



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 3/14/2023

VisitType: EX-Monitoring

Arrival: 2:25PM

Departure: 4:15PM

EX-41184 EXMT-12547 EX-1 - Government
Cobb County District ASP - Milford Elementary School

Regional Consultant

Nilia Lalin

2390 Austell Road, Marietta GA 30008 Cobb County
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Mailing Address

P.O. Box 1088, GA 30061

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include Prevention Level 1 (P1), Prevention Level 2 (P2), and Prevention Level 3 (P3).

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows include Cafeteria, Computer Room, Gym, and Playground.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 2

#Children Count: 16

Comments:

A CAPS Monitoring Visit was completed on March 14, 2023. The Specialist met with Ms. Pereyra, director. The visit report and resources were reviewed and emailed to the provider.

Corrective Action Plan: Developed This Date

Box containing a fingerprint icon and text regarding website updates and background check requirements for staff.

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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(Summary Report)

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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-F Equipment & Toys(CS)

Met

Comment

Age appropriate activities were observed throughout the Program. Program is located in a public school.

EX-HS-Q Swimming Pools & Water-related Activities(CS)

N/A

Comment

Program does not provide swimming activities.

Exemptions

EX-HS-X Exemption Requirements

Not Met

Finding

EX-HS-X(4) requires the program to comply with local, regional, and state health department, fire marshal, fire prevention, and building/zoning guidelines. It was determined based on review of records that the program's last fire inspection was conducted more than 12 months ago.

POI (Plan of Improvement)

The Program will will the fire marshal guidelines and have a fire inspection completed every 12 months.

Correction Deadline: 3/14/2023

Facility

EX-HS-L Physical Plant(CS)

Met

Comment

Program appears clean and well maintained.

EX-HS-M Playgrounds(CS)

Met

Comment

Playground is not completely fenced in. The program has a supervision plan in place to ensure children are protected.

Health and Hygiene

EX-HS-U Diapering Areas & Practices(CS)

N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene **Met**

Comment

Hand washing was not observed during the visit but proper hand washing rules were discussed.

EX-HS-.I Medications(CS) **N/A**

Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures **Met**

Comment

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

EX-HS-.T Required Reporting **Met**

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS) **Met**

Comment

Observed age-appropriate discipline policies on this date.

EX-HS-.S Field Trips **N/A**

Comment

No field trips are offered

EX-HS-.R Transportation(CS) **N/A**

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS) **N/A**

Comment

No infants are enrolled.

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 3

Staff's Name [# 1]: Corzine-Bramber, Marian

Not Met

Date of Hire: 08/04/2020

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours, EX-HS-.K(1)-Phone Number Missing, EX-HS-.K(1)-DOB Missing, EX-HS-.K(1)-Address Missing

Staff's Name [# 2]: Pereyra, Madayne

Not Met

Date of Hire: 08/04/2020

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Address Missing,EX-HS-.K(1)-Phone Number Missing

Staff's Name [# 3]: Silvano, Jacquelin

Not Met

Date of Hire: 09/02/2021

"Missing/Incomplete Components"

EX-HS-.K(1)-Phone Number Missing,EX-HS-.K(1)-DOB Missing,EX-HS-.K(1)-Address Missing

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

Met

Comment

Criminal record checks were observed to be complete.

EX-HS-.W First Aid & CPR

Met

Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.K Personnel Records

Technical Assistance

Technical Assistance

EX-HS-.K(1) - The Program will maintain personnel records for all employees and submit to the department when requested.

EX-HS-.P Staff Training

Not Met

Finding

EX-HS-.P(4) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records that two out of three staff did not complete 10 hours of ongoing training.

POI (Plan of Improvement)

The Program will ensure that all staff members complete 10 hours of ongoing annual training.

Correction Deadline: 4/13/2023

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

Met

Comment

Program observed to maintain appropriate staff: child ratios.