



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 6/10/2022    **VisitType:** Initial Licensing Study    **Arrival:** 9:30 AM    **Departure:** 12:15 PM

**CCLC-57118**

**Learning Time**

141 Langley Dr. Lawrenceville, GA 30046 Gwinnett County  
 (770) 822-0354 a.sanon89@gmail.com

**Mailing Address**  
 Same

**Regional Consultant**

Kedirile Magakgala  
 Phone: (770) 357-7016  
 Fax: (770) 357-7015  
 kedirile.magakgala@decal.ga.gov  
 Joint with: Angela Byrd

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
06/10/2022	Initial Licensing Study	N/A

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg 2	A	Six Year Olds and Over	1	10	C	24	C	34	C	Outside
					Total Capacity @35 sq. ft.: 24	Total Capacity @25 sq. ft.: 115				
Main	Back Left	Two Year Olds	2	7	C	16	C	NA	NA	Free Play,Circle Time
Main	Back Right	Four Year Olds	1	7	C	22	C	31	C	Outside
Main	Front Left	Three Year Olds	1	10	C	17	C	24	C	Circle Time
Main	Infant-Center	Infants	1	4	C	10	C	NA	NA	Floor Play
					Total Capacity @35 sq. ft.: 65	Total Capacity @25 sq. ft.: 75				
Total # Children this Date: 38			Total Capacity @35 sq. ft.: 89			Total Capacity @25 sq. ft.: 115				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	81	C
Main	B	27	C

**Comments**

An Administrative Review was conducted on June 9, 2022. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on June 10, 2022. The exit conference will be conducted virtually on June 15, 2022 at 3:00pm with the Director. A Temporary License was issued on this date. Facility carries Liability Insurance.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ashley Sanon, Program Official

Date

Kedirile Magakgala, Consultant

Date

Angela Byrd, Consultant

Date



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**Findings Report**

**Date:** 6/10/2022 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 12:15 PM

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The following information is associated with a Initial Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized. Consultant discussed with the Director ensuring that all the items on the application are filled out or marked NA if that information is not applicable.

**Facility**

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**591-1-1-.06 Bathrooms****Technical Assistance****Technical Assistance**

A variance is on file for bathroom ventilation as well as warm running water.

**Comment**

Please monitor bathrooms for necessary supplies.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that various classrooms stored children's clothes in grocery bags. Consultant also observed hand sanitizer, disinfectant and baby wipes on the diaper changing tables in the diapering rooms. Hand sanitizer and baby wipes were also observed on top of the children's cubbies in the summer program classroom. Furthermore, consultant observed disinfectant wipes in an unlocked cabinet in the private pre-k classroom. Please be mindful to keep hazardous out of reach of children.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 6/10/2022**

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**591-1-1-.26 Playgrounds(CR)****Not Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Comment**

Playground observed to be clean and in good repair.

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the fence on playground A measured at 3.5 feet in height in a few areas instead of the required 4 feet.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 6/30/2022**

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<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Comment**

Center menu meets USDA guidelines.

**Technical Assistance**

Please ensure that bottles are covered and fully labeled with child's full name.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

#### Comment

Hand washing requirements for diapering were discussed with the Director on this date.

#### Technical Assistance

Please keep any harmful items such as hand sanitizer baby wipes, and diapering creams out of reach of children.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Staff were observed to remind children to wash hands.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Discussed proper medication documentation and procedures.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

Center does not participate in field trips at this time.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Per the Director, the Center does not provide routine transportation at this time.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

#### Comment

Six (6) of six (6) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in July 2011 and in November 2011. Consultant discussed safe sleeping requirements with the Director during the inspection visit.

#### Finding

591-1-1-.30(1)(a)2 requires that a crib mattress is firm, tight-fitting without gaps, at least 2 inches thick and covered with a waterproof, washable material. Before a change of occupant, each mattress shall be cleaned with a disinfectant. It was determined based on observation that six mattresses had tears in the corners and the foam was exposed.

#### POI (Plan of Improvement)

The center will ensure that a crib mattress is firm, tight-fitting without gaps, and is non-porous.

**Correction Deadline: 6/30/2022**

## Staff Records

**Records Reviewed: 14****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 04/21/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 04/21/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 3	Met
Date of Hire: 02/02/2022	
Staff # 4	Met
Date of Hire: 04/15/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 06/07/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 12/09/2010	
Staff # 7	Met
Date of Hire: 04/07/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 02/01/2022	
Staff # 9	Met
Date of Hire: 08/23/2016	
Staff # 10	Met
Date of Hire: 04/21/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Date of Hire: 05/16/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Date of Hire: 08/24/2020	
Staff # 13	Met
Date of Hire: 01/05/2022	
Staff # 14	Met

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/02/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

**Staff Credentials Reviewed: 3**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete. Fourteen (14) of fourteen (14) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

Criminal records checks were observed to be complete.

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Complete first aid kits observed in center and on vehicles.

**Comment**

Please be mindful of training expiration dates for First Aid CPR.

**591-1-1-.33 Staff Training Met**

**Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Supervision plans were created on this date for the playground; preschool bathrooms; as well as one for the four-year old classroom because it does not have a clear line of sight due to the shape of the room.