



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/21/2022 **VisitType:** Licensing Study

Arrival: 8:30 AM

Departure: 10:00 AM

CCLC-36027

Stepping Stones Academy

9835 Old Dogwood Rd. Roswell, GA 30075 Fulton County
 (770) 518-8333 kidslovesa@gmail.com

Regional Consultant

LaToya Longshore

Phone: (470) 542-7388

Fax: (404) 478-8102

latoya.longshore@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
12/21/2022	Licensing Study	Good Standing	
06/03/2022	Monitoring Visit	Good Standing	
12/02/2021	Licensing Study	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Upstairs:Birds: Back Left	Infants	3	10	C	12	C	NA	NA	Nap
Main	Elephants: Upstairs R Hall 2R	Infants	2	7	C	13	C	NA	NA	Nap
Main	Foxes: Upstairs R Hall 1L	Two Year Olds	2	11	C	17	C	NA	NA	Music,Circle Time
Main	Koalas: Downstaris 1R	Four Year Olds	2	13	C	23	C	NA	NA	Centers
Main	Lambs: R Hall 1R		0	0	C	14	C	NA	NA	
Main	Monkeys: Upstairs R Hall 2L	Two Year Olds	2	13	C	18	C	NA	NA	Centers
Main	Owls: Downstairs 1R- Right Hall	Four Year Olds	1	10	C	14	C	NA	NA	Centers
Main	Pandas: Downstairs R Hall Back L	Three Year Olds	2	18	C	22	C	NA	NA	Centers
Main	Zebras: Downstairs 1L		0	0	C	20	C	NA	NA	
Total Capacity @35 sq. ft.: 153					Total Capacity @25 sq. ft.: 0					
Main Left	1L- Bunnies	Infants	3	8	C	14	C	NA	NA	Nap
Main Left	1R- Penguins	One Year Olds	3	11	C	19	C	NA	NA	Centers
Main Left	2L- Rhino	Three Year Olds	2	12	C	18	C	NA	NA	Story
Main Left	2R- Lions	Two Year Olds and Three Year Olds	2	11	C	18	C	NA	NA	Circle Time

Main Left	3L- Hippos		0	0	C	17	C	NA	NA	
Main Left	3R- Giraffes	Three Year Olds	3	10	C	20	C	NA	NA	Circle Time
Main Left	4L-Ducks	One Year Olds	3	11	C	18	C	NA	NA	Circle Time
Main Left	4R- Turtles	One Year Olds	3	15	C	18	C	NA	NA	Circle Time

Total Capacity @35 sq. ft.: 142

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 160

Total Capacity @35 sq. ft.: 295

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG C: Upstairs Infant	5	C
Main	PG: A Downstairs	6	C
Main	PG: B Right Front	45	C
Main Left	Left PG A	14	C
Main Left	Left PG B	15	C
Main Left	Left PG C	16	C

Comments

A Licensing Study was conducted on December 21, 2022.

Plan of Improvement: Developed This Date 12/21/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jessica Nahay, Program Official

Date

LaToya Longshore, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 12/21/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation in the Turtles classroom, a staff purse was observed in an unlocked cabinet.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 12/21/2022

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Please ensure bathroom cleaning tools remain inaccessible.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on observation in Elephants classroom (2R), a blanket was observed hanging over the crib where an infant was sleeping.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 12/21/2022

Staff Records

Records Reviewed: 49	Records with Missing/Incomplete Components: 0
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Staff # 1		Met
Date of Hire: 12/01/2022		<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2		Met
Date of Hire: 07/26/2022		
Staff # 3		Met
Staff # 4		Met
Date of Hire: 10/01/2014		
Staff # 5		Met
Date of Hire: 12/02/2022		<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 6		Met
Date of Hire: 09/27/2022		
Staff # 7		Met
Date of Hire: 01/01/2020		
Staff # 8		Met
Date of Hire: 03/01/2018		
Staff # 9		Met
Date of Hire: 01/17/2021		
Staff # 10		Met
Date of Hire: 09/15/2019		
Staff # 11		Met
Staff # 12		Met
Date of Hire: 06/05/2019		
Staff # 13		Met
Date of Hire: 09/17/2018		
Staff # 14		Met

Date of Hire: 04/06/2021

Staff # 15 Met

Date of Hire: 06/17/2022

Staff # 16 Met

Date of Hire: 04/18/2018

Staff # 17 Met

Date of Hire: 01/03/2017

Staff # 18 Met

Date of Hire: 01/12/2020

Staff # 19 Met

Date of Hire: 10/01/2013

Staff # 20 Met

Date of Hire: 08/30/2019

Staff # 21 Met

Date of Hire: 03/01/2018

Staff # 22 Met

Date of Hire: 07/28/2025

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 23 Met

Date of Hire: 10/18/2019

Staff # 24 Met

Date of Hire: 01/07/2021

Staff # 25 Met

Date of Hire: 08/15/2019

Staff # 26 Met

Date of Hire: 07/30/2020

Staff # 27 Met

Staff # 28 Met

Date of Hire: 10/01/2013

Staff # 29 Met

Date of Hire: 06/12/2014

Staff # 30 Date of Hire: 09/14/2022	Met
Staff # 31 Date of Hire: 02/13/2019	Met
Staff # 32 Date of Hire: 10/17/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 33 Date of Hire: 09/14/2022	Met
Staff # 34 Date of Hire: 04/17/2015	Met
Staff # 35 Date of Hire: 09/09/2020	Met
Staff # 36	Met
Staff # 37 Date of Hire: 09/09/2020	Met
Staff # 38	Met
Staff # 39 Date of Hire: 02/07/2020	Met
Staff # 40 Date of Hire: 11/03/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 41 Date of Hire: 09/13/2022	Met
Staff # 42 Date of Hire: 08/27/2015	Met
Staff # 43 Date of Hire: 04/08/2019	Met
Staff # 44 Date of Hire: 06/17/2022	Met
Staff # 45	Met

Records Reviewed: 49

Records with Missing/Incomplete Components: 0

Date of Hire: 04/18/2016

Staff # 46 Met

Staff # 47 Met

Date of Hire: 11/28/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 48 Met

Date of Hire: 10/01/2013

Staff # 49 Met

Date of Hire: 02/15/2019

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment
Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment
Staff observed to provide direct supervision and be attentive to children's needs.