



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/21/2022 **VisitType:** Licensing Study

Arrival: 11:15 AM

Departure: 2:45 PM

CCLC-151

The Sunshine House #73

970 Oak Rd Lilburn, GA 30047 Gwinnett County
(770) 972-7775 center73@sshhouse.com

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@decal.ga.gov

Joint with: Erikka Benning

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/21/2022	Licensing Study	Good Standing	
06/22/2022	Monitoring Visit	Good Standing	
12/03/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	1st Left - Back		0	0	C	17	C	NA	NA	Not In Use	
Main	1st Left - Front		0	0	C	16	C	NA	NA	Not In Use	
Main	1st Right	Two Year Olds and Three Year Olds	1	10	C	31	C	43	C	Outside	
Main	2nd Left	Infants and One Year Olds and Two Year Olds	1	6	C	19	C	NA	NA	Feeding,Nap	
Main	2nd Right - Back		0	0	C	19	C	26	C	Not In Use	
Main	2nd Right - Front		0	0	C	19	C	27	C	Not In Use	
Main	3rd Left	Five Year Olds and Six Year Olds and Over	2	20	C	22	C	NA	NA	Outside	
Main	4th Left		0	0	C	42	C	59	C	Outside,Not In Use	
Main	Middle Back		0	0	C	0	C	NA	NA	Not In Use	
Main	Middle Front		0	0	C	0	C	NA	NA	Not In Use	
Total Capacity @35 sq. ft.: 185						Total Capacity @25 sq. ft.: 185					
Total # Children this Date: 36						Total Capacity @35 sq. ft.: 185				Total Capacity @25 sq. ft.: 185	

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A Toddler	38	C
Main	PG B School Age	91	C
Main	PG C Preschool	47	C

Comments

The purpose of this visit was to conduct a licensing study and follow up on previous citations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

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- New clearance is required at least once every five years
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- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
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- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Brittany Clark, Program Official

Date

Leena Mitchell, Consultant

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Erikka Benning, Consultant

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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08 - Please ensure that parents provide and/or update the following information as needed: release to persons' name, phone number, full address and relationship to the child.

Facility

591-1-1-.06 Bathrooms**Not Met****Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the the ventilation fans in the following bathrooms were not in working order:

- Classroom 1st Right - boys bathroom no fan available, girls bathroom not working
- Classroom 2nd Right Front - fan not working
- Classroom 4th Right Front - Boys fan not working

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 1/20/2023

591-1-1-.19 License Capacity(CR)**Met****Correction Deadline: 6/29/2022****Corrected on 12/21/2022**

.19(1) - The consultant observed the previous citation to be corrected in that the consultant observed the centers license capacity to be met on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

No hazards observed accessible to children on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following areas were not in good repair:

- Classroom 1st Left Back - changing table had cracked and peeling wood around the sink area.
- Classroom 4th left had peeling and chipping paint and rotting wood along the sink cabinet, base boards were not secured to the wall,

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 1/6/2023

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26 - Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fall zones and resilient surface.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the exterior gate on the Toddler playground was open.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 12/21/2022

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

Comment

Please ensure that infant feeding forms are updated regularly.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized. Please ensure that you add a thermometer in the freezer in the kitchen and to the freezer and refrigerator in the infant classroom to monitor the temperature.

Comment

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.07 Children's Health **Met**

Correction Deadline: 6/29/2022

Corrected on 12/21/2022

.07(5) - The consultant observed the previous citation to be corrected in that the consultant observed no children with pacifiers attached to their clothing on this date.

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Correction Deadline: 7/8/2022

Corrected on 12/21/2022

.30(1)(b)1 - The consultant observed the previous citation to be corrected in that the consultant observed the rest cots to be at least two inches thick on this date. Please ensure the mats are in good repair.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

The director provided four files for staff members hired since the previous visit conducted on June 22, 2022. The consultant observed four of four newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

Comment

Please ensure completed orientation checklists are documented and signed.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Discussed combining children of mixed ages.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.



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Children's Worksheet

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Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child's Name [# 1]: Lopez, Ava	Met
Child's Name [# 2]: Howard, Jaelyn	Met
Child's Name [# 3]: Lang, Nova	Met
Child's Name [# 4]: McCullough, Olivia	Met
Child's Name [# 5]: Adera, Yonatan	Met



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Staff Worksheet

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Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Staff's Name [# 1]: Astuti, Naniek

Met

Date of Hire: 09/25/2000

Staff's Name [# 2]: Bailey, Penny

Met

Date of Hire: 10/11/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 3]: Carey, Tauwana

Met

Date of Hire: 12/21/2016

Staff's Name [# 4]: Clark, Brittany

Met

Date of Hire: 06/18/2022

Staff's Name [# 5]: Daniel-Rodney, Wavney

Met

Date of Hire: 11/01/2021

Staff's Name [# 6]: Davis, Tamesha

Met

Date of Hire: 05/16/2022

Staff's Name [# 7]: Flake, April

Met

Date of Hire: 05/27/2022

Staff's Name [# 8]: Jennings, Dorothea

Met

Date of Hire: 03/02/2020

Staff's Name [# 9]: KILBY, BEATRICE

Met

Date of Hire: 03/01/1994

Staff's Name [# 10]: Maru, Amelework

Met

Date of Hire: 06/23/2021

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Staff's Name [# 11]: North, Dadi Met
 Date of Hire: 12/19/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 12]: PETERSON, BARBARA Met
 Date of Hire: 12/21/2016

Staff's Name [# 13]: Shelton, Tina Met
 Date of Hire: 08/12/2016

Staff's Name [# 14]: Shivers, Leah Met
 Date of Hire: 09/25/2000

Staff's Name [# 15]: Starks, Shantina Met
 Date of Hire: 07/18/2022

Staff's Name [# 16]: Steo, Amber Met
 Date of Hire: 05/10/2021

Staff's Name [# 17]: Sultana, Mahbuba Met
 Date of Hire: 08/18/2022

Staff's Name [# 18]: Tracey, Ann Marie Met
 Date of Hire: 12/01/2016

Staff Credentials Reviewed: 13

Staff's Name : Tracey, Ann Marie (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Technical College Certificate of Credit (TCC)	3/15/2010		3/30/2099 12:00:00 AM

Staff's Name : KILBY, BEATRICE (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Center-Based Preschool CDA	8/3/2020		9/1/2023 12:00:00 AM

Staff's Name : Clark, Brittany (Director)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Bachelors Degree	5/23/2016		

Staff's Name : Shivers, Leah (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Masters Degree	12/12/2008		

Staff's Name : Sultana, Mahbuba (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Center-Based Preschool CDA	11/30/2020		11/30/2023 12:00:00 AM

Staff's Name : Astuti, Naniek (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Center-Based Preschool CDA	3/5/2021		3/5/2024 12:00:00 AM

Staff's Name : Bailey, Penny (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Bachelors Degree	5/7/2011		

Staff's Name : Starks, Shantina (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Bachelors Degree	7/31/2012		

Staff's Name : Carey, Tauwana (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Masters Degree	7/1/2012		
Description	Date Earned	Date Enrolled	Date Expired
Teaching Certificate	7/1/2012		6/30/2015 12:00:00 AM

Staff's Name : Shelton, Tina (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Center-Based Preschool CDA	6/16/2014		6/16/2017 12:00:00 AM



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591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

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591-1-1-.08 Children's Records

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- Classroom 4th Right Front - Boys fan not working

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 1/20/2023

591-1-1-.19 License Capacity(CR)**Met****Correction Deadline: 6/29/2022****Corrected on 12/21/2022**

.19(1) - The consultant observed the previous citation to be corrected in that the consultant observed the centers license capacity to be met on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

No hazards observed accessible to children on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following areas were not in good repair:

- Classroom 1st Left Back - changing table had cracked and peeling wood around the sink area.
- Classroom 4th left had peeling and chipping paint and rotting wood along the sink cabinet, base boards were not secured to the wall,

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 1/6/2023

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26 - Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
- Potential entrapment hazards in the fence surrounding the playground area.
- Biting and/or stinging insects (i.e. ants, bees, etc.).
- Loose and/or weak tree branches surrounding the playground area.
- Standing water in and around playground equipment after inclement weather.
- Fall zones and resilient surface.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the exterior gate on the Toddler playground was open.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 12/21/2022

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

Comment

Please ensure that infant feeding forms are updated regularly.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized. Please ensure that you add a thermometer in the freezer in the kitchen and to the freezer and refrigerator in the infant classroom to monitor the temperature.

Comment

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.07 Children's Health **Met**

Correction Deadline: 6/29/2022

Corrected on 12/21/2022

.07(5) - The consultant observed the previous citation to be corrected in that the consultant observed no children with pacifiers attached to their clothing on this date.

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Hand washing requirements for diapering were discussed with the director on this date.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals **Met**

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Correction Deadline: 7/8/2022

Corrected on 12/21/2022

.30(1)(b)1 - The consultant observed the previous citation to be corrected in that the consultant observed the rest cots to be at least two inches thick on this date. Please ensure the mats are in good repair.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

The director provided four files for staff members hired since the previous visit conducted on June 22, 2022. The consultant observed four of four newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

Comment

Please ensure completed orientation checklists are documented and signed.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Discussed combining children of mixed ages.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Summary Report

Date: 12/21/2022 **VisitType:** Licensing Study

Arrival: 11:15 AM

Departure: 2:45 PM

CCLC-151

The Sunshine House #73

970 Oak Rd Lilburn, GA 30047 Gwinnett County
(770) 972-7775 center73@sshhouse.com

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@dec.al.ga.gov

Joint with: Erikka Benning

Mailing Address
Same

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08 - Please ensure that parents provide and/or update the following information as needed: release to persons' name, phone number, full address and relationship to the child.

Facility

Finding

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the the ventilation fans in the following bathrooms were not in working order:

- Classroom 1st Right - boys bathroom no fan available, girls bathroom not working
- Classroom 2nd Right Front - fan not working
- Classroom 4th Right Front - Boys fan not working

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 1/20/2023

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Correction Deadline: 1/6/2023

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26 - Please ensure to monitor the playground areas for the following hazards:

- Normal wear and tear of playground equipment and toys.
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Comment

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Comment

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Kitchen appears clean and well organized. Please ensure that you add a thermometer in the freezer in the kitchen and to the freezer and refrigerator in the infant classroom to monitor the temperature.

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Comment

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Please ensure completed orientation checklists are documented and signed.

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Comment

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591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

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Center observed to maintain appropriate staff:child ratios.

Comment

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Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Site Room Measurements

Date: 12/21/2022 **VisitType:** Licensing Study

CCLC-151

The Sunshine House #73

970 Oak Rd Lilburn, GA 30047 Gwinnett County
 (770) 972-7775 center73@sshhouse.com

Regional Consultant

Leena Mitchell

Phone: (706) 433-7111

Fax: (706) 310-6944

leena.mitchell@decal.ga.gov

Joint with: Erikka Benning

Mailing Address

Same

Building: Main

Room: 1st Left - Room Type:Diaper Back

HVAC: Yes

Overall Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
31	1	21	0	652.75
Total Sq. Ft.:				652.75

Unusable Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
6	3	3	0	18.75	Cot storage
4	10	1	9	8.46	Diapering area / sink
2	6	1	10	4.58	Built-in sink
6	7	3	4	21.94	Wall protrusion / restroom
Total Sq. Ft.:				53.74	

Total deductions = 53.74 square feet. TOTAL USABLE PLAY SPACE: 599.01 SQUARE FEET.

A total of 17 children may occupy the space at one time.

Room: 1st Left - Room Type:Diaper Front

HVAC: Yes

Overall Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
31	1	21	1	655.34
Total Sq. Ft.:				655.34

Unusable Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
-------------	---------------	------------	--------------	--------------	-------------

6	10	6	11	47.26	Wall protrusion and cot storage
6	7	3	5	22.49	Restroom
2	6	1	10	4.58	Built-in sink
4	10	1	9	8.46	Diapering area
Total Sq. Ft.:				82.80	

Total deductions = 82.80 square feet. TOTAL USABLE PLAY SPACE: 572.54 SQUARE FEET.

A total of 16 children may occupy the space at one time.

Room: 2nd Left Room Type:Diaper HVAC: Yes

Overall Space Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
42	6	20	4	864.17
Total Sq. Ft.:				864.17

Unusable Space Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
6	2	8	0	49.33	Wall protrusion / cot storage
6	10	18	11	129.26	Restroom / Wall protrusion
4	10	1	9	8.46	Built-in sink
4	0	1	9	7.00	Wall protrusion / restroom
2	0	2	6	5.00	Teacher storage
Total Sq. Ft.:				199.06	

Total deductions = 199.06 square feet. TOTAL USABLE PLAY SPACE: 665.11 SQUARE FEET.

A total of 19 children may occupy the space at one time.

Room: 1st Right Room Type:Non-Diaper HVAC: Yes

Overall Space Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
39	4	30	1	1,183.28
Total Sq. Ft.:				1,183.28

Unusable Space Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
2	0	2	6	5.00	Teacher storage
10	8	6	6	69.33	Restrooms
4	0	1	9	7.00	Built-in sinks
5	6	5	6	15.13	Door protrusion
Total Sq. Ft.:				96.46	

Total deductions = 96.46 square feet. TOTAL USABLE PLAY SPACE: 1,086.82 SQUARE FEET.

A total of 31 children may occupy the space at one time. This space is 25 ft. eligible for 43 children

**Room: 2nd
Right - Back**

Room Type:Non-Diaper HVAC: Yes

Overall Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
18	6	35	9	661.38
Total Sq. Ft.:				661.38

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 661.38 SQUARE FEET.

A total of 19 children may occupy the space at one time. This space is 25 ft. eligible for 26 children

**Room: 2nd
Right - Front**

Room Type:Non-Diaper HVAC: Yes

Overall Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
17	7	35	9	628.60
12	6	3	0	37.50
3	0	3	0	4.50
1	6	1	6	1.13
Total Sq. Ft.:				671.73

Unusable Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
3	0	3	0	4.50	Protrusion at door
Total Sq. Ft.:				4.50	

Total deductions = 4.50 square feet. TOTAL USABLE PLAY SPACE: 667.23 SQUARE FEET.

A total of 19 children may occupy the space at one time. This space is 25 ft. eligible for 27 children

Room: 3rd Left

Room Type:Non-Diaper HVAC: Yes

Overall Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
42	6	18	4	779.17
1	6	7	9	11.63
3	6	1	0	3.50
Total Sq. Ft.:				794.29

Unusable Space

Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
4	2	4	2	8.68	Protrusion at door
4	0	1	9	7.00	Built-in sink
3	11	1	9	6.85	Diapering Table
Total Sq. Ft.:				22.53	

Total deductions = 22.53 square feet. TOTAL USABLE PLAY SPACE: 771.76 SQUARE FEET.

A total of 22 children may occupy the space at one time.

Room: 4th Left Room Type:Non-Diaper HVAC: Yes

Overall Space Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
39	0	37	2	1,449.50
12	0	3	0	36.00
3	0	3	0	4.50
Total Sq. Ft.:				1,490.00

Unusable Space Other Ventilation: Exhaust

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
3	0	3	0	4.50	Protrusion at door
Total Sq. Ft.:				4.50	

Total deductions = 4.50 square feet. TOTAL USABLE PLAY SPACE: 1,485.50 SQUARE FEET.

A total of 42 children may occupy the space at one time. This space is 25 ft. eligible for 59 children

Room: PG A Toddler Room Type:Playground HVAC: NA

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
82	4	46	0	3,787.33
Total Sq. Ft.:				3,787.33

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
5	0	5	0	25.00	Air conditioning units
Total Sq. Ft.:				25.00	

Total deductions = 25.00 square feet. TOTAL USABLE PLAY SPACE: 3,762.33 SQUARE FEET.

A total of 38 children may occupy the space at one time.

Room: PG B
School Age

Room Type:Playground HVAC: NA

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
70	3	130	2	9,144.21
Total Sq. Ft.:				9,144.21

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
5	0	5	0	25.00	Air conditioning units
Total Sq. Ft.:				25.00	

Total deductions = 25.00 square feet. TOTAL USABLE PLAY SPACE: 9,119.21 SQUARE FEET.

A total of 91 children may occupy the space at one time.

Room: PG C
Preschool

Room Type:Playground HVAC: NA

Overall Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
137	0	34	3	4,692.25
Total Sq. Ft.:				4,692.25

Unusable Space

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
5	0	5	0	25.00	Air conditioning units
Total Sq. Ft.:				25.00	

Total deductions = 25.00 square feet. TOTAL USABLE PLAY SPACE: 4,667.25 SQUARE FEET.

A total of 47 children may occupy the space at one time.



**Bright from the Start Georgia Department of Early Care and Learning
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Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Compliance and Enforcement Determination Worksheet

Date: 12/21/2022 **VisitType:** Licensing Study

CCLC-151

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Repeat Rule Violations					
Repeat Rule	Severity on Current Visit	#Times of Rule Cited	Points for # of Times Cited (Points Calculation #1)	Highest Severity Level (12 mos)	Points for Highest Severity Level (Points Calculation #2)
		Total Points for Times Cited:	0	Total Points for Severity Level:	

Points for Prior Class C/D Rule Violations			
Date	VisitType	CDRepeat Rule	Points For Highest Severity Level (Points Calculation #3)
		Total Points for Severity Level:	0

Points Total	
#1 - Repeat Violation Points:	0
#2 - Repeat Violation - Highest Severity:	0
#3 - Prior Visit - Class C or Class D Violations:	0
Total:	0

REPEAT VIOLATION POINTS CALCULATION	
<i>(1) Repeat Violation Points assigned for any core and non-core rule(s) cited on the current visit AND cited on visit(s) during prior 12 months:</i>	<i>(2) For each Repeat Violation, assign points based on the highest severity level assigned for that rule during prior 12 months:</i>
1st Violation of a Rule within 12 Months = 0	Non-Core Rule Violation = 0
2nd Violation of Same Rule within 12 Months = 1	Level A Low Core Rule Violation = 1
3rd Violation of Same Rule within 12 Months = 2	Level B Medium Core Rule Violation = 2
4th Violation of Same Rule within 12 Months = 3	Level C High Core Rule Violation = 3

For each subsequent Violation of Same Rule within 12 Months, one additional point is accrued	Level D Extreme Core Rule Violation = 4
ADDITIONAL POINTS FOR SERIOUS INCIDENT/INJURY VIOLATION	
(3) Assign points for each PRIOR visit when there are any Class C (High) or Class D (Extreme) violations on the current visit AND any Class C (High) or Class D (Extreme) violations cited on visit(s) during prior 12 months regardless of whether or not there are any repeat violations during the current visit: Each Prior Visit with Class C/Class D Rule Violation = 2	

Violation Class Determination

- (1) Are there any violations on the current visit? Yes
- (2) Are there any repeat violations on the current visit? No
- (3) Is there a High or Extreme on the current visit? No
- (4) Is there a High or Extreme citation within repeat rules? No

As of this visit:

Violation Class:	A	Enforcement Box:	AI	Total Points:	0
Violation Level:	I	Compliance Zone:	GS		

How to select violation class:

- *Select Class A (Low)* if there is at least one rule violation on the current visit, but there are NO Repeat Rule violations, OR there are only NON-CORE Repeat Rule violations, AND there are NO Class C (High) or Class D (Extreme) violations on the current visit
- *Select Class A (Low) or Class B (Medium)* based on the highest severity on the current visit within any REPEAT rule violation(s) if there are NO Class C (High) or Class D (Extreme) violations on the current visit, OR within the REPEAT rule violation(s) during prior 12 months
- *Select Class C (High) or Class D (Extreme)* if there is a Class C (High) or Class D (Extreme) violation on the current visit, AND/OR within any REPEAT rule violation(s) during the prior 12 months

		VIOLATION HISTORY LEVEL			
		I 0 Points	II 1-3 Points	III 4-9 Points	IV 10 + Points
V I O L A T I O N C L A S S	Incident results in or could result in:				
	D • Extreme Harm • Imminent Danger	D	I3 - C (D)		
	C • High Harm	CI I1 - I2 (GS)	CII I1 - I3 (S)	CIII I2 - C (D)	CIV I3 - C (D)
	B • Medium Harm	BI N/A ** (GS)	BII P2 - P3 (GS)	BIII I1 - I2 (S)	BIV I2 - C (D)
	A • Low Harm	AI P1 - P2 (GS)	AII P1 - P3 (GS)	AIII P2-P3 (GS)	AIV I1 - I2 (S)

****Based on Rules for assigning Violation Class, it is not possible to have zero points and be at Violation Class B**

Compliance Zones:**Good Standing (GS)** - Program is demonstrating an acceptable level of performance in meeting the rules. (AI, AII, AIII, BI, BII, CI)**Support (S)** - Program performance is demonstrating a need for improvement in meeting the rules. (AIV, BIII, CII)**Deficient (D)** - Program is not demonstrating an acceptable level of performance in meeting the rules. (BIV, CIII, CIV, D)**ENFORCEMENT CATEGORIES, LEVELS, AND ACTIONS**

<i>PREVENTION CATEGORY (P)</i>	<i>INTERMEDIATE CATEGORY (I) (Includes Prevention Actions)</i>	<i>CLOSURE CATEGORY (C)</i>
Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Suspension of License (More than 1 week)
Technical Assistance	Fine	Revocation of License
Prevention Level 2 (P2)	Intermediate Level 2 (I2)	Emergency Closure (Imminent Harm)
Citation	Per Rule Fine	
Prevention Level 3 (P3)	Per Day Fine	
Formal Notice Letter	Intermediate Level 3 (I3)	
Office Conference	Fine and Restriction	
	Restricted License	
	Restricted License & Per Rule/Per Day Fine	
	Emergency Monitor & Per Rule/Per Day Fine	
	Short-term Suspension (Less than 1 week)	

Brittany Clark, Program Official

Date

Leena Mitchell , Consultant

Date

Erikka Benning , Consultant

Date