



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 5/16/2023

VisitType: EX-Monitoring

Arrival: 2:30PM

Departure: 3:50PM

**EX-48726 EXMT-14141 EX-1 - Government
Gordon County Schools - Sonorville Elementary**

7320 Fairmount Highway, Calhoun GA 30701
Gordon County
(706) 629-9547 sgilbert@gcbe.org

Mailing Address

P.O. Box 12001, GA 30703

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
5/16/2023	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Check out area		0	0	Y	
Gym	, Six and older	1	31	Y	
Library		0	0	Y	
Lunch room	, Six and older	2	40	Y	
Outdoor Area	, Fives, Six and older	2	31	Y	
Playground		0	0	Y	
Special Education Room		0	0	Y	
Steam Room		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 5

#Children Count: 102

Comments:

A CAPS Monitoring Visit was completed on May 16, 2023. The Specialist met with Ms. Young, program director.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-F Equipment & Toys(CS) Met

Comment

A variety of activities were observed throughout the Program.

EX-HS-Q Swimming Pools & Water-related Activities(CS) N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-X Exemption Requirements Met

Comment

Observed the Exemption letter and certificate were observed posted by the program's main entrance. Evidence of monthly fire drills and fire inspection report were also observed on this day. Children's immunization records and notice of exemption were also observed.

Facility

EX-HS-L Physical Plant(CS) Met

Comment

No hazards observed accessible to children on this date.

Comment

Program appears clean and well maintained.

EX-HS-M Playgrounds(CS) Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

EX-HS-U Diapering Areas & Practices(CS) N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications(CS)**N/A****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures****Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

Comment

Observed the Program's written emergency plan on this date.

EX-HS-.T Required Reporting**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.E Discipline(CS)****Met****Comment**

Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.S Field Trips**N/A****Comment**

No field trips are offered

EX-HS-.R Transportation(CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)****Met****Comment**

No infants are enrolled.

Staff Records

Records Reviewed: 11**Records with Missing/Incomplete Components: 0**

Staff's Name [# 1]: Allen, Lacey

Met

Date of Hire: 08/16/2022

Staff's Name [# 2]: BOLING, JESSICA

Met

Staff's Name [# 3]: Carnes, Chloe	Met
Staff's Name [# 4]: Green, Layla Date of Hire: 01/04/2023	Met
Staff's Name [# 5]: Hales, Amy	Met
Staff's Name [# 6]: Huskins, Joly Date of Hire: 08/16/2022	Met
Staff's Name [# 7]: Inman, Brooke Date of Hire: 08/16/2022	Met
Staff's Name [# 8]: Rule, Riley Date of Hire: 02/06/2023	Met
Staff's Name [# 9]: Talley, Brianna Date of Hire: 04/24/2023	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff's Name [# 10]: Talley, Sherry Date of Hire: 03/16/2023	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff's Name [# 11]: Young, Marisa Date of Hire: 09/26/2017	Met

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS) Met

Comment
Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR Met

Comment
Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training Met

Comment
Observed training for all staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS) Met

Comment
Program observed to maintain appropriate staff: child ratios.