



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/25/2023    **VisitType:** Licensing Study    **Arrival:** 10:45 AM    **Departure:** 2:15 PM

**CCLC-29631**

**Duluth Premier Academy**

2702 Peachtree Industrial Blvd. Duluth, GA 30097 Gwinnett County  
 (770) 495-0073 janetk.dpa@gmail.com

**Regional Consultant**

Leena Mitchell

Phone: (706) 433-7111

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**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
01/25/2023	Licensing Study	Good Standing
08/19/2022	Monitoring Visit	Good Standing
02/15/2022	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Room 1 - 1L Front		0	0	C	21	C	NA	NA	Not In Use
Building 2	Room 2 - 1L Back		0	0	C	21	C	NA	NA	Not In Use
Building 2	Room 3 - 2L Back	GA PreK	2	20	C	22	C	NA	NA	Transitioning
Building 2	Room 4 - 2L Front	Four Year Olds and Five Year Olds	1	11	C	21	C	NA	NA	Circle Time
Building 2	Room 5 - 1R	Three Year Olds	1	7	C	16	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 101			Total Capacity @25 sq. ft.: 284							
Main	A 1R	Infants	3	8	C	12	C	NA	NA	Floor Play, Feeding
Main	B 2R	One Year Olds	4	11	C	15	C	NA	NA	Lunch
Main	C 3R	One Year Olds and Two Year Olds	2	10	C	14	C	NA	NA	Lunch
Main	D 4R	Two Year Olds	2	14	C	18	C	NA	NA	Lunch
Main	E 1L	Two Year Olds and Three Year Olds	3	10	C	21	C	NA	NA	Centers
Main	F 2L	Three Year Olds	2	20	C	21	C	29	C	Centers
Main	G 4L	Three Year Olds and Four Year Olds	2	19	C	29	C	41	C	Centers
Main	Gym	GA PreK	4	41	C	24	NC	33	NC	Lunch

Total Capacity @35 sq. ft.: 154	Total Capacity @25 sq. ft.: 284
Total # Children this Date: 171	Total Capacity @25 sq. ft.: 284


Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A infant	71	C
Main	PG B	146	C

**Comments**

The purpose of this visit was to conduct a licensing study on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Janet Kim, Program Official

Date

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Leena Mitchell, Consultant

Date



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**(Findings Report)**

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)****Not Met****Finding**

591-1-1-.19(2) allows a Center to designate two specific one hour periods each day when only 25 square feet of space per child is provided for children three years of age and older in their assigned rooms or areas. This provision is intended to account for increased attendance for before-school and after-school care. It was determined based on observation that the Gym had forty-one children present in the classroom which has a 25 square foot variance for thirty-three children during 3:30-5:30 PM.

**POI (Plan of Improvement)**

The Center will limit the children to three years and older and will limit the time to the designated two hours in the approved rooms. The Center will submit a new request for approval before changing the approved hours or rooms.

**Correction Deadline: 1/25/2023**

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained.

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

**Comment**

Please ensure that infant feeding forms are updated regularly.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Hand washing requirements for diapering were discussed with the staff on this date.

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

#### Comment

Program observed complete emergency drills

### 591-1-1-.27 Posted Notices

Met

#### Comment

Observed all required posted notices.

### 591-1-1-.29 Required Reporting

Met

#### Comment

Thank you for reporting as required.

## Safety

### 591-1-1-.05 Animals

Met

#### Comment

Center does not keep animals on premises.

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

Field trip documentation observed to be complete.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Complete documentation of transportation observed.

#### Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

#### Comment

The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - BPA 8394 - Expires August 27, 2023.
- Vehicle Tag # - PZI 4674 - Expires August 27, 2023.
- Vehicle Tag # - AZS 4623 - Expires August 27, 2023.

**Correction Deadline: 8/26/2022**

**Corrected on 1/25/2023**

**.36(3)(a-b) - The consultant observed the previous citation to be corrected in that the consultant observed staff who participate in transportation to have two hours of state-approved transportation training on this date.**

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

The director provided six files for staff members hired since the previous visit conducted on August 19, 2022. The consultant observed six of six newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

Criminal records checks were observed to be complete.

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Complete first aid kits observed in center and on vehicles.

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**Correction Deadline: 8/26/2022**

**Corrected on 1/25/2023**

**.14(1)(a) - The consultant observed the previous citation to be corrected in that the consultant observed drivers of the vehicles to have evidence of current CPR and first aid training on this date.**

**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required staff training.

**Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**Comment**

Discussed combining children of mixed ages.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.