



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 4/4/2023

VisitType: EX-Monitoring

Arrival: 10:30AM Departure: 1:20PM

EX-42318 EXMT-11435 EX-7 - Day camp
North Georgia Community YMCA-School Out Camp

1733 Battlefield Parkway, Fort Oglethorpe GA 30742
Catoosa County
(706) 935-2226 j.donahoo@ymcachattanooga.org

Mailing Address

P.O. Box 1061, GA 30736

Regional Consultant

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.al.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include Prevention Level 1 (P1), Prevention Level 2 (P2), and Prevention Level 3 (P3) with corresponding action categories and dismissal types.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows include Arts and Crafts, Gym, and STEM.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 4

#Children Count: 14

Comments:

A CAPS Monitoring Visit was completed on April 4, 2023. The Specialist met with the Mr. Donahoo, program director. The visit report and resources were reviewed and emailed to the provider on this day.

Corrective Action Plan: No Plan Developed



Please refer the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



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**(Summary Report)**

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Joint with:

**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-.F Equipment & Toys(CS)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**EX-HS-.Q Swimming Pools & Water-related Activities(CS)**

**Met**

**Comment**

Swimming activities provided off site. Certificate and swimming test documentation observed. Agreement form was signed by parents during registration. Field trip provided to off-site swimming pool.

**Exemptions**

**EX-HS-.X Exemption Requirements**

**Met**

**Technical Assistance**

TA provided to maintain parent acknowledge form on file for each child enrolled.

**Facility**

**EX-HS-.L Physical Plant(CS)**

**Met**

**Comment**

The fire inspection report was reviewed on this date. The exemption approval letter and certificate were also observed posted by the program's main entrance.

**EX-HS-.M Playgrounds(CS)**

**Met**

**Comment**

No playground provided

**Health and Hygiene**

**EX-HS-.U Diapering Areas & Practices(CS)**

**Met**

**Comment**

No diapered children are enrolled.

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**EX-HS-.H Hygiene****Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

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**EX-HS-.I Medications(CS)****Met****Comment**

Medication authorization form observed completed.

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**Policies and Procedures****EX-HS-.J Operational Policies & Procedures****Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

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**EX-HS-.T Required Reporting****Met****Comment**

The program reported an incident on July 27, 2022.

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**Safety****EX-HS-.E Discipline(CS)****Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

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**EX-HS-.R Transportation(CS)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed, children's transportation checklists, including the emergency check.

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**Sleeping & Resting Equipment****EX-HS-.V Safe Sleeping and Resting Requirements(CS)****Met****Comment**

No infants are enrolled.

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**Staff Records****Records Reviewed: 7****Records with Missing/Incomplete Components: 1**

Staff's Name [# 1]: Donahoo, John

Not Met

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

Staff's Name [# 2]: Eaton, Shelby

Met

Date of Hire: 02/22/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 3]: Jarrard, Hannah

Met

Date of Hire: 09/21/2022

Staff's Name [# 4]: Johnson, Sarah

Met

**Records Reviewed: 7****Records with Missing/Incomplete Components: 1**

Date of Hire: 01/19/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 5]: O' Connor, Crystal

Met

Date of Hire: 01/19/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 6]: Rodreguez, Taylor

Met

Date of Hire: 02/28/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff's Name [# 7]: Tankersley, Tiffany

Met

Date of Hire: 01/09/2023

Reminder - Health & Safety training is required within 90 calendar days of hired**EX-HS-D Criminal Records and Comprehensive Background Checks(CS)****Met****Comment**

Criminal record checks are not required for Exemption Category

**EX-HS-W First Aid & CPR****Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

**Staffing and Supervision****EX-HS-O Staff:Child Ratios and Supervision(CS)****Met****Comment**

There were no children enrolled on this date. Children were on a off site felt trip.