



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/5/2022      **VisitType:** Monitoring Visit      **Arrival:** 9:00 AM      **Departure:** 11:15 AM

**CCLC-50063**

**Building Kidz School of Roswell**

11516 Woodstock Road Roswell, GA 30075 Fulton County  
 (678) 275-8338 ashley.stevenson@buildingkidz.com

**Mailing Address**  
 Same

**Regional Consultant**

LaToya Longshore

Phone: (470) 542-7388

Fax: (404) 478-8102

latoya.longshore@decal.ga.gov

Joint with: Jermeria Daniels

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/03/2021	Licensing Study	Good Standing	
03/04/2021	Monitoring Visit	Good Standing	
11/13/2020	POI Follow Up	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A1- Infant	Infants	2	7	C	10	C	NA	NA	Nap, Floor Play, Feeding
Main	A2-Infant	Infants	2	8	C	10	C	NA	NA	Nap, Feeding, Flo or Play
Main	B-Ones	One Year Olds	2	7	C	15	C	NA	NA	Snack
Main	C-Ones & Twos	One Year Olds	2	15	C	18	C	NA	NA	Snack
Main	D-Twos	Two Year Olds	2	16	C	18	C	NA	NA	Outside
Main	E-Fours		0	0	C	18	C	NA	NA	
Main	F-Fours	Two Year Olds and Three Year Olds	2	16	C	18	C	NA	NA	Outside
Main	G-Fives	GA PreK	1	21	NC	22	C	NA	NA	Outside
Main	H-Fives	Three Year Olds and Four Year Olds	2	13	C	15	C	NA	NA	Outside
Main	I-Threes	Three Year Olds and Four Year Olds	2	13	C	16	C	NA	NA	Outside
Main	J-Threes	Three Year Olds and Four Year Olds	2	19	C	18	NC	NA	NA	Outside
Main	K-After School		0	0	C	25	C	NA	NA	
			Total Capacity @35 sq. ft.: 203			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 135			Total Capacity @35 sq. ft.: 203			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Adventure	12	C
Main	Adventure Playground B	62	C
Main	A-Preschool	52	C
Main	B-Toddler	12	C

**Comments**

A Monitoring visit was conducted on May 5, 2022. Staff files, Transportation, and Comprehensive Background check files were reviewed.

Amendment process was discussed.

Plan of Improvement: Developed This Date 05/05/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Ashley Stevenson, Program Official

Date

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LaToya Longshore, Consultant

Date

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Jermeria Daniels, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed adding books to enhance variety in classroom B.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on Consultant's observation in Classroom C, the front right cabinet was observed unlocked with a staff purse at the lower shelf accessible to children.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 5/5/2022**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed playground maintenance. Please spray paint tree roots and cover gaps that settled.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Finding**

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on observation in Infant Room A1, ventilation was not observed above the diapering table nor did windows have screens.

**POI (Plan of Improvement)**

The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area.

**Correction Deadline: 5/5/2022**

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Staff Records****Records Reviewed: 36****Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 10/12/2021

Staff # 2 Met

Date of Hire: 05/29/2019

Staff # 3 Met

Staff # 4 Met

Date of Hire: 02/01/2019

Staff # 5 Met

Date of Hire: 06/28/2021

Staff # 6 Met

Staff # 7 Met

Date of Hire: 09/01/2021

Staff # 8 Met

Date of Hire: 12/21/2025 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9 Met

Date of Hire: 10/01/2018

Staff # 10 Met

Staff # 11 Met

Date of Hire: 04/23/2019

Staff # 12 Met

Staff # 13 Met

Staff # 14 Met

Date of Hire: 02/24/2020

Staff # 15 Met

Date of Hire: 07/13/2020

Staff # 16 Met

Date of Hire: 02/24/2020

Staff # 17 Met

Date of Hire: 08/07/2020

Staff # 18 Met

Date of Hire: 08/07/2020

Staff # 19 Met

Date of Hire: 06/01/2021

Staff # 20 Met

Date of Hire: 05/17/2021

Staff # 21 Met

Date of Hire: 08/07/2020

**Records Reviewed: 36**

**Records with Missing/Incomplete Components: 0**

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Staff # 22 Date of Hire: 04/30/2021	Met
Staff # 23	Met
Staff # 24 Date of Hire: 09/18/2020	Met
Staff # 25 Date of Hire: 02/10/2020	Met
Staff # 26	Met
Staff # 27	Met
Staff # 28 Date of Hire: 09/23/2019	Met
Staff # 29 Date of Hire: 01/01/2018	Met
Staff # 30 Date of Hire: 06/21/2021	Met
Staff # 31 Date of Hire: 10/28/2020	Met
Staff # 32 Date of Hire: 02/14/2022	Met
Staff # 33 Date of Hire: 12/15/2021	Met
Staff # 34 Date of Hire: 12/14/2020	Met
Staff # 35	Met
Staff # 36 Date of Hire: 07/31/2019	Met

**Staff Credentials Reviewed: 3**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation on the Adventure playground, Classroom G (GA- Pre-K ) was on the playground with one staff and 21 children not maintaining the required ratio.

**POI (Plan of Improvement)**

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

**Correction Deadline: 5/5/2022**

**Comment**

Discussed proper supervision: responding promptly, bathrooms and playgrounds.