



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/14/2022 **VisitType:** Complaint Investigation Follow Up **Arrival:** 9:40 AM **Departure:** 12:50 PM

CCLC-3602

Haynes Day Care Center, Inc

916 Metropolitan Parkway Atlanta, GA 30310 Fulton County
 (404) 753-3161 maryhy21@aol.com

Mailing Address
 Same

Regional Consultant

LaToya Longshore
 Phone: (470) 542-7388
 Fax: (404) 478-8102
 latoya.longshore@decal.ga.gov
 Joint with: Jermeria Daniels

Quality Rated: ★

<u>Compliance Zone Designation</u>		
09/14/2022	Complaint Closure	Support
09/14/2022	Complaint Investigation Follow Up	Support
07/26/2022	POI Follow Up	Support

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	2nd Right		0	0	C	16	C	22	C	
Main	A 1st Left		0	0	C	15	C	21	C	
Main	B 1st Right		0	0	C	15	C	NA	NA	
Main	C		0	0	C	21	C	NA	NA	
Main	C 2nd Left Left	One Year Olds	1	1	C	27	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 94					Total Capacity @25 sq. ft.: 106					
Total # Children this Date: 1			Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 106				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main playground	61	C

Comments

A Complaint Investigation follow up was conducted jointly with Jermeria Daniels on September 14, 2022.

Physical Plant, Transportation, and Supervision rules were discussed with the provider.

Plan of Improvement: Developed This Date 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mary Haynes, Program Official

Date

LaToya Longshore, Consultant

Date

Jermeria Daniels, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 9/14/2022 **VisitType:** Complaint Investigation
Follow Up **Arrival:** 9:40 AM **Departure:** 12:50 PM

CCLC-3602

Haynes Day Care Center, Inc

916 Metropolitan Parkway Atlanta, GA 30310 Fulton County
(404) 753-3161 maryhy21@aol.com

Mailing Address
Same

Regional Consultant

LaToya Longshore

Phone: (470) 542-7388

Fax: (404) 478-8102

latoya.longshore@decal.ga.gov

Joint with: Jermeria Daniels

The following information is associated with a Complaint Investigation Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 7/27/2022

Corrected on 9/14/2022

Previous citation corrected. Consultant observed one child present with a variety of toys and activities available.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Consultant observed an Adult size mattress in 1L classroom that was not in use. Consultant discussed with the provider potential hazards.

Correction Deadline: 9/14/2022

Children's Records

591-1-1-.08 Children's Records

Defer

Defer

This rule will be reviewed at the next regulatory visit.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 8/4/2022

Defer

This rule will be reviewed at the next regulatory visit.

POI (Plan of Improvement)

The Center will develop and follow a system to place and maintain all types of parental authorizations in these files.

Correction Deadline: 7/26/2022

	Facility
--	-----------------

591-1-1-.06 Bathrooms

Met

Correction Deadline: 9/23/2022

Corrected on 9/14/2022

Previous citation corrected. The bathroom ventilation was observed repaired on this date.

Correction Deadline: 9/23/2022

Corrected on 9/14/2022

Previous citation corrected. The bathrooms were observed cleaned and wiped down on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Correction Deadline: 7/26/2022

Corrected on 9/14/2022

Consultant observed hazardous items removed from the 1R classroom on this date.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation of the back porch, the ceiling wood panel was observed missing.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 9/23/2022

Recited on 9/14/2022

Comment

Discussed with the provider the Fire Department's findings on this date of the possible carbon monoxide from the gas stove in the kitchen. The provider was encouraged to inform parents of the possible carbon monoxide and pick up children until the issue is addressed.

Correction Deadline: 9/14/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Correction Deadline: 6/28/2022

Corrected on 9/14/2022

Previous citation corrected. Consultant observed resilient surfacing added to the playground around the fall zones on this date.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that toys on the playground were unclean in that green moss was observed to be on them. It was further determined based on observation, gumballs were exposed and vines were observed to be growing through the fencing.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/23/2022

Recited on 9/14/2022

Food Service

591-1-1-.18 Kitchen Operations

Defer

POI (Plan of Improvement)

The Center will designate an area for the storage of these items, will thoroughly clean the space, if needed, develop and implement a plan to train Staff, as needed, and inspect the storage area daily.

Correction Deadline: 9/23/2022

Recited on 1/1/0001

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on review of records that the center did not have a current emergency preparedness plan on site.

POI (Plan of Improvement)

The Center will write or revise an emergency plan that includes all of the required items.

Correction Deadline: 9/23/2022

Recited on 9/14/2022

Safety

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined the director and staff member did not have current transportation training.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 9/23/2022

Recited on 9/14/2022

Defer

This rule will be observed at the next regulatory visit due to the center van not being on premises.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 7/26/2022

Defer

This rule will be observed at the next regulatory visit due to the center van not being on premises.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 7/26/2022

Defer

This rule will be observed at the next regulatory visit due to the center van not being on premises.

POI (Plan of Improvement)

The Center will ensure that the Center's information and the children's information is included on each vehicle.

Correction Deadline: 7/27/2022

Defer

This rule will be observed at the next regulatory visit due to the center van not being on premises.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 7/26/2022

Defer

This rule will be observed at the next regulatory visit due to the center van not being on premises.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 7/27/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 7/26/2022

Corrected on 9/14/2022

Previous citation corrected. Center was observed to have tight fitted crib sheets. There were no Infant's enrolled on this date.

Staff Records

591-1-1-.14 First Aid & CPR

Defer

Defer

This rule will be evaluated at the next regulatory visit.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 7/21/2022

Defer

This rule will be observed at the next regulatory visit due to the center van not being on premises.

POI (Plan of Improvement)

The Center will verify proof of CPR/1st aid training and schedule Staff so that there is always a staff person on the vehicle with this training.

Correction Deadline: 6/21/2022

Defer

This rule will be observed at the next regulatory visit due to the center van not being on premises.

POI (Plan of Improvement)

The Director stated they will add the missing items to the kit.

Correction Deadline: 6/28/2022

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records that the director and cook do not have the required food service and nutrition training.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 9/23/2022

Recited on 9/14/2022

Defer

This rule will be evaluated at the next regulatory visit.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 7/21/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that in the 2nd Left Classroom, a one-year-old and a three-year-old were observed in a class with one staff member.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 9/23/2022

Recited on 9/14/2022

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that a staff member in the 2nd left classroom was observed to exit the classroom and open the front door of the facility leaving a one-year-old child sleeping unsupervised.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 9/23/2022

Recited on 9/14/2022