



**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

**(Cover Sheet)**

**Date:** 10/8/2021

**VisitType:** EX-Monitoring

**Arrival:** 2:00PM

**Departure:** 2:45PM

**EX-42318 EXMT-11435 EX-7 - Day camp  
North Georgia Community YMCA-School Out  
Camp**

1733 Battlefield Parkway, Fort Oglethorpe GA 30742  
Catoosa County  
(706) 935-2226 jdonahoo@ymcachattanooga.org

**Mailing Address**

P.O. Box 1061, GA 30736

**Regional Consultant**

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.gov

Joint with:

<u>Compliance Zone Designation</u>			<u>Prevention Action Category</u>	<u>Intermediate Action Category</u>	<u>Dismissal Action Category</u>
10/8/2021	EX-Monitoring	Prevention	<b>Prevention Level 1 (P1)</b>	<b>Intermediate Level 1 (I1)</b>	<b>Dismissal (D)</b>
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			<b>Prevention Level 2 (P2)</b>	<b>Intermediate Level 2 (I2)</b>	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			<b>Prevention Level 3 (P3)</b>	<b>Intermediate Level 3 (I3)</b>	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Arts and Crafts		0	0	Y	
Gym		0	0	Y	
STEM		0	0	Y	

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

Comments:

CAPS Monitoring Visit completed. There were no children present on this date. The program operates during the summer and school breaks.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.dec.state.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

**(Summary Report)**

**Date:** 10/8/2021

**VisitType:** EX-Monitoring

**Arrival:** 2:00PM

**Departure:** 2:45PM

**EX-42318 EXMT-11435 EX-7 - Day camp  
North Georgia Community YMCA-School Out  
Camp**

1733 Battlefield Parkway, Fort Oglethorpe GA 30742  
Catoosa County  
(706) 935-2226 jdonahoo@ymcachattanooga.org

**Mailing Address**

P.O. Box 1061, GA 30736

**Regional Consultant**

Nilia Lalin

Phone: (770) 405-7929

Fax: (404) 591-4949

nilia.lalin@dec.state.ga.gov

Joint with:

**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-.F Equipment & Toys (CS)**

**Met**

**Comment**

No children present during visit. Program operates during the summer and school breaks.

**EX-HS-.Q Swimming Pools & Water-related Activities (CS)**

**Met**

**Comment**

Lifeguard is certified. Certificate and swimming test evidence observed on this day. Field trip provided to off-site swimming pool. Agreement form is signed by parents during registration.

**Exemptions**

**EX-HS-.X Exemption Requirements (NCP)**

**Met**

**Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date.

**Facility**

**EX-HS-.L Physical Plant (NCP)**

**Met**

**Comment**

Observed the exemption approval letter and certificate from the Department, local zoning authorities, fire safety agencies and local building authorities on this date.

**EX-HS-.M Playgrounds (CS)**

**Met**

**Comment**

No playground equipment provided. The program outdoor play space is not fenced in, cones are used as barrier.

**Health and Hygiene**

**EX-HS-.U Diapering Areas & Practices (CS)**

**N/A**

**Comment**

No diapered children are enrolled.

**EX-HS-.H Hygiene (NCP)** **Met**

**Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

**EX-HS-.I Medications (CS)** **Met**

**Comment**

Medication is not dispensed. Provider reported that medication is only dispense if needed while child is in the program. Medication authorization and tracking form observed.

**Policies and Procedures**

**EX-HS-.J Operational Policies & Procedures (NCP)** **Met**

**Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

**EX-HS-.T Required Reporting (NCP)** **Met**

**Comment**

There were no incidents or injuries that required reporting.

**Safety**

**EX-HS-.S** **Met**

**Comment**

Field trip provided to off-site swimming pool. Agreement form is signed by parents during registration.

**EX-HS-.E Discipline (CS)** **Met**

**Comment**

Observed age-appropriate discipline policies on this date.

**EX-HS-.R Transportation (CS)** **Met**

**Comment**

A current/completed inspection was observed for the vehicle.

**Sleeping & Resting Equipment**

**EX-HS-.V Safe Sleeping and Resting Requirements (CS)** **N/A**

**Comment**

No infants are enrolled.

**Staff Records**

**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 1**

Staff # 1 Met

Date of Hire: 05/06/2021

Staff # 2 Met

Date of Hire: 01/12/2021

Staff # 3 Met

Staff # 4 Met

Staff # 5 Date of Hire: 05/27/2021	Met
Staff # 6 Date of Hire: 01/18/2021	Met
Staff # 7 Date of Hire: 11/20/2020	Met
Staff # 8 Date of Hire: 04/05/2021	Met
Staff # 9 Date of Hire: 11/11/2019  <u>"Missing/Incomplete Components"</u> EX-HS-.P(4)-Annual Training 10 Hours	Not Met
Staff # 10 Date of Hire: 05/27/2021	Met
Staff # 11	Met

---

**EX-HS-.D Criminal Records and Comprehensive Background Checks (CS) Met**

**Comment**

Criminal record checks were observed to be complete.

---

**EX-HS-.W First Aid & CPR (NCP) Not Met**

**Finding**

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on review of documentation that four out of ten staff did not have CPR and first aid certification.

**POI (Plan of Improvement)**

The Program will have all staff members complete First Aid and CPR training and maintain evidence on file.

**Correction Deadline: 11/7/2021**

---

**EX-HS-.P Staff Training (NCP) Not Met**

**Finding**

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of documentation that one out of ten staff members did not have ten hours of annual training.

**POI (Plan of Improvement)**

The Program will ensure that all staff members complete 10 hour of ongoing training annually.

**Correction Deadline: 11/7/2021**

**Comment**

There were no children present on this date. The program operates during the summer and school breaks.