



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)

Date: 4/13/2023

VisitType: EX-Monitoring

Arrival: 2:00PM

Departure: 4:00PM

EX-46569 EXMT-12295 EX-1 - Government Marietta Community School

368 Wright Street, Marietta GA 30068 Cobb County (770) 429-3170 dwiley@marietta-city.k12.ga.us

Mailing Address

Same

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.us

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include Prevention Level 1 (P1), Prevention Level 2 (P2), and Prevention Level 3 (P3) with corresponding action categories like Technical Assistance, Citation, and Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows include Cafeteria, Playground, and Playroom.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 5

#Children Count: 28

Comments:

A CAPS Monitoring Visit was completed on April 13, 2023. The Specialist met with the Ms. Ms. Connor. The visit report and resources were reviewed and emailed to the provider on this day.

Corrective Action Plan: No Plan Developed



Please refer the website, http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



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**(Summary Report)**

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**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-.F Equipment & Toys(CS)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the Program.

**EX-HS-.Q Swimming Pools & Water-related Activities(CS)**

**Met**

**Comment**

Program does not provide swimming activities.

**Exemptions**

**EX-HS-.X Exemption Requirements**

**Met**

**Technical Assistance**

Program director reported that the school had a fire inspection completed by the Fire Marshal the week of March 2023. A report was not provided to the program. TA provided to request and maintain a copy of Fire inspection report at the program and submit to this department when requested.

**Comment**

The Exemption letter and certificate were observed posted by the program's main entrance and evidence of monthly fire drills was also observed on this day. Program has access to children Immunizations records.

**Facility**

**EX-HS-.L Physical Plant(CS)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**Comment**

Program appears clean and well maintained.

**EX-HS-.M Playgrounds(CS)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

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**EX-HS-.U Diapering Areas & Practices(CS)****Met****Comment**

No diapered children are enrolled.

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**EX-HS-.H Hygiene****Met****Comment**

Observed staff and children use hand sanitizer before and after having snacks. Discussed best practice to use water and soap.

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**EX-HS-.I Medications(CS)****N/A****Comment**

Medication is not dispensed

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**Policies and Procedures****EX-HS-.J Operational Policies & Procedures****Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

**Comment**

Observed evidence of written policies and procedures that describe the Program's operations on this date.

**Comment**

Observed the Program's written emergency plan on this date.

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**EX-HS-.T Required Reporting****Met****Comment**

There were no incidents or injuries that required reporting.

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**Safety****EX-HS-.E Discipline(CS)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain an age appropriate learning environment on this date.

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**EX-HS-.S Field Trips****Met****Comment**

No field trips are offered

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**EX-HS-.R Transportation(CS)****Met****Comment**

Program does not provide routine transportation.

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**Sleeping & Resting Equipment****EX-HS-.V Safe Sleeping and Resting Requirements(CS)****N/A****Comment**

No infants are enrolled.

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**Staff Records**

Staff's Name [# 1]: Connor, Barbara	Not Met
Date of Hire: 01/02/2023	
<u>"Missing/Incomplete Components"</u>	
EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Phone Number Missing	
Staff's Name [# 2]: Dixon, Savannah	Not Met
Date of Hire: 01/30/2023	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Phone Number Missing	
Staff's Name [# 3]: Eaker, Claire	Not Met
Date of Hire: 08/03/2022	
<u>"Missing/Incomplete Components"</u>	
EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Phone Number Missing	
Staff's Name [# 4]: Heise, Mary Elizabeth	Not Met
Date of Hire: 09/28/2022	
<u>"Missing/Incomplete Components"</u>	
EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Phone Number Missing	
Staff's Name [# 5]: Lewis, Ashleigh	Not Met
Date of Hire: 11/29/2022	
<u>"Missing/Incomplete Components"</u>	
EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Phone Number Missing,EX-HS-.P(3)-Health and Safety Training	
Staff's Name [# 6]: Mann, Sherral	Not Met
Date of Hire: 12/17/2020	
<u>"Missing/Incomplete Components"</u>	
EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Phone Number Missing,EX-HS-.P(4)-Annual Training 10 Hours	
Staff's Name [# 7]: Mares, Alexandra	Not Met
Date of Hire: 12/17/2020	
<u>"Missing/Incomplete Components"</u>	
EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Phone Number Missing,EX-HS-.P(4)-Annual Training 10 Hours	
Staff's Name [# 8]: Ortiz, Daniela	Not Met
Date of Hire: 01/30/2023	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
EX-HS-.K(1)-Phone Number Missing,EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing	
Staff's Name [# 9]: Satterwhite, Erica	Not Met
Date of Hire: 11/28/2022	

"Missing/Incomplete Components"

EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Phone Number Missing

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**EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

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**EX-HS-.W First Aid & CPR**

**Met**

**Comment**

Observed evidence of staff training in CPR and first aid on this date.

<b>Staffing and Supervision</b>
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**EX-HS-.O Staff:Child Ratios and Supervision(CS)**

**Met**

**Comment**

Adequate supervision observed on this date.