



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)

Date: 5/18/2023

VisitType: EX-Monitoring

Arrival: 2:30PM

Departure: 3:45PM

**EX-48540 EXMT-13960 EX-1 - Government
Marietta Community Schools - Dunleith
Elementary ASP/BSP**

120 Saine Drive, SW, Marietta GA 30008 Cobb
County
(770) 429-3196 dwiley@marietta-city.k12.ga.us

Mailing Address

368 Wright Street, GA 30064

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.us

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
5/18/2023	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria		0	0	N	
Gym	, Six and older	3	14	N	
Outdoor eating area		0	0	Y	
Playground		0	0	Y	

Group Sizes Met? N

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 14

Comments:

A CAPS Monitoring Visit was completed on May 16, 2023. The Specialist met with Ms. James, program director.

Corrective Action Plan:Developed This Date



Please refer the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys(CS)

Met

Comment

Age appropriate activities for school age children were observed on this day.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)

N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-.X Exemption Requirements

Met

Comment

Observed the Exemption letter and certificate were observed posted by the program's main entrance. Evidence of monthly fire drills and fire inspection report were also observed on this day. Children's immunization records and notice of exemption were also observed.

Facility

EX-HS-.L Physical Plant(CS)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

EX-HS-.M Playgrounds(CS)

Technical Assistance

Technical Assistance

EX-HS-.M(1) - Rusted chains observed on all the swings. TA provided to remove rust from chains or replace.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)

N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications(CS)**N/A****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures****Technical Assistance****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

Technical Assistance

Observed evidence of written policies and procedures that describe the Program's operations on this date. TA provided to maintain adequate written documentation as required.

EX-HS-.T Required Reporting**Met****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.E Discipline(CS)****Met****Comment**

Observed age-appropriate discipline policies on this date.

EX-HS-.S Field Trips**N/A****Comment**

No field trips are offered

EX-HS-.R Transportation(CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)****N/A****Comment**

No infants are enrolled.

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 0**

Staff's Name [# 1]: Gonzalez, Gizela

Met

Date of Hire: 05/26/2022

Staff's Name [# 2]: Harrison, Angela

Met

Date of Hire: 05/21/2022

Staff's Name [# 3]: Harrison, Rhonda

Met

Date of Hire: 02/17/2027

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 4]: James, Roslyn

Met

Staff's Name [# 5]: Martin, Kecia

Met

Date of Hire: 04/01/2022

Staff's Name [# 6]: Parker, Dana

Met

Staff's Name [# 7]: Powell, Regina

Met

Date of Hire: 08/02/2021

Staff's Name [# 8]: Ramirez, Stephany

Met

Date of Hire: 09/09/2021

Staff's Name [# 9]: Torres, Zulaika

Met

Date of Hire: 08/09/2022

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

Met

Comment

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR

Met

Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.K Personnel Records

Met

Comment

Observed personnel files that contained identifying information on all employees.

EX-HS-.P Staff Training

Met

Comment

Observed training for all staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

Met

Comment

Program observed to maintain appropriate staff: child ratios.