff # 30 Date of Hire: 06/27/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 31 Date of Hire: 01/10/2022	Met
Staff # 32 Date of Hire: 08/01/2022	Not Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 33 Date of Hire: 09/07/2021	Met
Staff # 34 Date of Hire: 07/05/2016	Met

Staff # 35

Met

Date of Hire: 07/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that staff member #32, with a documented date of hire on August 1, 2022, did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained.

Correction Deadline: 8/18/2022

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff member #32 was hired on August 1, 2022, did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center. The staff member was observed in classroom G interacting with the children. A one day letter and training affidavit was left with the program on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 8/18/2022

Finding

591-1-1-.09(1)(d) requires the Center to ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. It was determined based on review of records that staff member #35, with a date of hire of July, 27, 2022, was observed in classroom H not being supervised.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 8/18/2022

591-1-1-.14 First Aid & CPR **Met**

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Correction Deadline: 3/24/2022

Corrected on 8/9/2022

.32(1) - The consultant observed the previous citation to be corrected in that the consultant observed appropriate Staff:child ratios on this date.

591-1-1-.32 Supervision(CR) **Technical Assistance**

Technical Assistance

591-1-1-.32(7) - Please ensure that staff members are attentive and participating with all children during mealtimes and shall be seated within an arms length away from children 36-months of age and younger.