



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/16/2022 **VisitType:** Monitoring Visit **Arrival:** 10:25 AM **Departure:** 12:15 PM

CCLC-2338

Na-Na's Day Care Center

1909 Flat Shoals Road, S.E. Atlanta, GA 30316 DeKalb County
 (404) 244-9389 narose@bellsouth.net

Mailing Address
 Same

Regional Consultant

Kesha McNeal
 Phone: (866) 359-1672
 Fax: (866) 359-7490
 kesha.mcneal@decal.ga.gov
 Joint with: Kajora McCoy

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
06/16/2022	Monitoring Visit	Good Standing	
10/27/2021	Licensing Study	Good Standing	
02/23/2021	Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A		0	0	C	12	C	17	C		
Main	B		0	0	C	9	C	NA	NA		
Main	C	One Year Olds	1	3	C	12	C	NA	NA	Free Play	
Main	D	Three Year Olds and Four Year Olds	1	5	C	18	C	25	C	Outside, Transitioning	
Total Capacity @35 sq. ft.:			51			Total Capacity @25 sq. ft.:			63		
Total # Children this Date: 8			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			63		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	56	C

Comments

An Administrative Review was conducted on June 23, 2022. Staff files, children's files, training, and background checks were all reviewed. An in-person visit was conducted on June 16, 2022.

Director provided one file(s) for employees hired since last visit.

On this date, the consultant discussed with the center director and clerical staff the definition of an employee.

Plan of Improvement: Developed This Date 06/16/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Nadean Norwood, Program Official

Date

Kesha McNeal, Consultant

Date

Kajora McCoy, Consultant

Date



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Findings Report

Date: 6/16/2022 **VisitType:** Monitoring Visit

Arrival: 10:25 AM

Departure: 12:15 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

591-1-1-.12(4) - Please ensure that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. On this date the consultant observed two sets of stacked chairs near the middle right side in classroom D.

Correction Deadline: 6/16/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing

Child # 2 Met

Child # 3 Met

Child # 4 Not Met

"Missing/Incomplete Components"

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that three of five children enrollment records were missing the work address of the parents, and one of five children enrollment records were missing the addresses of the person(s) to whom the child may be released.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 7/7/2022

Recited on 6/16/2022

	Facility
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591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on the consultant's observation that the following potential hazards were observed:

***Classroom C**

- There was a bottle of Germ X Moisturizing hand sanitizer located by the changing table near the sink accessible to children.
- There was a can of Lysol Disintegrate spray located on the first shelf to the right of the changing table accessible to children.
- There was a bottle of soap and water located on the first shelf to the right of the changing table accessible to children.
- There was a basket that contained one pair of scissors, a roll of clear packing tape, paper, and markers located on the changing table accessible to children
- There was a loose black cable cord located underneath the big brown wood shelf in the back middle section of the classroom accessible to children.

***Classroom D**

- There was a box of Anchor Vinyl Powder Free Gloves located on the black three-tiered shelf at the entrance of the classroom accessible to children.
- There was a pack of Antibacterial hand wipes located on the black three-tiered shelf at the entrance of the classroom accessible to children.
- There was a broom and dustpan located in the children's cubby area.
- There was a pack of CVS Health Ultra-Soft wipes, and several plastic storage bags located in the children's cubbies accessible to children.
- There was a bottle of 91% of Isopropyl Rubbing Alcohol in the children's cubby area accessible to children.
- There was a can of Lysol Disinfectant wipes in the children's cubby area accessible to children.
- There were two bottles of Safeguard Hand Sanitizer in the children's cubby area accessible to children.
- There was a bottle of Tex Hand Sanitizer in the children's cubby area accessible to children.
- There was a bottle of Avon Skin so Soft in the children's cubby area accessible to children.
- There was a cup of coffee in the children's cubby area accessible to children.
- There was a staff member's purse located in the children's cubby area accessible to children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 6/16/2022

Technical Assistance

591-1-1-.25(7) - Please ensure that doors to rooms not approved for child care, other than the kitchen doors, be latched or locked so children cannot wander into those areas. On this date the consultant observed staff to leave the door to the hallway not latch or locked causing a child to wander.

Correction Deadline: 6/16/2022

591-1-1-.25 Physical Plant-Structural/Mechanical

Technical Assistance

Technical Assistance

591-1-1-.25(4) - Please ensure that the center maintains the temperature in the range of 65 to 85 degrees Fahrenheit and to ventilate the Center be ventilated either by mechanical or natural means for the purpose of providing fresh air and controlling unpleasant odors. Facilities which do not have a functioning central heating and air-conditioning system shall make fifty percent (50%) of all required windows operable for ventilation. Any openings used for ventilation shall be screened. On this date the consultant observed the temperature to be 86 degrees in classroom C.

Correction Deadline: 6/16/2022

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Technical Assistance

591-1-1-.26(4) - Please ensure that the playgrounds fencing material does not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. On this date the consultant observed a nine- inch gap located on the left middle section of the main playground that was not in use causing a potential entrapment hazard.

Correction Deadline: 6/16/2022

Technical Assistance

591-1-1-.26(6) - Please ensure that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. The consultant observed the following potential hazards located on the main playground that was not in use:

- There was a discarded yellow slide.
- There was a discarded white riding horse that was not in good repair.
- There was a discarded red wagon that was not in good repair.
- There was a purple discarded toy that was not in good repair.
- There was also a lack of variety of equipment for children to engage in on the main playground.

Correction Deadline: 6/26/2022

Technical Assistance

591-1-1-.26(9) - Please ensure that the playground is kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. On this date the consultant observed the following potential hazards on the main playground not in use:

- There was purple toy that had standing water in the back of the toy.
- There was multiple holes through out the playground causing a potential fall hazard.
- There was weeds with thorny vines through out the playground causing potential pinching hazard.
- There was Sweet Gum balls located through out the playground.
- There was a discarded wheel barrow that had rust.

Correction Deadline: 6/16/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 10/27/2021

Corrected on 6/16/2022

.15(2)(a) - Previous citation observed corrected in that no infants were enrolled in the facility on this date.

Technical Assistance

591-1-1-.15(7) - Please ensure that food be served according to manufacturer’s instructions and recommendations. Foods that are associated with young children’s choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. Food shall not be accessible or served to children until it has been chopped, diced, cut or mashed and is appropriate for each child’s age and individual eating, chewing and swallowing ability. On this date the facility was planning on serving hot dogs to children less than four (4) years of age.

Correction Deadline: 6/16/2022

591-1-1-.18 Kitchen Operations

Technical Assistance

Technical Assistance

591-1-1-.18(5) - Please ensure that the refrigeration of all perishable and potentially hazardous foods at 40 degrees Fahrenheit or below and served promptly after cooking. Freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below. On this date the consultant observed the small freezer in the kitchen to be nine degrees Fahrenheit and the large freezer was observed to be seven degrees Fahrenheit.

Correction Deadline: 6/16/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

591-1-1-.10(6) - Please ensure that Center Staff keep any items which might harm a child out of a child's reach. On this date the consultant observed discarded wipes on the changing table in classroom in classroom A.

Correction Deadline: 6/16/2022

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

N/A

Comment

The Provider currently does not dispense/administer medication.

Organization

591-1-1-.16 Governing Body & License

Technical Assistance

Technical Assistance

591-1-1-.16(f) - Please ensure that the Center submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. On this date the facility had not submitted an amendment request for the front playground space being used.

Correction Deadline: 6/16/2022

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Technical Assistance

591-1-1-.30(1)(b)1 - Please ensure that mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. On this date the consultant observed several mats in classroom D to not be two inches (2") thick as required.

Correction Deadline: 6/16/2022

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 06/01/1991	
Staff # 2	Met
Date of Hire: 08/09/2021	
Staff # 3	Met
Date of Hire: 02/22/2019	
Staff # 4	Met
Date of Hire: 01/18/2022	

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided one file(s) for employees hired since last visit.

591-1-1-.33 Staff Training Not Met

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff member #1 did not have evidence or complete the health and safety orientation as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 7/7/2022

Recited on 6/16/2022

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.