



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)

Date: 1/18/2023

VisitType: EX-Monitoring

Arrival: 2:00PM

Departure: 4:45PM

EX-42898 EXMT-4841 EX-1 - Government
Burnett Elementary (Douglas County ASP)

8277 Connally Drive, Douglasville GA 30134
Douglas County
(770) 651-3500 shamarian.mitchell@dcssga.org

Mailing Address

Same

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.us

Joint with: Sarah Benton

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include levels P1, P2, P3 and corresponding actions like Technical Assistance, Citation, Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows include 13, Cafeteria, and Playground.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 19

Comments:

A CAPS Monitoring Visit was completed on January 18, 2023. Specialist met with Ms. Mitchell, program director. The visit report and resources were reviewed on site and emailed to provider. The hours and ages of the children served are required to be changed. The amendments are due by January 20, 2023.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-.F Equipment & Toys(CS)

Met

Comment

Age appropriate activity was observed during the visit.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)

N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-.X Exemption Requirements

Not Met

Comment

The exemption and approval letter were observed posted by the program's main entrance.

Finding

EX-HS-.X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on review of documentation that the program did not submit a fire inspection completed by the Fire Marshal.

POI (Plan of Improvement)

The Program will submit to the department a inspection report within 30 business days.

Correction Deadline: 1/18/2023

Facility

EX-HS-.L Physical Plant(CS)

Technical Assistance

Technical Assistance

Empty boxes piled on top of each other were observed in the afterschool room. Cleaning supplies were also observed accessible to children underneath the teacher's desk.

Finding

EX-HS-.M(2) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that playground A had a broken swing, two exposed rusted nails on a sitting bench, and exposed concrete at the base of two of four basketball hoops posing a tripping hazard. It was also determined based on observation that the jungle gym had broken and wash away concrete, and no resilient surface. It was also determined based on observation that one of two fence gates in playground B had an opening that posed an entrapment hazard, the playground equipment had chipping paint, and rusted swing chains.

POI (Plan of Improvement)

The Program will not allow children to use and play in playground A and B until all safety hazards have been addressed.

Correction Deadline: 1/28/2023

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)	N/A
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Comment

No diapered children are enrolled.

EX-HS-.H Hygiene	Met
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Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications(CS)	N/A
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Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures	Met
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Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

EX-HS-.T Required Reporting	Not Evaluated
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Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS)	Met
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Comment

Staff were observed to maintain an age appropriate learning environment on this date.

EX-HS-.S Field Trips	N/A
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Comment

No field trips are offered

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)**Met****Comment**

No infants are enrolled.

Staff Records

Records Reviewed: 3**Records with Missing/Incomplete Components: 0**

Staff's Name [# 1]: Ellison, Marshalle

Met

Date of Hire: 08/02/2002

Staff's Name [# 2]: Mitchell, Shamarian

Met

Date of Hire: 08/25/2021

Staff's Name [# 3]: Newberry, Noni

Met

Date of Hire: 07/20/2020

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)**Met****Comment**

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR**Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training**Met****Comment**

Observed training for all staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)**Met****Comment**

Program observed to maintain appropriate staff: child ratios.