



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 1/23/2023

VisitType: EX-Monitoring

Arrival: 2:15PM

Departure: 4:10PM

**EX-43914 EXMT-6421 EX-1 - Government
DeKalb County Schools ASED - Shadow Rock**

1040 Kingway Drive, Lithonia GA 30058 DeKalb
County
(678) 676-3902
turkessa_m_stodghill@DeKalbschools.ga.gov

Mailing Address

1701 Mountain Industrial Boulevard, GA
30083

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	Intermediate Action Category	Dismissal Action Category
1/23/2023	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Cafeteria		0	0	Y	
Gym	, Fives, Six and older	1	27	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 1

#Children Count: 27

Comments:

A CAPS Monitoring Visit was completed on January 23, 2023. Specialist met with Ms. Stodghill, program director. The visit report and resources were reviewed and emailed to provider.

Corrective Action Plan: No Plan Developed



Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys(CS)

Met

Comment

Program is located in a public school and offered a variety of age appropriate activities.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)

N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-.X Exemption Requirements

Met

Comment

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

Comment

Observed the exemption approval letter and certificate posted by the program's main entrance. Children's immunization records were also reviewed on this date.

Facility

EX-HS-.L Physical Plant(CS)

Met

Comment

No hazards observed accessible to children on this date.

Comment

Program appears clean and well maintained.

EX-HS-.M Playgrounds(CS)

N/A

Comment

No playground provided

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)**N/A****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene**Met****Comment**

Hand washing was not observed during the visit but proper hand washing was discussed. The Provider stated that staff and children wash their hands before and after snacks, and after using the bathroom.

EX-HS-.I Medications(CS)**N/A****Comment**

Medication is not dispensed

Policies and Procedures**EX-HS-.J Operational Policies & Procedures****Met****Technical Assistance**

Evidence of fire drills was observed and documentation of the fire drills and other emergency situations was discussed. Provider reported that fire drill are conducted during the school day.

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed the Program's written emergency plan on this date.

EX-HS-.T Required Reporting**Not Evaluated****Comment**

There were no incidents or injuries that required reporting.

Safety**EX-HS-.E Discipline(CS)****Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

Comment

Observed age-appropriate discipline policies on this date.

EX-HS-.S Field Trips**N/A****Comment**

No field trips are offered

EX-HS-.R Transportation(CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment**EX-HS-.V Safe Sleeping and Resting Requirements(CS)****N/A****Comment**

No infants are enrolled.

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Staff's Name [# 1]: Hatcher, Darius
Date of Hire: 08/11/2021

Met

Staff's Name [# 2]: Shealey, Lisa
Date of Hire: 06/05/2018

Met

Staff's Name [# 3]: Stodghill, Turkessa
Date of Hire: 10/15/2001

Not Met

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 4]: Thomas, Twinkle

Met

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

Met

Comment

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR

Technical Assistance

Technical Assistance

Observed evidence that First Aid training was completed online in 2021 during the COVID-19 Pandemic. No evidence of CPR certification was observed.

EX-HS-.P Staff Training

Not Met

Finding

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records that one out of four staff did completed four hours of ongoing training during the calendar year.

POI (Plan of Improvement)

The Program will ensure that all staff members complete 10 hours of ongoing annual training.

Correction Deadline: 2/22/2023

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

Met

Comment

Adequate supervision observed on this date.