



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/1/2021 **VisitType:** Incident Investigation & Follow Up **Arrival:** 9:30 AM **Departure:** 10:15 AM

CCLC-1621

Apostles Lutheran Day School

6025 Glenridge Drive NE, Bldg. C Atlanta, GA 30328 Fulton County
 (404) 256-3091 jasmine@apostleslearning.com

Regional Consultant

Tasha McDonald

Phone: (770) 344-3353

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tasha.mcdonald@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/01/2021	Incident Investigation & Follow Up	Good Standing	
07/15/2021	Licensing Study	Good Standing	
03/18/2021	Complaint Investigation by Phone	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L:106 - Fellowship Hall	Infants	2	5	C	10	C	NA	NA	Floor Play, Story
Main	1L:A - 103	Three Year Olds	3	13	C	21	C	NA	NA	Centers
Main	1R:C - 106	Three Year Olds	2	10	C	21	C	NA	NA	Centers
Main	2L:104 - Fellowship Hall	Infants	3	6	C	8	C	NA	NA	Floor Play
Main	2L:B - 105	Two Year Olds	2	11	C	16	C	NA	NA	Centers
Main	2R:D - 108	One Year Olds	3	12	C	16	C	NA	NA	Free Play, Diapering
Main	B 103		0	0	C	11	C	NA	NA	
Main	UP:1L - 203/205	Four Year Olds	2	21	C	22	C	NA	NA	Circle Time
Main	UP:1R - 202/204	Four Year Olds	2	18	C	22	C	NA	NA	Outside
Main	UP:2L - 207		0	0	C	17	C	NA	NA	

Total Capacity @35 sq. ft.: 164

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 96

Total Capacity @35 sq. ft.: 164

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	I: Older	37	C
Main	II: Toddler	24	C

Comments

The investigation remains open on this date, pending additional information. Upon completion the finding will be reviewed with the provider and a final copy of the report will be sent.

12-02-21: The purpose of the visit was to conduct an incident investigation and to follow up on the previous visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jasmine Mangham, Program Official

Date

Tasha McDonald, Consultant

Date



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Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 7/15/2021

Corrected on 12/1/2021

.25(13) - The previous citation has been observed to be corrected on this date. Consultant observed all hazardous items and/or materials to be stored in a locked cabinet and/or container inaccessible to the children on this date.

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 03/11/2019

Staff # 2 Met

Date of Hire: 11/07/2003

Staff # 3 Met

Date of Hire: 08/07/2019

Staff # 4 Met

Date of Hire: 07/25/2005

Staff # 5 Met

Date of Hire: 08/09/2021

Staff # 6 Met

Records Reviewed: 21**Records with Missing/Incomplete Components: 0**

Date of Hire: 07/22/2021

Staff # 7 Met

Date of Hire: 09/30/2019

Staff # 8 Met

Date of Hire: 01/17/2000

Staff # 9 Met

Date of Hire: 02/19/2001

Staff # 10 Met

Date of Hire: 01/06/2014

Staff # 11 Met

Date of Hire: 10/11/1999

Staff # 12 Met

Staff # 13 Met

Date of Hire: 10/22/2018

Staff # 14 Met

Date of Hire: 02/13/2017

Staff # 15 Met

Date of Hire: 09/18/2000

Staff # 16 Met

Staff # 17 Met

Staff # 18 Met

Date of Hire: 11/26/2008

Staff # 19 Met

Date of Hire: 06/07/2021

Staff # 20 Met

Date of Hire: 08/06/2021

Staff # 21 Met

Date of Hire: 06/27/2012

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met**

Correction Deadline: 7/15/2021

Corrected on 12/1/2021

.09(1)(a) - Review of staff files staff members had evidence of a satisfactory comprehensive criminal records check letter on file on this date.

Correction Deadline: 7/15/2021

Corrected on 12/1/2021

.09(1)(c) - Review of staff files staff members had evidence of a satisfactory comprehensive criminal records check letter on file on this date.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on consultant's review of records that staff members did not have proof of CPR and First Aid certification.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 12/2/2021

Recited on 12/1/2021

591-1-1-.33 Staff Training

Met

Correction Deadline: 8/14/2021

Corrected on 12/1/2021

.33(3) - The previous citation was observed to be corrected on this date. Consultant observed the center to have complete documentation of all required trainings were observed to be complete on this date.