



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 2/13/2023

VisitType: EX-Monitoring

Arrival: 2:00PM

Departure: 4:15PM

EX-42712 EXMT-12503 EX-1 - Government
Cobb County District ASP - Compton Elementary School

Regional Consultant

Nilia Lalin

3450 New Macland Road, Powder Springs GA
30127 Cobb County
(770) 222-3700 Nancy.Smith2@cobbk12.org

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.al.ga.gov

Mailing Address

P.O. Box 1088, GA 30061

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include levels P1, P2, P3 and I1, I2, I3.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows include Cafeteria, Computer Lab, Gym, Playground.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 4

#Children Count: 85

Comments:

A CAPS Monitoring Visit was completed on February 13, 2023. The Specialist met with Ms. Smith, program director. The visit report and resources were reviewed and emailed to the provider.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

**(Summary Report)**

**Date:** 2/13/2023

**VisitType:** EX-Monitoring

**Arrival:** 2:00PM

**Departure:** 4:15PM

**EX-42712 EXMT-12503 EX-1 - Government  
Cobb County District ASP - Compton Elementary  
School**

3450 New Macland Road, Powder Springs GA  
30127 Cobb County  
(770) 222-3700 Nancy.Smith2@cobbk12.org

**Mailing Address**

P.O. Box 1088, GA 30061

**Regional Consultant**

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.gov

Joint with:

**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-.F Equipment & Toys(CS) Met**

**Comment**

Observed age appropriate activities at the time of the monitoring visit.

**EX-HS-.Q Swimming Pools & Water-related Activities(CS) N/A**

**Comment**

Program does not provide swimming activities.

**Exemptions**

**EX-HS-.X Exemption Requirements Met**

**Comment**

Observed the exemption approval letter and certificate posted. The fire inspection was completed on February 3, 2023.

**Facility**

**EX-HS-.L Physical Plant(CS) Met**

**Comment**

Program appears clean and well maintained.

**EX-HS-.M Playgrounds(CS) Met**

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

**EX-HS-.U Diapering Areas & Practices(CS) N/A**

**Comment**

No diapered children are enrolled.

**EX-HS-.H Hygiene Met**

**Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

**Comment**

Medication is not dispensed

<b>Policies and Procedures</b>
--------------------------------

## EX-HS-.J Operational Policies &amp; Procedures

Not Met

**Comment**

Observed the Program's written emergency plan on this date.

**Finding**

EX-HS-.J(1)(a-i) requires the Program to establish and implement written policies and procedures that describe the Program's operations as follows: (a) the exclusion of children with contagious illness; (b) notification of parents in the event their child becomes ill while at the facility; (c) the notification of all parents of enrolled children when a reportable contagious illness is present in the facility; (d) the prevention of and response to food and allergic reactions; (e) emergency preparedness and response. A written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the program. The program will have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and will include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions. Such plan shall include assurance that no Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals; (f) the handling and appropriate disposal of bodily fluids and storage of hazardous materials (soiled clothing and bedding); (g) recognition and reporting of child abuse and neglect; (h) fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Program shall maintain documentation of the dates and times of these drills for two years; (i) provide to Parents a copy of the Program's written policies and procedures. It was determined based on review of records that the program had incomplete policies and procedures in evidence that letters a, b, c, d, f, and g were not met.

**POI (Plan of Improvement)**

The Program will establish and implement policies and procedures that will include components in in letters a, b, c, d, f, and g.

**Correction Deadline: 2/18/2023**

## EX-HS-.T Required Reporting

N/A

**Comment**

There were no incidents or injuries that required reporting.

<b>Safety</b>
---------------

## EX-HS-.E Discipline(CS)

Met

**Comment**

Observed age-appropriate discipline policies on this date.

## EX-HS-.S Field Trips

N/A

**Comment**

No field trips are offered

## EX-HS-.R Transportation(CS)

N/A

**Comment**

Program does not provide routine transportation.

<b>Sleeping &amp; Resting Equipment</b>
---

**Comment**

No infants are enrolled.

**Staff Records****Records Reviewed: 6****Records with Missing/Incomplete Components: 6**Staff's Name [# 1]: Dennis, Victoria Not Met"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 2]: Montgomery, Darreine Not Met

Date of Hire: 07/31/2019

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 3]: Quamina, Khalilah Not Met

Date of Hire: 08/16/2021

"Missing/Incomplete Components"

EX-HS-.P(3)-Health and Safety Training,EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 4]: Sherman, Destiny Not Met

Date of Hire: 01/30/2023

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 5]: Smith, Nancy Not Met

Date of Hire: 01/12/2023

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 6]: Whitaker, Kelly Not Met

Date of Hire: 07/25/2018

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

**EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)****Not Met****Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on review of records that three out of six staff members did not have a DECAL Satisfactory Criminal Records Check Determination while children were present for care.

**POI (Plan of Improvement)**

The Program will ensure that staff members obtain a DECAL Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care.

**Correction Deadline: 2/13/2023**

**EX-HS-W First Aid & CPR**

**Met**

**Comment**

Observed evidence of staff training in CPR and first aid on this date.

**EX-HS-P Staff Training**

**Not Met**

**Finding**

EX-HS-P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of documentation that one out of six staff members did not complete the 10 hours health and safety training within 90 days of employment.

**POI (Plan of Improvement)**

The Program will ensure that staff member complete the health and safety training within 90 days of employment and submit to the department when requested.

**Correction Deadline: 3/15/2023**

**Finding**

EX-HS-P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records that four out of six staff did not have 10 hours of ongoing training.

**POI (Plan of Improvement)**

The Program will ensure that all staff members complete 10 hours of ongoing annual training.

**Correction Deadline: 3/15/2023**

**Staffing and Supervision**

**EX-HS-O Staff:Child Ratios and Supervision(CS)**

**Not Met**

**Finding**

EX-HS-O(3) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on observation that the program did not provide watchful oversight when in two different occasions, two different children briefly walked out of the supervised areas. One child was observed walking out of the cafeteria unsupervised and another child was observed walking unsupervised while transitioning from the main building to the playground.

**POI (Plan of Improvement)**

The Program will provide a watchful oversight to the children at all times.

**Correction Deadline: 2/13/2023**