

Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/19/2022 Arrival: 3:30 PM Departure: 3:50 PM VisitType: Licensing Study

CCLC-49621

The Tutor Shop at Birmingham Falls Elementary

14865 Birmingham Highway Milton, GA 30004 Fulton County (404) 610-1531 hal@tutorshops.com

Mailing Address

7330 Samples Fiedl Road Cumming, GA 30040

Quality Rated: No

Regional	Consultant

LaToya Longshore

Phone: (470) 542-7388 Fax: (404) 478-8102

latoya.longshore@decal.ga.gov

Compliance Zone Designation				
05/19/2022	Licensing Study	Good Standing		
11/01/2021	Monitoring Visit	Good Standing		
01/28/2020	Licensing Study	Good Standing		

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting

the rules. Support

Program performance is demonstrating a need for improvement in meeting

Deficient Program is not demonstrating an acceptable level of performance in meeting

the rules.

Ratios/License Capacity

Building Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
School- age n		0	0	С	20	С	NA	NA	
	Total Capacity @35 sq. ft.: 20)		Total C ft.: 0	apacity @	25 sq.			
Total # Children this Date: 0	Total Capacity @35 sq. ft.: 20)		Total C ft.: 0	apacity @	25 sq.	•		

		Playground	Playground
Building	Playground	Occupancy	Compliance

A Licensing Study visit was conducted on May 19, 2022. The program is temporarily closed and no children were present due to low enrollment.

Director credentials and training was observed.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee





Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free techincal assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program

2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute

3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation

4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Hilary Vore, Program Official	 Date	LaToya Longshore, Consultant	Date
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Findings Report

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	Activities and Equipment
504 A 4 A0 Emilion and 0 Taxas (OD)	
591-1-112	Met
Comment	
Program has been temporarily closed. No children preser	
591-1-135 Swimming Pools & Water-related Activitie	es(CR) Met
Comment	
Center does not provide swimming activities.	
	Children's Records
Records Reviewed: 1	December with Missing/Incomplete Components (
Records Reviewed. 1	Records with Missing/Incomplete Components: 0
Child # 1	Met
591-1-108 Children's Records	Met
Comment	
Program has been temporarily closed. No children preser	nt.
	Facility
591-1-119 License Capacity(CR)	Met
591-1-1-19 License Capacity(CK)	Mer
Comment	
Program has been temporarily closed. No children preser	
591-1-125 Physical Plant - Safe Environment(CR)	Met
Comment	
Program has been temporarily closed. No children preser	nt.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Discussed USDA guidelines.

591-1-1-.18 Kitchen Operations

Met

Comment

Program has been temporarily closed. No children present.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no children enrolled in the program on this date. Proper diaper facilities were observed with warm running water and proper ventilation.

591-1-1-.17 Hygiene(CR)

Met

Comment

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication. Program has been temporarily closed. No children present.

Safety

591-1-1-.05 Animals Met

Comment

Center does not keep animals on premises. Program has been temporarily closed. No children enrolled.

591-1-1-.11 Discipline(CR)

Met

Comment

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

There were no children enrolled on this date. Proper field trip documentation and regulations regarding checklists, name tags and permission forms was discussed on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Sleeping/Naps are not required for this program. Program has been temporarily closed. No children enrolled.

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Staff # 2

Met

D . .

Date of Hire: 07/01/2019

Staff #3

Met

Date of Hire: 07/21/2021

Staff # 4

Met

Date of Hire: 02/05/2019

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

591-1-1-.14 First Aid & CPR

Met

Comment

Program has been temporarily closed. No children enrolled.

591-1-1-.33 Staff Training

Met

Comment

Discussed staff training. Please obtain required documentation.

591-1-1-.31 Staff(CR)

Met

Comment

Program has been temporarily closed. No children enrolled.

Staffing and Supervision

591-1-1-.32 Staff: Child Ratios and Group Size(CR)

Met

Comment

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.