



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 1/20/2022

VisitType: EX-Monitoring

Arrival: 3:35PM

Departure: 4:10PM

**EX-42914 EXMT-4858 EX-1 - Government
MT. Carmel Elementary (Douglas County School
ASP)**

2356 Fairburn Road, Douglasville GA 30135
Douglas County
(770) 651-4200 kacia.thompson@dcssga.org

Mailing Address

2356 Fairburn Rd, GA 30135

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.gov

Joint with:

<u>Compliance Zone Designation</u>			<u>Prevention Action Category</u>	<u>Intermediate Action Category</u>	<u>Dismissal Action Category</u>
1/20/2022	EX-Monitoring	Prevention	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
107	, Sixes	2	21	Y	
142	, Sixes	1	16	Y	
205		0	0	Y	
206		0	0	Y	
225	, Sixes	1	17	Y	
234		0	0	Y	
243		0	0	Y	
Cafeteria		0	0	Y	
Gym		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 4

#Children Count: 54

Comments:

An in-person visit was conducted on January 20, 2022. The visit report was completed on January 28, 2022 and revised on February 1, 2022.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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Joint with:

The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys (CS)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-.Q Swimming Pools & Water-related Activities (CS)

N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-.X Exemption Requirements (NCP)

Not Met

Finding

Exhaust-.X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on review of documentation that the program did not submit Fire and Building Certificate of Occupancy and recent fire inspection report from the fire marshal.

POI (Plan of Improvement)

The program will comply with local, regional, and state health department, fire marshal, fire prevention, and submit to the department when requested.

Correction Deadline: 1/20/2022

Facility

EX-HS-.L Physical Plant (NCP)

Technical Assistance

Technical Assistance

Please be mindful to keep items that pose a hazard inaccessible to children.

EX-HS-.M Playgrounds (CS)

Met

Comment

Playground not observed on this date due to inclement weather.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices (CS)**N/A****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene (NCP)**Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications (CS)**Not Evaluated****Comment**

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures (NCP)**Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting (NCP)**Not Evaluated****Comment**

There were no incidents or injuries that required reporting.

Safety

EX-HS-.S**N/A****Comment**

No field trips are offered

EX-HS-.E Discipline (CS)**Met****Comment**

Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.R Transportation (CS)**N/A****Comment**

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements (CS)**N/A****Comment**

No safe sleep policies are necessary.

Staff Records

Records Reviewed: 10**Records with Missing/Incomplete Components: 3**

Staff # 1

Met

Date of Hire: 11/12/2021

Staff # 2

Met

Date of Hire: 08/26/2021

Staff # 3 Met
 Date of Hire: 01/01/2022

Staff # 4 Not Met
"Missing/Incomplete Components"
 EX-HS-.P(4)-Annual Training 10 Hours

Staff # 5 Not Met
 Date of Hire: 08/01/2015
"Missing/Incomplete Components"
 EX-HS-.P(4)-Annual Training 10 Hours

Staff # 6 Met
 Date of Hire: 06/30/2018

Staff # 7 Met
 Date of Hire: 08/30/2021

Staff # 8 Not Met
 Date of Hire: 08/08/2018
"Missing/Incomplete Components"
 EX-HS-.P(4)-Annual Training 10 Hours

Staff # 9 Met
 Date of Hire: 08/01/2016

Staff # 10 Met
 Date of Hire: 08/01/2018

EX-HS-.K Technical Assistance

Technical Assistance

EX-HS-.K(1) - Please submit complete staff records when requested by the department.

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Not Met

Finding

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on review of records that one out of ten staff members did not have a DECAL Satisfactory Criminal Records Check Determination on file.

POI (Plan of Improvement)

The Program will ensure that staff members obtains a DECAL Satisfactory Criminal Records Check Determination before the individual is present and working with the children enrolled at the program.

Correction Deadline: 1/20/2022

EX-HS-.W First Aid & CPR (NCP) Not Met

Finding

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of documentation that three out of 10 staff did not have First Aid and CPR training on file.

POI (Plan of Improvement)

The Program will have all staff members complete First Aid and CPR training, maintain evidence on file, and submit to the department when requested.

Correction Deadline: 2/19/2022

EX-HS-.P Staff Training (NCP)

Not Met

Comment

Observed initial orientation for all staff on this date.

Technical Assistance

EX-HS-.P(3) - Please ensure staff completed the Health and Safety Training within 90 days of employment.

Finding

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records that six of 13 staff did not had 10 hours of ongoing training.

POI (Plan of Improvement)

The Program will ensure that all staff members complete ten hours of ongoing training annually and submit to the department when requested.

Correction Deadline: 2/19/2022

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision (CS)

Met

Comment

Adequate supervision observed on this date.