



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/24/2022 **VisitType:** Licensing Study

Arrival: 10:15 AM

Departure: 2:00 PM

CCLC-3127

Creme de la Creme

4785 Peachtree Corners Circle Norcross, GA 30092 Gwinnett County
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Regional Consultant

Leena Mitchell

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
03/24/2022	Licensing Study	Good Standing	
08/10/2021	Monitoring Visit	Good Standing	
08/04/2021	Complaint Closure	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A-Infant 1	Infants	2	9	C	14	C	NA	NA	Floor Play
Main	Room B-Infant 2	Infants	1	6	C	8	C	NA	NA	Floor Play
Main	Room C-Infant 3	Infants	1	6	C	13	C	NA	NA	Nap
Main	Room D-T1	One Year Olds	2	10	C	17	C	NA	NA	Free Play
Main	Room E-T2	Two Year Olds	2	16	C	35	C	NA	NA	Nap
Main	Room F- G1	Two Year Olds	3	22	C	37	C	NA	NA	Free Play
Main	Room G-G2	Two Year Olds	2	15	C	37	C	NA	NA	Lunch,Centers
Main	Room H-G3	Four Year Olds	2	27	C	25	NC	NA	NA	Circle Time,Lunch
Main	Room I (PreK)	Four Year Olds and Five Year Olds	1	17	C	26	C	NA	NA	Lunch
Main	Room J	Five Year Olds	1	19	C	22	C	NA	NA	Lunch
Main	Room K-Club Wee	Five Year Olds	1	12	C	8	NC	NA	NA	
Main	Room L-Art Room	Two Year Olds	1	11	NC	13	C	NA	NA	
Main	Room O-Library	Three Year Olds and Four Year Olds	1	12	C	8	NC	NA	NA	
					Total Capacity @35 sq. ft.: 263		Total Capacity @25 sq. ft.: 0			
Total # Children this Date: 182			Total Capacity @35 sq. ft.: 263			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-Right Front	12	C

Main	Playground B- Right Side	40	C
Main	Playground C - Back Right	18	C
Main	Playground D- Left Side	94	C

Comments

The purpose of today's visit was to conduct a licensing study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Vicki Nolan, Program Official _____ Date

Leena Mitchell, Consultant _____ Date



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Findings Report

Date: 3/24/2022 **VisitType:** Licensing Study **Arrival:** 10:15 AM **Departure:** 2:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed adding equipment and toys to enhance variety.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Not Met****Finding**

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that there was twenty seven (27) children present in classroom H which is licensed for twenty five (25) children. In addition, there was twelve (12) children present in classroom K which is licensed for eight (8) children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 3/24/2022

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.)
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fluff and redistribute resilient surface as needed.

591-1-1-.15 Food Service & Nutrition**Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Organization

591-1-1-.16 Governing Body & License**Not Met****Finding**

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on observation that special use classrooms L and K were being used as a classroom prior to an amendment being submitted and approved by the department.

POI (Plan of Improvement)

An application for amendment and all necessary documentation will be submitted.

Correction Deadline: 4/22/2022

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Program observed complete emergency drills

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - RQM 6356 - Expires May 11, 2022.
- Vehicle Tag # - QAC 4216 - Expires February 21, 2023.
- Vehicle Tag # - 131 TSE - Expires March 30, 2023.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that multiple rest mats in classrooms D, E, F, G, H, I and J were not at least two inches (2") thick.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Correction Deadline: 4/8/2022

Finding

591-1-1-.30(1)(b)2 requires that cots and mats are used by the same child daily and marked for individual use. It was determined based on observation that rest mats in classrooms D, E, F, G and J were not labeled for individual use.

POI (Plan of Improvement)

The Center will ensure that cots and mats are used by the same child daily and marked for individual use.

Correction Deadline: 4/8/2022

Staff Records

Records Reviewed: 37

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 11/20/2017

Staff # 2 Date of Hire: 09/21/2021	Met
Staff # 3 Date of Hire: 10/13/2021	Met
Staff # 4 Date of Hire: 11/07/2016	Met
Staff # 5 Date of Hire: 09/07/2021	Met
Staff # 6 Date of Hire: 09/22/1997	Met
Staff # 7 Date of Hire: 02/04/2003	Met
Staff # 8 Date of Hire: 01/27/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9 Date of Hire: 02/28/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10 Date of Hire: 03/15/2021	Met
Staff # 11 Date of Hire: 05/24/2021	Met
Staff # 12 Date of Hire: 10/13/2021	Met
Staff # 13 Date of Hire: 07/21/2021	Met
Staff # 14 Date of Hire: 01/17/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15 Date of Hire: 10/21/2021	Met
Staff # 16	Met

Date of Hire: 12/20/2021

Staff # 17 Met

Date of Hire: 10/01/2018

Staff # 18 Met

Date of Hire: 11/15/2019

Staff # 19 Met

Date of Hire: 04/02/2017

Staff # 20 Met

Date of Hire: 03/09/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 21 Met

Staff # 22 Met

Date of Hire: 08/23/2021

Staff # 23 Met

Date of Hire: 12/10/1998

Staff # 24 Met

Date of Hire: 03/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 25 Met

Date of Hire: 11/12/2018

Staff # 26 Met

Date of Hire: 01/31/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 27 Met

Date of Hire: 10/15/2019

Staff # 28 Met

Date of Hire: 11/08/2021

Staff # 29 Met

Date of Hire: 04/23/2012

Staff # 30 Met

Date of Hire: 08/09/2021

Staff # 31 Met

Records Reviewed: 37

Records with Missing/Incomplete Components: 0

Date of Hire: 01/04/2022

Staff # 32 Met

Date of Hire: 10/11/2000

Staff # 33 Met

Date of Hire: 01/10/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 34 Met

Date of Hire: 03/13/2021

Staff # 35 Met

Date of Hire: 09/07/2021

Staff # 36 Met

Date of Hire: 07/05/2016

Staff # 37 Met

Date of Hire: 03/20/2017

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

The director provided six files for staff members hired since the previous visit conducted on August 10, 2021. The consultant observed six of six newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that one teacher was present with eleven (11) two-year-old children in the Art classroom.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 3/24/2022

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.

Comment

Discussed naptime ratios.