



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/19/2022 **VisitType:** Monitoring Visit **Arrival:** 2:30 PM **Departure:** 4:00 PM

CCLC-29631

Duluth Premier Academy

2702 Peachtree Industrial Blvd. Duluth, GA 30097 Gwinnett County
 (770) 495-0073 janetk.dpa@gmail.com

Regional Consultant

Leena Mitchell

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Mailing Address
 Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/19/2022	Monitoring Visit	Good Standing	
02/15/2022	Monitoring Visit	Good Standing	
09/01/2021	Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Room 1 - 1L Front	Five Year Olds	1	5	C	21	C	NA	NA	Transitioning
Building 2	Room 2 - 1L Back	Four Year Olds and Five Year Olds	2	14	C	21	C	NA	NA	Snack
Building 2	Room 3 - 2L Back	Four Year Olds	2	8	C	22	C	NA	NA	Snack
Building 2	Room 4 - 2L Front		0	0	C	21	C	NA	NA	Not In Use
Building 2	Room 5 - 1R		0	0	C	16	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 101			Total Capacity @25 sq. ft.: 255							
Main	A 1R	Infants	3	9	C	12	C	NA	NA	Free Play, Floor Play
Main	B 2R	One Year Olds	2	5	C	15	C	NA	NA	Diapering, Circle Time
Main	C 3R	One Year Olds	1	6	C	14	C	NA	NA	Centers
Main	D 4R	Two Year Olds	2	8	C	18	C	NA	NA	Centers
Main	E 1L	Two Year Olds	2	7	C	21	C	NA	NA	Centers
Main	F 2L	Three Year Olds	2	16	C	21	C	29	C	Centers
Main	G 4L	Three Year Olds and Four Year Olds	2	11	C	29	C	41	C	Centers
Main	Gym		0	0	C	24	C	33	C	Not In Use
Total Capacity @35 sq. ft.: 154			Total Capacity @25 sq. ft.: 255							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A infant	71	C
Main	PG B	146	C

Comments

The purpose of today's visit was to conduct a monitoring visit and follow up on previous citations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Janet Kim, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

Date: 8/19/2022 **VisitType:** Monitoring Visit

Arrival: 2:30 PM

Departure: 4:00 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Correction Deadline: 2/15/2022

Corrected on 8/19/2022

.25(7) - The consultant observed the previous citation to be corrected in that the consultant observed all doors to rooms not approved for child care to be closed and locked on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair. Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fall zones and resilient surface.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Field trip documentation observed to be complete. Consultant discussed parental permission forms with the director.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - BPA 8394 - Expires August 27, 2022.
- Vehicle Tag # - AZS 4623 - Expires August 27, 2022.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on review of records that staff member #45 participated in transportation on August 19, 2022 prior to completing two hours of state approved transportation training. Staff member completed the training on August 24, 2022.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 8/26/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 51 Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 03/15/2022	
Staff # 2	Met
Date of Hire: 08/09/2022	
	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 03/15/2021	
Staff # 4	Met
Date of Hire: 03/25/2021	
Staff # 5	Met
Date of Hire: 08/22/2022	
	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 11/29/2021	
Staff # 7	Met
Date of Hire: 04/05/2019	
Staff # 8	Met

Records Reviewed: 51**Records with Missing/Incomplete Components: 0**

Date of Hire: 08/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9

Met

Date of Hire: 03/26/2012

Staff # 10

Met

Date of Hire: 09/01/2016

Staff # 11

Met

Date of Hire: 08/23/2021

Staff # 12

Met

Date of Hire: 08/09/2021

Staff # 13

Met

Date of Hire: 01/05/2011

Staff # 14

Met

Date of Hire: 02/15/2018

Staff # 15

Met

Date of Hire: 08/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16

Met

Date of Hire: 04/01/2022

Staff # 17

Met

Date of Hire: 05/28/2019

Staff # 18

Met

Date of Hire: 08/02/2013

Staff # 19

Met

Staff # 20

Met

Staff # 21

Met

Date of Hire: 08/22/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 22

Met

Date of Hire: 01/09/2019

Staff # 23

Met

Date of Hire: 01/07/2021

Staff # 24 Date of Hire: 06/10/2019	Met
Staff # 25 Date of Hire: 08/12/2020	Met
Staff # 26 Date of Hire: 08/23/2021	Met
Staff # 27 Date of Hire: 08/15/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 28 Date of Hire: 10/13/2021	Met
Staff # 29 Date of Hire: 01/13/2022	Met
Staff # 30 Date of Hire: 10/07/2013	Met
Staff # 31 Date of Hire: 08/09/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 32 Date of Hire: 02/21/2022	Met
Staff # 33 Date of Hire: 08/22/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 34 Date of Hire: 04/15/2019	Met
Staff # 35	Met
Staff # 36	Met
Staff # 37 Date of Hire: 09/03/2019	Met
Staff # 38 Date of Hire: 08/01/2019	Met
Staff # 39	Met

Records Reviewed: 51**Records with Missing/Incomplete Components: 0**

Date of Hire: 07/25/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 40

Met

Date of Hire: 01/14/2019

Staff # 41

Met

Date of Hire: 08/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 42

Met

Date of Hire: 09/21/2021

Staff # 43

Met

Date of Hire: 09/01/2021

Staff # 44

Met

Date of Hire: 03/08/2021

Staff # 45

Met

Staff # 46

Met

Date of Hire: 07/25/2014

Staff # 47

Met

Date of Hire: 07/29/2019

Staff # 48

Met

Date of Hire: 05/10/2022

Staff # 49

Met

Date of Hire: 07/29/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 50

Met

Date of Hire: 03/17/2014

Staff # 51

Met

Date of Hire: 08/02/2022

Reminder - Health & Safety training is required within 90 calendar days of hired**Staff Credentials Reviewed: 13****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Correction Deadline: 2/15/2022**

Corrected on 8/19/2022

.09(1)(j) - The consultant observed the previous citation to be corrected in that the consultant observed all staff members to have evidence of a satisfactory comprehensive record check determination letter on this date.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(1)(a) requires, in a Center that provides transportation, that either the driver or another Staff person present on the vehicle have current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid offered by certified or licensed health care professionals or trainers and which dealt with the provision of emergency care to infants and children. It was determined based on review of records that staff member #45 transported children on August 19, 2022 without evidence of completing CPR and first aid. The consultant observed the staff member alone on the vehicle during the visit. Staff member completed CPR on August 25, 2022.

POI (Plan of Improvement)

The Center will verify proof of CPR/1st aid training and schedule Staff so that there is always a staff person on the vehicle with this training.

Correction Deadline: 8/26/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.