



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 3/9/2021    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 12:40 PM

**CCLC-11077**

**Goddard School, The**

12665 Crabapple Road Alpharetta, GA 30004 Fulton County  
 (678) 366-6161 alpharetta2ga@goddardschools.com

**Regional Consultant**

LaToya Longshore

Phone: (470) 542-7388

Fax:

latoya.longshore@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                  |               |
|------------------------------------|------------------|---------------|
| 03/09/2021                         | Licensing Study  | Good Standing |
| 08/10/2020                         | Monitoring Visit | Good Standing |
| 02/19/2020                         | Licensing Study  | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building                        | Room        | Age Group       | Staff                           | Children | NC/C | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes      |
|---------------------------------|-------------|-----------------|---------------------------------|----------|------|-------------------------------|--------------|------------|--------------|------------|
| Main                            | Front Lobby | Infants         | 2                               | 6        | C    | 8                             | C            | NA         | NA           | Floor Play |
| Main                            | Room 1L-H   | Three Year Olds | 2                               | 12       | C    | 21                            | C            | NA         | NA           | Centers    |
| Main                            | Room 1R-A   |                 | 0                               | 0        | C    | 19                            | C            | NA         | NA           |            |
| Main                            | Room 2L-G   | Five Year Olds  | 2                               | 10       | C    | 21                            | C            | NA         | NA           | Centers    |
| Main                            | Room 2R-B   | One Year Olds   | 2                               | 10       | C    | 13                            | C            | NA         | NA           | Art        |
| Main                            | Room 3L-F   | Three Year Olds | 2                               | 14       | C    | 22                            | C            | NA         | NA           | Centers    |
| Main                            | Room 3R-C   | One Year Olds   | 2                               | 9        | C    | 13                            | C            | NA         | NA           | Centers    |
| Main                            | Room 4R-D   | Two Year Olds   | 2                               | 6        | C    | 15                            | C            | NA         | NA           | Art        |
| Main                            | Room 5R-E   | PreK            | 2                               | 13       | C    | 21                            | C            | NA         | NA           | Centers    |
| Total Capacity @35 sq. ft.: 153 |             |                 |                                 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |            |
| Total # Children this Date: 80  |             |                 | Total Capacity @35 sq. ft.: 153 |          |      | Total Capacity @25 sq. ft.: 0 |              |            |              |            |

| Building | Playground             | Playground Occupancy | Playground Compliance |
|----------|------------------------|----------------------|-----------------------|
| Main     | A- Infant- 2yr old     | 34                   | C                     |
| Main     | B- Preschool-Schoolage | 47                   | C                     |

**Comments**

An Administrative Review was conducted on March 9, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on March 9, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on February 15, 2021 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 03/09/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Stephanie Didier, Program Official

Date

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LaToya Longshore, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Correction Deadline: 3/31/2020**

**Corrected on 3/9/2021**

Previous citation corrected. Consultant observed perimeter surrounding playground the playground structures to have no gaps on this date.

### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, diapering wasn't directly observed; however the provider displayed proper knowledge of the rules and regulations on this date.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records**

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**Records Reviewed: 24**

**Records with Missing/Incomplete Components: 1**

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|                          |     |
|--------------------------|-----|
| Staff # 1                | Met |
| Staff # 2                | Met |
| Date of Hire: 09/08/2020 |     |
| Staff # 3                | Met |
| Date of Hire: 09/08/2020 |     |
| Staff # 4                | Met |
| Date of Hire: 07/01/2020 |     |
| Staff # 5                | Met |

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Date of Hire: 10/01/2003

Staff # 6 Met

Staff # 7 Met

Date of Hire: 08/16/2017

Staff # 8 Met

Staff # 9 Met

Date of Hire: 09/01/2015

Staff # 10 Met

Date of Hire: 08/02/2019

Staff # 11 Met

Date of Hire: 09/12/2006

Staff # 12 Met

Date of Hire: 09/02/2008

Staff # 13 Not Met

Date of Hire: 04/18/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 14 Met

Date of Hire: 09/23/2019

Staff # 15 Met

Date of Hire: 03/02/2020

Staff # 16 Met

Date of Hire: 10/10/2019

Staff # 17 Met

Date of Hire: 09/20/2019

Staff # 18 Met

Date of Hire: 10/06/2014

Staff # 19 Met

Staff # 20 Met

Date of Hire: 11/12/2019

|                          |     |
|--------------------------|-----|
| Staff # 21               | Met |
| Date of Hire: 02/05/2020 |     |
| Staff # 22               | Met |
| Date of Hire: 11/26/2018 |     |
| Staff # 23               | Met |
| Staff # 24               | Met |

**Staff Credentials Reviewed: 2****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on Consultant's review of staff records, staff #13 did not complete a Comprehensive Records check application to the department and to an authorized fingerprinting site on this date.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will update staff checklist to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will update staff checklist to ensure the Comprehensive Records Check rules are maintained.

**Correction Deadline: 3/9/2021****Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on consultant's review of staff records, staff #13 did not have a valid and current Comprehensive Records Check determination on file prior to being present at the center.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will update staff check list to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will update staff checklist to ensure the Comprehensive Records Check rules are maintained.

**Correction Deadline: 3/9/2021****591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

## Staffing and Supervision

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.