

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)**Date:** 5/2/2023**VisitType:** EX-Monitoring**Arrival:** 2:30PM**Departure:** 4:15PM**EX-48725 EXMT-14140 EX-1 - Government
Gordon County Schools - Red Bud Elementary**4153 Red Bud Road NE, Calhoun GA 30701
Gordon County
(706) 629-9547 sgilbert@gcbe.org**Mailing Address**

P.O. Box 12001, GA 30703

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

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nilia.lalin@dec.state.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
5/2/2023	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
036		0	0	Y	
Cafeteria		0	0	Y	
Gym		0	0	Y	
Hospitality Room		0	0	Y	
Outdoor Area		0	0	Y	
Playground	, Fives, Six and older	2	31	Y	
Playground 2	, Six and older	2	40	Y	
The Pavillion	, Six and older	2	24	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 6

#Children Count: 95

Comments:

A CAPS Monitoring Visit was completed on May 2, 2023. The Specialist met with Ms. Taylor and Ms. Young, program director. It was determined that the program was operation as approved and follow up is needed. The visit report and resources were reviewed and emailed to the provider on this day.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature_____

Printed Name_____ Date_____

Specialist Signature_____ Date_____

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(Summary Report)**Date:** 5/2/2023**VisitType:** EX-Monitoring**Arrival:** 2:30PM**Departure:** 4:15PM**EX-48725 EXMT-14140 EX-1 - Government
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The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-F Equipment & Toys(CS)****Met****Comment**

Appropriate school age activities were observed throughout the Program.

EX-HS-Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

Program does not provide swimming activities.

Exemptions**EX-HS-X Exemption Requirements****Met****Comment**

Observed the exemption approval letter and certificate posted by the program's entrance, the current fire inspection report, and children's immunization records on this date.

Facility**EX-HS-L Physical Plant(CS)****Met****Comment**

Program appears clean and well maintained.

EX-HS-M Playgrounds(CS)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene**EX-HS-U Diapering Areas & Practices(CS)****N/A****Comment**

No diapered children are enrolled.

EX-HS-H Hygiene**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed. The provider reported that children and staff wash hands before having snack, after using the bathroom, and outdoor play.

EX-HS-.I Medications(CS)**N/A****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures****Technical Assistance****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

Technical Assistance

TA provided to complete the safety drill form.

EX-HS-.T Required Reporting**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.E Discipline(CS)****Met****Comment**

Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.S Field Trips**N/A****Comment**

No field trips are offered

EX-HS-.R Transportation(CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)****Met****Comment**

No infants are enrolled.

Staff Records**Records Reviewed: 8****Records with Missing/Incomplete Components: 3**

Staff's Name [# 1]: Bradley, Ashely

Not Met

Date of Hire: 11/15/2022

"Missing/Incomplete Components"

EX-HS-.K(1)-Address Missing, EX-HS-.K(1)-DOB Missing, EX-HS-.K(1)-Phone Number Missing

Staff's Name [# 2]: Edwards, Tericka

Met

Date of Hire: 10/15/2019

Staff's Name [# 3]: RAMIREZ, EDITH

Met

Date of Hire: 01/25/2022

Staff's Name [# 4]: Richards, Blair

Met

Date of Hire: 11/08/2022

Staff's Name [# 5]: Richards, Paker

Met

Date of Hire: 01/17/2023

Staff's Name [# 6]: Taylor, Austin

Not Met

Date of Hire: 02/01/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

EX-HS-.K(1)-Address Missing, EX-HS-.K(1)-Phone Number Missing

Staff's Name [# 7]: Young, Adrianna

Not Met

Date of Hire: 11/07/2022

"Missing/Incomplete Components"

EX-HS-.K(1)-Address Missing, EX-HS-.K(1)-DOB Missing

Staff's Name [# 8]: Young, Terri

Met

Date of Hire: 10/04/2022

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)
Met**Comment**

Criminal record checks are not required for Exemption Category

EX-HS-.W First Aid & CPR
Met**Comment**

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.K Personnel Records
Technical Assistance**Technical Assistance**

EX-HS-.K(1) - TA provided to maintain a completed file for each staff member.

EX-HS-.P Staff Training
Met**Comment**

Observed initial orientation for all staff on this date.

Comment

Observed training for all staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)
Met**Comment**

Program observed to maintain appropriate staff: child ratios.